



Vivekananda College, Thakurpukur

To,
The Principal
Vivekananda College, Thakurpukur
Kolkata-700063

Sub.: **An application for non-refundable withdrawal from PF**

Sir,

This is for your kind information that (✓ the right one)

☐ I have to my credit more than 15 years service

☐ I will retire within 10 years from now

Under the circumstances I request you to kindly allow me to withdraw a sum of
Rs. _____ (in words:
which is not exceeding 75% of the amount standing at my credit in the Provident Fund for the under
mentioned purpose:

Meeting the cost of higher education (Medical/Engineering/Technical Education) of my child	<input type="checkbox"/>
Meeting the expenditure in connection with the marriage of my child/a female relation actually dependent on me	<input type="checkbox"/>
Meeting the expenditure in connection with the illness of self/a person actually dependent on me	<input type="checkbox"/>
For the purpose of purchase of a plot of land for construction of a house for residential purpose	<input type="checkbox"/>
For the purpose of a built house	<input type="checkbox"/>

I do hereby declare that I shall satisfy the Governing Body of the college within a reasonable time that the whole amount withdrawn has been utilized for the purpose for which it was withdrawn failing which, the amount withdrawn or so much thereof as has not been utilized for the recorded purpose of withdrawal will be refunded forthwith in one lump sum.

Please provide the following correctly:

Bank Name: _____ Branch: _____

A/C No.: _____ IFSC: _____

Signature of the Employee: _____ Date: __/__/____

Name of the Employee _____

Designation _____

For office use

Total Amount at Employee's Credit: Rs. _____ till F.Y. _____ with/without Interest

Loan Amount : _____ Date of Sanction: _____

269, DIAMOND HARBOUR ROAD, KOLKATA-700063

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Accountant

Bursar

Principal