



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	VIVEKANANDA COLLEGE
Name of the head of the Institution	Dr. Tapan Kumar Poddar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03324976834
Mobile no.	7003646542
Registered Email	vivekanandacollege63@gmail.com
Alternate Email	vciqac63@gmail.com
Address	269 Diamond Harbour Road, Thakurpukur
City/Town	Kolkata
State/UT	West Bengal
Pincode	700063
<b>2. Institutional Status</b>	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Arvind Pan
Phone no/Alternate Phone no.	03324976834
Mobile no.	9433242313
Registered Email	vcqiqac63@gmail.com
Alternate Email	vivekanandacollege63@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://vckolkata63.org/aqar.html">http://vckolkata63.org/aqar.html</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://www.vckolkata63.org/timetable/calendar_scheduled_14_5_19.pdf">http://www.vckolkata63.org/timetable/calendar_scheduled_14_5_19.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	80.10	2004	03-May-2004	02-May-2009
2	A	3.06	2016	05-Nov-2016	04-Nov-2021

<b>6. Date of Establishment of IQAC</b>	09-Dec-2009
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
EAT WELL STAY HEALTHY	27-Jan-2020 34	3400

Rock Climbing Club	01-Jan-2020 365	75
Visit to the Birthplace of Pundit Iswar Chandra Vidyasagar	21-Jan-2020 01	25
Organisation of Basanto utsab	07-Mar-2020 01	1200
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

In view of the fact that good education must be accompanied by good health as well, a noble scheme "EAT WELL STAY HEALTHY" was introduced to provide healthy tiffin packets to the economically backward students at a subsidized rate of Rs . 5.00 only Rock climbing being a physically and mentally demanding sport in which the strength, endurance, balance and mental control of the participant are required to reach the endpoint without falling. Hence our college opened this new and unique facility by building an artificial climbing wall. This facility was not available in the neighbourhood till now. One of the most successful performance of the institution was to commemorate the 200 birthday of the great bengali thinker, educationist and social reformer, Pandit Iswarchandra Vidyasagar. We received overwhelming response in this programme. As a part of this event, a group of enthusiastic students, teachers and staff visited the birthplace of Pandit Iswarchandra Vidyasagar to the village Birshingha. The

members of the Students Union of our college organized an Awareness programme in collaboration with Kolkata Police in the tune of Safe Drive Save Life project of the State Government and distributed lots of helmets, free of cost, among the students. On the eve of Doljatra and Holi, a very colourful and cultured programme, Basantotsav, was framed in our college campus with the fraternization of all members of college family.

[View File](#)

### 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Initiation of PG courses in Physics and Zoology	The two proposed PG courses in Physics and Zoology were stated from July 2019 and the students of the 1st Sem were admitted.
Construction of a separate PG building	A separate PG building was erected and the newly introduced PG courses classes were taken in the new building.
Improvement of the Library Resources.	KOHA was installed in the library. E books worth Rs. 5 lacs were purchased for the digital up gradation of the college library.
Extension of ICT facilities to Office and Academic Departments	25 computers were purchased to extend the ICT facility to Principal's office, Department of Physics, Statistics & Geography
Improvement in the infrastructure of Sports and games	The college opened a new and unique facility by building an artificial climbing wall. This facility was not available in the neighbourhood till now.
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available in the neighbourhood till now.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

Governing Body

07-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

27-Jun-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

We had expanded our digital capabilities by buying a digital server. We also issued webmail to all our employees under the server name vckolkata63.org. This helped us a lot in the covid19 pandemic situation in terms of communication in the complete lockdown. Apart from that, we have a portal attached to our website, which displays the day to day notices issued by the Principal, information regarding the duties of invigilation for the University Examination. The portal also gives us the detailed information about the books available in the library like the accession number etc. The entire admission process is carried out online through our website and the students receive necessary information from the website. The payment and the salary system are also digitized.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

The institution remaining faithful to its name, believes in the harmonious development of body, mind and soul. Hence the institution whole heartedly encourages the student to take part actively in sports and games, cultural activities and social works apart from academic activities. In the beginning of every session, the college publishes an elaborate prospectus, comprising vision, mission and achievements of the institution. The prospectus is distributed to the students, teachers and the members of the non-teaching staff. This is how the communication begins. In the meetings of the Teachers' Council also every important aspect of the institution is discussed in detail. The resolutions of the meetings highlight the future course of action as far as teaching and learning are concerned. In the Teachers' Day (5th September) of every year, the Principal pays a visit to all the departments and explains the vision and mission of the institution. In the beginning of the academic sessions, the college publishes a routine, which indicates allotment of classes of each department. Primarily, the central routine is walled up in the college corridor and the same routine is displayed in the college web-site. Then the Convener, Academic Sub-Committee supplies the departmental routines to the departmental heads. Subsequently, the departmental heads allots the classes to his/her departmental colleagues. The routine is prepared in such a manner so that it enables a teacher to complete the curriculum within a specific period of time. If any discrepancy in the routine arises, then those are resolved by the Convener of Academic Sub-Committee in consultation with the Principal and the IQAC coordinator. Teachers of several departments sometimes take extra classes, in addition their regular classes, for completion of syllabus in time.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	Nil	Nil	Nil	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Physics	01/07/2019
MSc	Zoology	01/07/2019
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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0	Nil	Nil
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### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA (Journalism)	Internship with Vice Daily News	6
BA (Journalism)	Internship in NDTV, New Delhi	1
BA (Journalism)	Internship in India Today, Kolkata	1
BA (Journalism)	Internship in PrasarBharati, Doordarshan Kendra, Kolkata	1
BSc	Bird Watching 29.12.2019 Santragachi Jheel, Howrah	20
BSc	ECO-TRAIL 15.01.2020 Purbasthali, East Burdwan	20
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
After meticulous survey of feedback reports from different sections they are thoroughly examined by the teachers. The teachers try to resolve the problems in consultation with the Principal, Academic Committee Convenor and IQAC coordinator. Academically backward students are taken special care. Heads of the Departments hold guardian- teacher meeting and try to utilise the suggestions offered by the guardian.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Nil	520	1857	495
BSc	Nil	690	4018	642
BA	Nil	810	3704	572

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1980	77	111	Nil	21

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
111	81	11	11	11	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

It is a fact that a considerable number of students of the college come from economically and socially backward sections of society. In the beginning, most of them are hesitant about articulating their problems, opinions and requirements. The teachers of Vivekananda College truly fulfill their roles as mentors by encouraging them with proper academic, personal and psycho-social support. With a view to provide a congenial academic ambience, the teachers attribute immense importance to class room teaching with an exact amalgamation of ICT and Chalk and Talk. The students are encouraged to participate in cultural activities, sports games, NSS, NCC, which has helped many a student to overcome his/her initial hesitation and ameliorate as a much more confident individual.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5015	111	1:45

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
84	111	15	45	46

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Siddhartha Guha Ray	Associate Professor	Course Coordinator of History of East Asia, Part I (China) by the



			National Nodal Agency for undergraduate MOOC Courses.
2019	Mr. Sirsendu Gayen	Assistant Professor	FIP Photographer of the year
2020	Mr. Sirsendu Gayen	Assistant Professor	Gujrat State Lalit Kala Academy
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Hons Gen	Part III	08/10/2020	21/10/2020
BCom	Hons Gen	Part III	08/10/2020	21/10/2020
BSc	Hons Gen	Part III	08/10/2020	21/10/2020
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

A system of regular class tests along with Mid-Term and Annual Test examinations are held. The results of the internal examinations are displayed in the departmental notice boards. Teachers thoroughly discuss with the students about their drawbacks and gives important suggestions for their improvement. The guardians of the students are consulted if the performance of the students were not found up to the mark. Eminent scholars from other institutions are invited to give lecture to the students of the institution. Interaction with the eminent scholars has left marked improvement on the progress and performance of the students and that is reflected in the results of the university examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes, The Principal in association with the Academic Sub Committee Convenor prepared an academic calendar displaying working days as well as examination days (Both University internal)

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.vckolkata63.org/igac.htm>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A. Honours	BA	Honours	258	255	98.84

B.Sc. Honours	BSc	Honours	245	235	95.92
B.Com. Honours	BCom	Honours	337	221	65.58
B.Com. Gen	BCom	General	133	58	43.61
B.A.Gen	BA	General	144	61	42.36
B.Sc.Gen	BSc	General	69	55	79.07
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://vckolkata63.org/Students.htm>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	365	Vivekanada College	0.47	0.47
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
3 day Entrepreneurship Awareness Camp under DST-NIMAT Project 2019-20	Entrepreneurship Development Cell	17/12/2019
3 day online workshop on Art and Craft making by experts from Pidlite	Entrepreneurship Development Cell	25/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Drama Club	Canara Bank, Thakurpukur	Inter College Drama	Creative and socio cultural	04/03/2020

			Competition		
2	Photography Cell	Vivekananda College	Photography Exhibition	Creativity	10/03/2020
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	07	8	Nil
International	06	25	Nil
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	5
Environmental Science	2
Chemistry	1
Botany	8
Biochemistry	1
Philosophy	2
Sanskrit	4
History	6
English	3
Bengali	3
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Oxidative stress Regulation in Giardia	Dibyendu Raj	Journal of Oxidative Stress, Springer	2019	Nil	Vivekananda College, T hakurpukur	Nil

Lamblia		Pub				
Assessment of genetic	Asutosh Mukherjee	Vegetos, Springer Pub	2019	Nil	Vivekanda College, Thakurpukur	Nil
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Oxidative stress Regulation in Giardia Lamblia	Dibyendu Raj	Journal of Oxidative Stress, Springer Pub	2019	Nil	Nil	Vivekanda College
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	12	4	8	7
Presented papers	12	4	3	1
Resource persons	4	2	1	1
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Participated and demonstrated Yoga in State Level Mass Yoga Health Camp at Indian Museum, Kolkata, sponsored by Ministry of Youth Affairs and Sports, Govt. of India to mark the 5th International Day of Yoga on 21.06.2019.NSS	NSS	1	10
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	Nill	Nill	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
0	Nill	Nill	Nill	Nill
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Collaborative Activity for research	Dr.Malabika Bhatt acharya (Zoology)	Vivekananda College	01
Faculty Exchange	Alak Haldar, Nilkantha Mukherjee, Debasish Mukherjee	Vivekananda College	Nill
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	Nill	Nill	Nill	Nill	Nill
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nill	Nill	Nill
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development



Existing	90	3	90	1	1	10	72	100	0
Added	35	0	35	0	0	3	4	10	0
Total	125	3	125	1	1	13	76	110	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

400 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	<a href="#">0</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
17.3	17.36	33.5	33.97

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All the departments of the college are having spacious class rooms and seminar rooms with regular access of the students. Each of the laboratories is well equipped to cater the requirements of the syllabus. Instruments are regularly serviced and monitored for accuracy. Other than the seminar rooms at departments, there is an audiovisually well equipped seminar room with seating capacity of more than 120. The room known as Vivekananda Sabhagriha contains permanent audiovisual facilities and is airconditioned. It is always made available to all the departments to host any seminars of any scale. There is one medicinal plant garden named, Sushruta Udyan and a small botanical garden with rare species of plants maintained by the department of Botany. For effective teaching learning most of the Science departments are provided with OHP and LCD projector.

[www.vckolkata63.org](http://www.vckolkata63.org)

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students' Aid Fund, Students' Welfare Fund	356	381988
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Rock Climbing	01/01/2020	Nil	Nil
Gymn	01/06/2016	Nil	Nil
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Gymnasium	Nil	Nil	Nil	Nil
2020	Rock Climbing	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Rollick Pvt Ltd Mendine pharmaceutical ltd Chola Academy	140	27	Nil	Nil	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	19	BSc	Physics	University of Calcutta	Msc
2020	2	BA	Economics	Rabindra Bharati University	MA



2020	15	BSc	Zoology	University of Calcutta	MSc
2020	35	BA	Bengali	University of Calcutta	MA
2020	7	BSc	Botany	University of Calcutta	MSc
2020	28	BA	English	CU	MA
2020	9	BA	Philosophy	CU	MA
2020	18	BSc	Biochemistry	CU	MSc
2020	15	BSc	Chemistry	CU	MSc
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
CAT	1
Any Other	22
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports and Inter-Class Tournaments (Football, Cricket, Carrom, Table Tennis, GYM, Chess) Colourful Distribution P Ceremony along with Cultural Programme.	College	350
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	West Bengal Kick boxing	National	1	Nil	Nil	Atiba Afrin
2019	Kick boxing National Championship	National	1	Nil	Nil	Atiba Afrin
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students Union(S.U) of the college has organised the Annual Sports and Inter Class Tournaments like Football, Cricket, Carrom, Table Tennis, Chess etc. After that as colourful prize distribution ceremony was also arranged along with a cultural programme. The S.U. further organised AGOMONI, which is the Fresher's Welcome at Tapan Theatre at Rasbehari Avenue. They had also organised PRAYAS (Annual Social Function) at NazrulManch at Southern Avenue. They had celebrated the Teacher's Day, Independence day with full pomp and show. They had also organised the Saraswati puja with full enthusiasm remaining indifferent to caste creed and religion.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

500

5.4.3 – Alumni contribution during the year (in Rupees) :

50000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni association of the Departments of Economics, Botany, Chemistry, Zoology, Environmental science organise meetings time to time. Alumni association of Botany publishes wall calendar and pocket calendar. Alumni association of Environmental Science publishes Newsletter. The Alumni Association of Zoology organises seminar with the students.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

**Formation of Legal Cell:** The basic responsibility of this cell is to provide information to our students on their legal rights, so that they should be free from undue harassment. This cell is a new introduction in our college. One of our former student, Advocate MitGuha Roy who is also the Nodal Officer of District Legal Services Authority of South 24 Parganas took the initiative for the formation of this cell. **Drama Club:** Drama Club of our college is a space for students to breathe fresh air and to exercise their imagination and give vent to their expressions. Drama Club has taken up several activities for the students and the faculty members for the last few years. The Drama Club of our college has been an inspiration for several other colleges too.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical	There exists a library committee,

<p>Infrastructure / Instrumentation</p>	<p>which comprises the Principal, Bursar, Librarian and some other teacher members. The activity of this committee varies from recommendation of the purchase of books proposed by different departments during the beginning of the session or the change in curriculum of the university. It was at the initiative of this committee, the college enlisted itself to NLIST.</p>
<p>Research and Development</p>	<p>Seminars are arranged by various departments to orient the students with newer findings and better understanding of their subjects. The Research Guidance Cell (RGC) takes immense interest in instilling research qualities among the students. Students of several departments, particularly the students of Botany, Economics, Journalism Mass Communication, Philosophy and Environmental Science were engaged in preparing research projects under the active guidance of the departmental teachers.</p>
<p>Examination and Evaluation</p>	<p>The teachers of different departments keep themselves in constant touch with parents of the students. Particularly, those who are laggards and who do not have the required attendance and marks in the final examination, their parents are called in by the Heads of the Department to discuss the problems of their wards. The students are to appear in midterm and annual tests. Apart from these, the departments arrange for class tests for analyzing the progress of the students. Terminal tests at the end of each year of study are held to assure their eligibility for University Examination. To add to it the institution emphasizes on regular attendance of the students. Particularly the Honours students who do not have the required attendance are debarred from appearing at the University Examination</p>
<p>Teaching and Learning</p>	<p>Chalk and board is the dominant teaching practice. The college has equipped itself with upgraded modes of teaching by introducing white boards, projectors, computers, cameras, etc. which are used by the teachers generously as and when required. There are also smart classes.</p>
<p>Curriculum Development</p>	<p>The college has core options i. e. honours courses in the subjects like</p>

English, Bengali, History, Philosophy, Sanskrit, Political Science, Journalism Mass Communication in humanities. In science, college provides core options or honours courses in Physics, Chemistry, Mathematics, Economics, Zoology, Botany, Environmental Science, Biochemistry and Computer Science. In Commerce, Accounting and Finance is offered as the core subject or Honours course. In Humanities Human Rights and Woman Studies are taught as General or Elective subjects, whereas, in Science, Statistics and Electronics are taught as General or Elective subjects. The University of Calcutta, the affiliating University does not allow curriculum

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	An automated software system has been placed by taking assistance of a local software vendor bangalinet. This is integrated with the HRMS system of the Govt. of West Ben
Student Admission and Support	e preparation of online merit list, generation of ids and submission of feesThe students admission is completely automated, which includes th
Examination	The examination invigilation duties are displayed online so that individual teacher can check their duties over web

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orinetation, Short term course6	6	16/08/2019	05/09/2019	21
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	42	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
West Bengal Health Scheme	ESI( Medical Insurance) EPF	Students' Aid Fund Students' Book Bank

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts regular internal and external financial audit. The external audit is conducted by an auditor appointed by the Government of West Bengal. The resource generated is being utilized in the development of infrastructure, library book, laboratory equipment, sports articles etc.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	Nill
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6.4.3 – Total corpus fund generated

24657108

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Heads of departments arrange meeting frequently with the parents after the internal assessment examination for the betterment of their wards

6.5.3 – Development programmes for support staff (at least three)

The temporary members of non - teaching staff get an ex - gratia payment equal to their one month's pay. The College Cooperative Credit Society sanctions loan to the non -teaching members at competitive interest rates. All the casual non - teaching staff of the college has been brought under Employees' Provident Fund (EPF) ESI scheme.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiation of PG courses in Physics and Zoology 2. Improvement of the Library Resources. 3. Introduction of nobel scheme "EAT WELL STAY HEALTHY"

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Initiation of PG courses in Physics and Zoology	Nil	Nil	Nil	45
2019	Construction of a separate PG building	Nil	Nil	Nil	100
2020	Improvement of the Library Resources.	Nil	Nil	Nil	2500

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BetiBachaoBetiPadhau	21/08/2019	21/08/2019	16	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Percentage of power requirement of the College met by the renewable energy sources A short Percentage of power requirement of the College met by the renewable energy sources We have setup solar panel on the roof top of

JibanandaBhaban, which provides us with the renewable energy source in parallel to the conventional power source.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	17

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	2	2	17/02/2020	Nil	preparation of Peoples Biodiversity Register (PBR) of the Kolkata Municipal Area under supervision of KMC and WB	Nil	25
2020	Nil	Nil	16/03/2020	Nil	Biodiversity Board. Participated and completed the Biodiversity Check-List Study of the Saroj Gupta Cancer Centre and Research Institute, Thakurpukur	Nil	Nil

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	01/07/2019	The college prospectus

contains the code of conduct for all the stakeholders of the college

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Donation of old Winter Garments to the people of Bulbul Cyclone affected villagers of Satyadaspur in Patharpratima Block, South 24 Parganas	22/12/2019	22/12/2019	Nil

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Organized a Plantation Ceremony in the college campus in collaboration with NSS Unit of our College on 14.08.2019.
- Became officially registered with World Wide Fund for Nature-India for the implementation of youth volunteering program ECHO.
- Proposed a project entitled Plastic Free Vivekananda College Campus which subsequently got the sanction under ECHO-PROJECT SCHEME [WWF-VOLUTEERS PROGRAM].
- Arranged the participation of the students of the Department of Biological Sciences in a Workshop entitled ECHO Building Environment Conservation Heroes, ECHO FORUM, Kolkata organized by WWF-INDIA on 13.11.2019.
- Arranged the participation of the faculty of the Department of Biological Sciences in a program entitled West Bengal Air Quality Management Mission organized by West Bengal Pollution Control Board at ParibeshBhavan on 05.12.2019.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Eat Well Stay Healthy programme.
2. Visit to the birthplace of revered educationist of West Bengal, Pundit Iswar Chandra Vidyasagar

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college boasts of having a large number of cells and clubs. These are created for the orientation of the students apart from routine education. This manifests to the overall development of its stakeholders in tune with the vision and mission of the college for the betterment of the society as a whole. In this regard, the mention of few for this particular year is imperative. The first one is Drama Club. Dr. Sejuti Roy Mukherjee Dr. Arunabha Jha are the in charges. Drama Club of our college is a space for students to breathe fresh air and to exercise their imagination and give vent to their expressions. Drama Club has taken up several activities for the students and the faculty members for the last few years. The Drama Club of our college has been an inspiration for several other colleges too. Activities of the year 2019-20: Play Watching



Session: Most of our students do not have the experience of watching a play performed by a professional theatre group. But, we feel it is very important to watch good plays to develop a love for theatre or to use theatre as a medium for communication. This year thirty-six students and sixteen faculty members from various Departments of our college participated in this session. They were taken to the Academy of Fine Arts to watch the play Art, directed by Gautam Sarkar which has won accolades for its content and production quality. Special concessional tickets were arranged for the students. Some ex-students also joined this session. After the play, an interactive session was organized where the students got a chance to interact with the cast and crew of the play.

Inter-College Drama Competition: Drama Club of our College has been organizing interdepartmental drama competition for the last four years. In spite of the load of the semester system, we noticed tremendous enthusiasm amongst the students every year. This year Drama Club extended their wings to have more power to this platform and organized an inter-college competition. This celebration of creativity was named as Resonance and was held on 4th 6th March, 2020. On 4th March, Mrs. Sumita Basu, a veteran theatre actor from the group. Bohurupee was acted as the Judge. On 6th March, the gala event was inaugurated by eminent Director Sri Bibhash Chakraborty and National Award winning actress, Mrs. Sohini Sengupta. Five other colleges viz. Sarsuna College, Vijaygarh Jyotish Ray College, Sorojini Naidu College for Women, Maulana Azad College and Scottish Church College along with our college participated in this festival.

The young member theatre group Somporko was felicitated to encourage their effort in theatre. The competition was adjudged by Sri Samrat Mukhopadhyay. The second one is the NSS unit. Our programme officer is Prof Akash Shaw. The NSS volunteers have participated in different programmes of NSS organised by University of Calcutta time to time throughout the year. Activities of the year 2019-20: • Participated and demonstrated Yoga in State Level Mass Yoga Health Camp at Indian Museum, Kolkata, sponsored by Ministry of Youth Affairs and Sports, Govt. of India to mark

Provide the weblink of the institution

[https://www.vckolkata63.org/Different\\_Cells.html](https://www.vckolkata63.org/Different_Cells.html)

### **8. Future Plans of Actions for Next Academic Year**

Implementation and evaluation of online classes system in a cost effective and efficient way in the wake of covid19 pandemic lockdown. Uploading of e content e lectures in the college website and other platforms like youtube etc. in tune with the syllabus of the University of Calcutta. Implementation of Students' Satisfaction Survey (SSS) in the exact format prescribed by NAAC. Improvement of indoor and outdoor sports facilities.