



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	VIVEKANANDA COLLEGE
Name of the head of the Institution	Dr. Tapan Kumar Poddar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03324976834
Mobile no.	9903025356
Registered Email	vivekanandacollege63@gmail.com
Alternate Email	vciqac63@gmail.com
Address	269 Diamond Harbour Road, Thakurpukur
City/Town	Kolkata
State/UT	West Bengal
Pincode	700063
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Arvind Pan
Phone no/Alternate Phone no.	03324976834
Mobile no.	9433242313
Registered Email	vcqiqac63@gmail.com
Alternate Email	vivekanandacollege63@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.vckolkata63.org/aqar.html
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.vckolkata63.org/timetable/calendar_scheduled_14_5_19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	80.10	2004	03-May-2004	02-May-2009
2	A	3.06	2016	05-Nov-2016	04-Nov-2020

6. Date of Establishment of IQAC	09-Dec-2009
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One day workshop on Cardio Pulmonary Resuscitation in	19-Mar-2019 01	90

collaboration with Calcutta Medical College Alumni and Medtronic		
International conference on Society and Sustainability: An interdisciplinary approach	12-Jan-2019 02	280
Organised International Seminar on Hicky	17-Jan-2019 01	118
Organised International Seminar on Bishoy: Jibanananada	18-Feb-2019 01	125
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Botany/ Prof. Meenakshi Mukhopadhyay	R D Project for Teachers	DHESTBT, Govt. of West Bengal	2019 1095	435000
Zoology/ Malabika Bhattacharjee	Popularization of Science	DHESTBT, Govt. of West Bengal	2019 01	50000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
One day workshop on Cardio Pulmonary Resuscitation in collaboration with Calcutta	

Medical College Alumni and Medtronic. International conference on Society and Sustainability: An interdisciplinary approach by the department of Geography. Organised International Seminar on Hicky's Struggle for the Freedom of Press in Contemporary time by the department of Journalism and Mass Communication. Organised International Seminar on Bishoy: Jibanananada by the department of Bengali.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Introduction of two PG science(Physics Zoology) courses	A separate building was erected and the course will commence from the current session(20192020)
International Conference in Geography	An international conference in collaboration with Eastern Geographical Society, Bhubaneswar was organised and resource person of National and international repute participated and delivered lectures in this particular Conference.
International Lecture series in Journalism & Mass Communication	Resource person like Mr. Andrew Otis, Author of Hicky's Bengal Gazette & Fullbright Fellow from University of Maryland and Sri Snehasish Sur, Senior Journalist, Doordarshan and President, Press Club of Kolkata, delivered lectures
International Seminar on Bishoy: Jibonnananda in Bengali	Resource person like Dr. Md. Rezaul Islam & Prof. Wasim Palash of Jahangirnagar University, Bangladesh, Dr. Pinakesh Chandra Sarkar, Former Professor , Jadavpur University delivered lectures.
Improvement of the Library Resources.	KOHA software will be installed in the Library.
Extension of ICT facilities to Office and Academic Departments	14 computers were purchased to extend the ICT facility to offices and different departments

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	04-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	29-Sep-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	06-Mar-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	We have a portal attached to our website, which displays the day to day notices issued by the Principal, information regarding the duties of invigilation for the University Examination. The portal also gives us the detailed information about the books available in the library like the accession number etc. The entire admission process is carried out online through our website and the students receive necessary information from the website. The payment and the salary system are also digitized.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Remaining faithful to its name, the institution believes in the harmonious development of body, mind and soul. Hence the institution whole heartedly encourages the student to take part actively in sports and games, cultural activities and social works apart from academic activities. In the beginning of every session, the college publishes an elaborate prospectus, comprising vision, mission and achievements of the institution. The prospectus is distributed to the students, teachers and the members of the non-teaching staff. This is how the communication begins. In the meetings of the Teachers' Council also every important aspect of the institution is discussed in detail. The resolutions of the meetings highlight the future course of action as far as teaching and learning are concerned. In the Teachers' Day (5th September) of every year, the Principal pays a visit to all the departments and explains the vision and mission of the institution. In the beginning of the academic sessions, the college publishes a routine, which indicates allotment of classes of each department. Primarily, the central routine is walled up in the college

corridor and the same routine is displayed in the college web-site. Then the Convener, Academic Sub-Committee supplies the departmental routines to the departmental heads. Subsequently, the departmental heads allots the classes to his/her departmental colleagues. The routine is prepared in such a manner so that it enables a teacher to complete the curriculum within a specific period of time. If any discrepancy in the routine arises, then those are resolved by the Convener of Academic Sub-Committee in consultation with the Principal and the IQAC coordinator. Teachers of several departments sometimes take extra classes, in addition their regular classes, for completion of syllabus in time.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Physics & Zoology	01/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bengali English History Journalism Mass Communication Philosophy Political Science Sanskrit Human	01/07/2019
BSc	Biochemistry Botany Chemistry Computer Science Economics Environmental Science Geography Mathematics Physics Statistics Electronics Zoology	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BA	Educational Tour to Indian Museum organised by the Dept. of History	39
BA	Educational Tour to Deulti, the birth place of Great Bengali Novelist, Sarat Chandra Chattopadhyay for UG organised by the Dept. of Bengali	62
BA	Educational Tour to Churulia, the birth place of great Bengali Poet, Kazi Nazrul Islam for PG organised by the Dept. of Bengali	41
BA	Educational tor to Deolo and Kalimpong as Beyond the classroom initiative on Photojournalism and documentary making organised by the Dept. of Journalism	28
BSc	Educational Excursion at Lava and Risyp, Darjeeling organised by the Dept. of Botany	25
BSc	Nature Study camp at Charkhol, Kalimpong, West Bengal was organised by the Dept. of Environmental Science	20
BSc	Nature Study camp at Chintamani Kar Bird Sanctuary, Narendrapur, West Bengal was organised by the Dept. of Environmental Science	20
BSc	Educational Tour Alipur Zoological garden; Krishi Vigyan Kendra, Nimpith, Ajoynagar ;Apiary at Baruipur; Poultry Mela by Govt. of WB; Manas National Park, Assam; Purbasthali, Nabadwip organised by the Dept. of Zoology	30
BA	Educational tour to Herbal garden at New town, Kolkata by the Dept. of Sanskrit	20

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

No feedback obtained

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA		690	1588	587
BSc		810	6084	572
BCom		520	1857	495

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1728	41	91	0	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
103	70	10	10	10	10

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

It is a fact that a considerable number of students of the college come from economically and socially backward sections of society. In the beginning, most of them are hesitant about articulating their problems, opinions and requirements. The teachers of Vivekananda College truly fulfil their roles as mentors by encouraging them with proper academic, personal and psychosocial support. With a view to provide a congenial academic ambience, the teachers attribute immense importance to class room teaching with an exact amalgamation of ICT and Chalk and Talk. The students are encouraged to participate in cultural activities, sports games, NSS, NCC, which has helped many a student to overcome his/her initial hesitation and ameliorate as a much more confident individual.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1728	91	19:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
84	68	16	0	40

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Sirshendu Gayen	Assistant Professor	PARAMPARAGAT KRISHI VIKAS YOJANA
2018	Sirshendu Gayen	Assistant Professor	INTERNATIONAL DAY OF BILOGICAL DIVERSITY PHOTOGRAPHY CONTEST
2019	Sirshendu Gayen	Assistant Professor	FIP PHOTOGRAPHER OF THE YEAR

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BNGA, ENGA, JORA, FMSG, PLSA, HGIS A, SANA, PHIA	1	03/01/2019	07/03/2019
BSc	BOTA, CEMA, ENVA, BCMA, ENVA, MTMA, ELTA, STSA, ECOA, PHSA, ZOOA	2	02/07/2019	22/09/2019
BCom	Accountancy	3	25/04/2019	25/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

A system of regular class tests along with Internal Examination for the assessment are held. The results of the internal examinations along with their attendance are sent to the University. Teachers thoroughly discuss with the students about their drawbacks and gives important suggestions for their improvement. The guardians of the students are consulted if the performance of the students were not found up to the mark. Eminent scholars from other institutions are invited to give lecture to the students of the institution. Interaction with the eminent scholars has left marked improvement on the

progress and performance of the students and that is reflected in the results of the university examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes, The Principal in association with the Academic Sub Committee Convenor prepared an academic calendar displaying working days as well as examination days (Both University internal)

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://vckolkata63.org/courses.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCMA	BSc	Biochemistry	21	21	100
BOTA	BSc	Botany	29	28	96.5
CEMA	BSc	Chemistry	33	31	93.9
CMSA	BSc	Computer Science	32	32	100
EOCA	BSc	Economics	21	20	95.2
ENVA	BSc	Environmental Science	14	14	100
MTMA	BSc	Mathematics	52	52	100
PHSA	BSc	Physics	40	36	90
ZOOA	BSc	Zoology	38	36	94.7
BNGA	BA	Bengali	67	67	100
ENGA	BA	English	48	48	100
HISA	BA	History	32	32	100
JORA	BA	Journalism & Mass Communication	42	41	97.6
PHIA	BA	Philosophy	12	12	100
PLSA	BA	Political Science	20	20	100
SANA	BA	Sanskrit	51	49	96.1
GEN	BA	Arts	229	121	52.8
GEN	BSc	Science	102	71	69.6

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	DHESTBT, Govt. of West Bengal	4.35	1.6
Students Research Projects (Other than compulsory by the University)	365	Vivekananda College0.35	0.35	0.35

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Awareness programme on saving and investment by SEBI	Commerce	26/09/2018
Stock Market Trading by ICICI Direct	Commerce	15/11/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if
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			any)
International	Chemistry	1	4.78
International	Mathematics	7	2.75
International	Physics	2	1.72
International	Zoology	4	2.03
International	Commerce	2	1.54
International	Human Rights	1	3.21
International	Botany	5	3.21
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	1
History	1
Journalism Mass Communication	3
Biochemistry	2
Sanskrit	1
Botany	2
Environmental Science	1
Physics	1
Geography	3
Commerce	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Formation of TiO ₂ /Cd S/Pd heterojunction and study of their photocatalytic degradation of organic dyes and toxic metal ion reduction	Sanjib Kumar Bhar	Journal of Material Science: Materials in Electronics	2019	0	Vivekananda College	0
Socio demographic factors	Rajarshi Mitra	Eastern Geographer	2018	0	Vivekananda College	0

and Malnutrition: An analysis of association from Sunderban						
Occupational diversity and locational dynamics of Chinese owned enterprises in Kolkata A geographical appraisal of the Ethnic Enclave Economy of	Kunaljeet Roy	Geojournal Indian Journal of Spatial Science	2018	0	Vivekananda College	0
Challenges Faced by the Women Working in Informal Sectors from the Perspective of Gender Inequality in Kolkata	Alolika Mangal	International Journal of Research and Analytical Reviews	2018	0	Vivekananda College	0
Solid Waste Management in Urban India - An Appraisal of Ward Number 115 under Kolkata Municipal Corporation Peoples' Perception on Problems with Waste Management in Different Sessions - An Analysis	Samik Chakraborty	Indian Journal of Regional Sciences	2018	0	Vivekananda College	0

on the Ward Number 115 of Kolkata Municipal Corporat						
Stability and permanence of a discrete time two prey one predator system with Holling TypeIII functional response Effect of constant immigration in plant pathogen herbivore interactions. Mathematics and Computers in Simulation Role of induced	Debasish Mukherjee	Chaos, Solitons Fractals Journal of Mathematics and Computer in Simulation: Journal of Differential Equation Dynamical System Energy, Ecology Environment	2018	2.85	Vivekananda College	2
Complexity analysis of two families of orthogonal functions Noncommutativity effects in the Dirac equation in crossed electric and magnetic fields	Debraj Nath	International Journal of Quantum Chemistry Europhysics Letters	2018	0	Vivekananda College	0
Reproductive health issues and rights	Homprabha Barua	International Journal of Research and Analytical	2018	0	Vivekananda College	0

		Reviews				
Empire, Science and Nature, Tracing the roots of the enchanted bamboo	Kuntal Narayan Chaudhuri	Journal of Kolkata Society for Asian Studies	2018	0	Vivekananda College	0
Radiation induced DNA damage	Md. Selim	International Journal of Biological Macromolecules	2018	0	Vivekananda College	0
Socio demographic factors and Malnutrition: An analysis of association from Sunderban	Rajarshi Mitra	Eastern Geographer	2018	0	Vivekananda College	0
RGO?ZnSe Photocatalyst towards Solar?Light?Assisted Degradation of Tetracycline Antibiotic Water Pollutant Conductivity relaxation and photocurrent generation in reduced graphene oxidepoly(9,9?dioctylfluorene) composite with applica	Arvind Pan	ChemistryS elect, Journal of Applied Physics	2019	0	Vivekananda College	0
Behavioral response of Oriochromis nilot	Malabika Bhattacharya	International Journal Of Environmen	2018	0	Vivekananda College	0

icusto water pollution associated withAnthro pogenic Activities		t and Deve lopment				
Histochemi cal Analysis of Nucleic acid, Lipids and Bound Lipidsin the secretary dyanamics of Earthworm	Trijit Nanda	Internatio nal Journal Of Environmen t and Deve lopment	2018	0	Vivekanand a College	0
A pilot study to evaluate the physio logical and behavi oural effects of a widely consumed p harmaceuti cal on Ore ochromis niloticus	Samita Kundu	Research Journal of Chemistry and Enviro nment	2018	0	Vivekanand a College	0
Urban Heronries of Kolkata Metropolit an: An Insight to Nest Strat ification, Resource Based Guilds and Conservati on Priorities	Saoli Majumder	Asian Journal of Conservati on Biology	2018	0	Vivekanand a College	0
An analysis of the effect of merger of Western Union bank with	Sarbopriya Ray	Journal of Finance and Accoun ting(p ISS N:22221697 , eISSN:22 222847) Journal of	2019	0	Vivekanand a College	0

Industrial Development bank of India during post liberalized regime Perceptions of Financial Executives regarding merger of Indian Banks.		Poverty, investment and Development (ISSN :2422846X)				
Computational analysis of HDZip transcript on factor gene family from Solanum tuberosum L	Asutosh Mukherjee	Journal of Emerging Technologies and Innovative Research 5(11): 557561	2018	0	Vivekananda College	0
Fluoride uptake in edible parts of plants	Sakuntala Chakraborty	International Journal of Life Science Research	2019	0	Vivekananda College	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	47	24	3	8
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
International Literacy in collaboration with Nehru Yuva Kendra, MYAS, Govt of India	NSS	5	89
Anti - Drug Awareness Lecture in collaboration with Narcotics control bureau of India	NSS	7	81
District level Declamation Competition Literacy in collaboration with Nehru Yuva Kendra, MYAS, Govt of India	NSS	11	40
Thalassemia aware screening camp	NSS	1	2
Creative Handicrafts Training workshop for Women	NCC	1	18
Participation in Special National Integration Camp, New Delhi	NCC	1	40
Yoga Capsule Course	NCC	1	107
Rally at Cancer Awareness Day	NCC	1	45
Celebrated Anti Tobacco Day	NCC	1	45
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Issues	Swayamsiddha Goranbose Grambikash	Stop Trafikking: I am not for sale	4	80

Kendra

[View File](#)**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	Pragya Bhattacharya	Vivekenanada College	01

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Taining	Ad Film and Short Film Making	Apeejay Institute of Mass Communication, New Delhi	16/03/2019	19/03/2019	42

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Eastern Geographical Society	27/07/2018	International Conference	280

[View File](#)**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES****4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
326.62	326.62

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added

Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	40748	0	202	56704	40950	56704
Reference Books	1655	0	15	3020	1670	3020
Journals	20	7965	0	0	20	7965
e-Journals	1	5900	0	0	1	5900
CD & Video	78	0	4	0	82	0
Library Automation	1	150000	0	0	1	150000
Others (specify)	39	5108	0	0	39	5108
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	90	3	90	1	1	10	72	100	0
Added	14	0	14	1	0	5	9	4	0
Total	104	3	104	2	1	15	81	104	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
69.25	69.25	363	363

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

It is the belief of the institution that growth comes collectively. Hence it always tries to maintain a pace in infrastructural development that facilitates effective teaching and learning. Any affordable facility that helps in enhancing the efficiency of teaching and learning is always available. Almost all the departments of the college are having spacious class rooms and seminar rooms with regular access of the students. Each of the laboratories is well equipped to cater the requirements of the syllabus. Instruments are regularly serviced and monitored for accuracy. Other than the seminar rooms at departments, there is an audiovisually well equipped seminar room with seating capacity of more than 120. The room known as Vivekananda Sabhagriha contains permanent audiovisual facilities and is airconditioned. It is always made available to all the departments to host any seminars of any scale. There is one medicinal plant garden named, Sushruta Udyan and a small botanical garden with rare species of plants maintained by the department of Botany. For effective teaching learning most of the Science departments are provided with OHP and LCD projector. In addition to the same there are two smart class rooms which are made available to the teachers as and when necessary. The authority promotes research activities for both the faculty members and the students. Space is made available always whenever any faculty member gets a project. However, there is policy of interdepartmental instrument sharing for better research activities.

<https://www.vckolkata63.org/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students' Aid Fund, Students' Welfare Fund	287	308200
Financial Support from Other Sources			
a) National	Kanyasree, Swami Vivekananda Merit Cum Means, Minority	725	10063200

	Scholarship National Scholarship		
b)International	none	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Mendine	100				
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Friendship Cup Cricket Match	College	30
Annual Sports Meet	College	500
Freshers' Welcome AGOMONI	College	2500
Annual Social Function PRAYAS	College	4000

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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No Data Entered/Not Applicable !!!

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students Union(S.U) of the college has organised the Annual Sports and Inter Class Tournaments like Football, Cricket, Carrom, Table Tennis, Chess etc. After that as colourful prize distribution ceremony was also arranged along with a cultural programme. The S.U. further organised AGOMONI, which is the Fresher's Welcome at Tapan Theatre at Rasbehari Avenue. They had also organised PRAYAS (Annual Social Function) at Nazrul Manch at Southern Avenue. They had celebrated the Teacher's Day, Independence day with full pomp and show. They had also organised the Saraswati puja with full enthusiasm remaining indifferent to caste creed and religion.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

500

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni association of the Departments of Economics, Botany, Chemistry, Zoology, Environmental science organise meetings time to time. Alumni association of Botany publishes wall calendar and pocket calendar. Alumni association of Environmental Science publishes Newsletter. The Alumni Association of Zoology organises seminar with the students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Annual Sports: The member of Students' Union are assigned to carry out the Annual sports. The members of the union take different responsibilities in taking forward the different activities of the sports events like collection of the name of the participants, supervising the preparation of tracks and fields etc. **Organising Saraswati Puja:** Saraswati puja is the typical ritual followed by the Bengali students for worshipping the goddess of education. The students carryout the whole program from bringing in the idol of goddess Saraswati to organising pushpanjali etc. A grand feast is organised by the student community to feed all the students, teachers and the staff on the very next day.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	A library committee, comprising of the Principal, Bursar, Librarian and some other teacher members. The activity of this committee varies from introduction of various new software for library to recommendation of the purchase of books proposed by different departments during the beginning of the session or the change in curriculum of the university. The college has renewed its subscription to NLIST.
Human Resource Management	teaching staff and non teaching staff constitute the human resource of the college. Any problem in managing these resources are tackled by the principle. In the case of severe crisis, the matter is referred to the governing body, which contains elected members of teaching and non teaching staff and the principal as the secretary
Industry Interaction / Collaboration	Apart from the Internal Quality Assurance cell, there exist various cells to cater the needs of the stakeholders. These cells include Training and placement cell, Entrepreneurship Development Cell, Social Equality Cell, Women's cell, Photography cell etc. These cells work in collaboration with each other and with other external agencies to serve the needs of the students.
Admission of Students	The only criterion for admission to this college is merit. In order to ensure this, the total admission process is done online. After the

receipt of online application from the probable students, a merit list is displayed online on the basis of marks obtained. The students are asked to get admitted online by submitting the necessary fees online. Once the students are admitted, then they can physically come to the college for verification of their documents. This whole process is done to make the admission hassle free on the students' part.

Curriculum Development

The college has started the CBCS system from this year abiding by the instructions of the university. The course structure and the syllabus were supplied by the university. The university has different set of Board of Studies(BoS) for the different subjects, which actually design the syllabus of the core courses(CC), the generic electives(GE), the discipline specific electives(DSE), the ability enhancement compulsory courses(AECC), skill enhancement elective courses(SEC) for all the courses. Out of them our college offers the subjects like English, Bengali, History, Philosophy, Sanskrit, Political Science, Journalism Mass Communication in humanities. In science, college provides core options or honours courses in Physics, Chemistry, Mathematics, Economics, Zoology, Botany, Environmental Science, Biochemistry and Computer Science. In Commerce, Accounting and Finance is offered as the core subject or Honours course. In Humanities Human Rights and Woman Studies are taught as General or Elective subjects, whereas, in Science, Statistics and Electronics are taught as General or Elective subjects.

Teaching and Learning

The dominant teaching practice in most of the humanities is the Chalk and board method. But almost all the departments of science have one or more than one class room equipped with the LCD projector facility. This helps faculty to deliver lectures in powerpoint presentation. Many of the departments have created whatsapp groups for discussion of different problems related to the subjects. These groups are also utilized for providing important notices like information regarding the dates of examination or registration to the universities.

<p>Examination and Evaluation</p>	<p>In the newly introduced CBCS system, there is an allotment of marks for internal assessment. Most of the departments organise an examination to evaluate their students. The attendance of the students for the whole semester is also recorded. Both of these data form an integral part of examination and evaluation as they carry marks in the university score card along with the final theoretical and practical/tutorial examination.</p>
<p>Research and Development</p>	<p>International conferences, lecture series and seminars are arranged by various departments to orient the students with newer findings and better understanding of their subjects. The Research Guidance Cell (RGC) takes immense interest in instilling research qualities among the students. Students of several departments, particularly the students of Botany, Economics, Journalism Mass Communication, Philosophy and Environmental Science were engaged in preparing research projects under the active guidance of the departmental teachers.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The Planning and development part is carried out by the Governing Body, IQAC and the Academic Sub Committee. The college has its own website, with different softwares and pages linked to it for its requirement for different purposes. This includes smooth conduct of university exam, uploading of the marks to the university portal, searching of the books with title and author's name in the library, admission process, invigilation duties to be performed etc. All this is achieved at the click of the mouse through the data available in the different links, which are linked through our website www.vckolkata.org.</p>
<p>Administration</p>	<p>Various types of university information are received by the college through a portal of the university, which is communicated to the students through the college website. The grants received from the central/state Government agencies for the purchase of equipment and books are done through e tender process. The notices and the</p>

	various academic and administrative programmes are informed to the stakeholders through ICT. The communication to different governing body members about the forthcoming meeting is done by using emails.
Finance and Accounts	All the finance and accounts files are maintained in digital form using tally software. The salary system of the college is also digitized and the provident fund account is also maintained through a software. The employees are able to know about their fund deposit at the end of each year.
Student Admission and Support	The total admission process is carried out online and the students are allowed to fill up the form through an online form fillup system. After that the sorted Merit list is displayed on the college website and the admission fees are also collected online so that the students can physically come to the college after being admitted. This is done to keep the total admission process hassle free from the students' part. The student can lodge their complaint through an email(vchelpwomen63@gmail.com) without divulging their identity
Examination	The invigilation duties for various examinations are listed in the college website. The members of the teaching and non teaching staff act accordingly for smooth conduct of the examinations. The marks obtained by the students are uploaded by the examiners of the concerned subject in the university portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Abhishek Das	World Sanskrit Conference2018	UGC	115000
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching)	Number of participants (non-teaching)
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	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2018	Use of ICT in Teaching Learning and Administrative processes and development of e learning module	Use of ICT in Teaching Learning and Administrative processes and development of e learning module	22/09/2018	22/09/2018	1	0
2018	Hands on Training Programme on Application of ICT elearning module in teaching learning module Hands on Training Programme on Application of ICT elearning module in teaching learning module	Hands on Training Programme on Application of ICT elearning module in teaching learning module	13/07/2018	14/07/2018	1	0
2019	Faculty Development Programme Faculty Development Programme	Faculty Development Programme	04/02/2019	15/02/2019	1	0
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course/Orientation Programme	5	06/02/2019	06/03/2019	27
Short Term Course	4	15/01/2019	21/01/2019	07

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
nil	ESI(Medical Insurance) EPF	ESStudents' Aid Fund Students' Book Bank

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts regular internal and external financial audit. The external audit is conducted by an auditor appointed by the Government of West Bengal. The resource generated is being utilized in the development of infrastructure, library book, laboratory equipment, sports articles etc.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr. Siddhartha Guha Ray	22000	Books for Central Library
View File		

6.4.3 – Total corpus fund generated

1479490

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	
Administrative	No		Yes	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Heads of departments arrange meeting frequently with the parents for the betterment of their wards.

6.5.3 – Development programmes for support staff (at least three)

The temporary members of non - teaching staff get an ex - gratia payment equal to their one month's pay. The College Cooperative Credit Society sanctions loan to the non -teaching members at competitive interest rates. All the casual non - teaching staff of the college has been brought under Employees' Provident Fund (EPF) ESI scheme.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Received Affiliation of new PG courses in Science (Physics Zoology).
2. International Conference in Geography, Bengali, Journalism Mass Communication.
3. 2nd Annual conference of Bangiya Itihas Samity held in collaboration with

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	International Conference in Geography	27/07/2018	12/01/2019	13/01/2019	280
2019	International Seminar series in Journalism Mass Communication	28/09/2019	17/01/2019	17/01/2019	118
2019	International Seminar on Bishoy: Jibonananda in Bengali	28/01/2019	18/02/2019	18/02/2019	125

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Stop Trafficking: I am not for sale, Resource Person: Dr. Aparna Bandopadhyaya, Dr. Sonali Naskar, Diamond Harbour Women University	06/03/2019	06/03/2019	52	28
Awareness program in collaboration with Goonj on Menstrual Health, Hygiene, myth and	27/04/2019	27/04/2019	42	0

realities

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Percentage of power requirement of the College met by the renewable energy sources We have setup solar panel on the roof top of Jibananda Bhaban, which provides us with the renewable energy source in parallel to the conventional power source.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	17

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	14/10/2018	1	Puja Parikrama and City Ride of Tribal Children of Sundarban	Inclusion	14

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	01/07/2018	The college prospectus contains the code of conduct for all the stakeholders of the college

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Puja Parikrama and City Ride of Tribal Children of Sundarban	14/10/2018	14/10/2018	34
The NSS unit has organised a Thalassemia Awareness and screening camp	25/03/2019	25/12/2019	32

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

An Eco Club was formed this year. The activity of this club varied from observing Tiger Day in collaboration with Aronyak on 30/08/18. The current

Tiger scenario was explained by a lecture by Dr. Tanmoy Chowdhury. A special lecture session on 28/09/18 was delivered by Sri Agni Mitra, Regional Deputy Director, Wild Life Crime Control Bureau, Ministry of Environment, Forest and Climate Change.. This club had also organised Biodiversity Assessment study of the Thakurpukur Cancer Hospital on 16/02/19 and 13/04/19.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Organised International Conference on society and sustainability: An interdisciplinary approach on 12/01/19 13/01/19. 2. Puja Parikrama and City Ride of Tribal Children of Sundarban on 14/10/18 in collaboration with Bharat Sevashram Sangha, Kalighat Milan Sangha

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.vckolkata63.org/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

. The importance of nature and natural resources is indispensable. In order to maintain the ecological balance and bio diversity, the formation of eco club was initiated this particular year. The activity of this club varied from observing Tiger Day in collaboration with Aronyak on 30/08/18. The current Tiger scenario was explained by a lecture by Dr. Tanmoy Chowdhury. A special lecture session on 28/09/18 was delivered by Sri Agni Mitra, Regional Deputy Director, Wild Life Crime Control Bureau, Ministry of Environment, Forest and Climate Change.. This club had also organised Biodiversity Assessment study of the Thakurpukur Cancer Hospital on 16/02/19 and 13/04/19.

Provide the weblink of the institution

<https://www.vckolkata63.org/>

8.Future Plans of Actions for Next Academic Year

1. Commencement of PG courses in Physics and Zoology 2. Initiative for the introduction of PG course in Sanskrit. 3. Initiative for the construction of New PG Building. 4.Further improvement of the library. 5. Improvement of infrastructure for sports and games.