SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

VIVEKANANDA COLLEGE

VIVEKANANDA COLLEGE, THAKURPUKUR, KOLKATA
700063
www.vckolkata63.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Located in the southern fringes of Kolkata, Vivekananda College, Thakurpukur, for undergraduate and postgraduate studies, takes inspiration from the teachings of Swamiji. As a premier institution catering to urban and suburban populace, it has always drawn students from diverse backgrounds. One cannot miss the old-world charm of the 6.17 acres sprawling campus area - with its greenery and open skies - it conjures up an image of ancient Gurukuls.

Formerly known as Barisha College, Vivekananda College embarked on its illustrious journey in 1950 as an Intermediate College, at Barisha,under the Dispersal Scheme of the Government of West Bengal. Recognizing its immense potential, the Government of West Bengal sponsored its elevation to a degree college in June 1956. The college was officially christened as Vivekananda College to honour the hallowed legacy of Swami Vivekananda. With time, a substantial surge in student enrolment led to space shortage and in 1959 the college relocated finally to its existing expansive premises at Thakurpukur. It is worth mentioning that during its formative years, the college was privileged to have one of Bengal's most remarkable poets – Jibanananda Das. He taught in the Department of English from 1952 to 1953.

At present, Vivekananda College offers Science, Humanities, and Commerce subjects at the undergraduate level, catering to 4000 students on an average. Affiliated to the University of Calcutta, the curriculum encompasses 23 subjects in Honours and General courses. The institution's continuous pursuit of academic growth and diversification has culminated in the successful commencement of 4 postgraduate programmes in History, Bengali, Physics, Zoology, under Calcutta University.

The IQAC was formed in 2009, to plan and implement the quality benchmark of academic and co-academic functions and set academic goals.

Vivekananda College has been accredited twice by NAAC – with grades B++ in 2004 and A in 2016. The College has been recognized under Section 2(f), eligible for receiving central assistance (UGC grant) under Section 12 (B) of UGC Act. It has received RUSA 2.0 grants, R & D grants from Higher Education Department, Govt. of West Bengal. Vivekananda College is certified with ISO 9001:2015, ISO 14001:2015 and 50001:2018.

Vision

Vision:"Tamso Ma Jyotirgamaya" (from darkness, lead us to light)

Inspired by Swami Vivekananda's emphasis upon an education system that promotes spiritual, moral and character development, alongside academic learning, Vivekananda College aims to hold its position as an institute of excellence and envisions a future for students where they are educated and empowered enough to independently contribute towards nation-building with innovation and integrity.

The vision of the college is to promote an all-inclusive and transformative education that integrates knowledge with human values; implants the spirit of scientific enquiry while remaining firmly rooted to

the Indian knowledge traditions.

The vision of the institution is to raise barrier-free and capacity building across the socio-economic strata, with special emphasis on women, specially-abled, underprivileged and marginalized, so that each student can become an exemplary torchbearer of values, knowledge, culture, skills, research & technology and be of service to humanity.

Mission

The Mission of the institution is to impart education with moral values, with an aim to instil character and nation-building among students; to act as a channel of social transformation by spreading education to the marginalized sections of society. The college is committed to nurturing young, inquisitive minds; to instil a thirst for knowledge; to create a love for academics and to encourage creativity. The institution seeks to address the needs of students from varied upbringings and prioritize human values, and celebrate diversity.

The college aims to modernise all processes of the education ecosystem and ensure equal access to cutting edge state-of- the-art infrastructure, information and technology, to create awareness about the sustainable use and conservation of natural resources and environment.

The Mission of the institution is to work towards bridging the digital divide, to build capacity for resource sharing and developing more effective and efficient mechanisms for curriculum delivery, evolve a learner-centric "teaching- learning" pedagogy, to augment academic achievement, ensure meticulousness, accountability, research, innovation and excellence in all academic pursuits of faculty and students.

Vivekananda College endeavours to nurture students to make them morally upright, socially conscious, emotionally resilient, physically fit and culturally connected to ground reality. The mission is to kindle scientific temper by campaigning against superstitions and obsolete customs and raise awareness about all kinds of discrimination, regionalism, casteism, etc.

The institution realizes the importance of developing learner-centric life skills such as communication, teamwork, and flexibility with the objective of all round development of all students: preparing them to face life's challenges and enhance their employability quotient.

The college aims to deliver an inclusive and professionally viable education for all students and realizes that the Mission will be fulfilled by a process of continuous upskilling and reskilling under a proactive leadership. The institution has achieved its mission to a great extent and is committed to uphold the ascent.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Vivekananda college places great emphasis on Gender and Social Equality and values Diversity. The college is a pioneer in introducing UG courses in Women's Studies,Human Rights and Environmental-Science, under Calcutta University.

- **Location: Convenient location on the N.H.117, in-campus nationalized bank; adjacent Metro station, police station & post office; fire service station & hospitals nearby. The college is earmarked as the Zonal centre for Calcutta University Examinations, and DCRC/Counting Centre during Lok Sabha and State Elections.**
- **The rich heritage of the College is reflected in the exclusive Heritage corner, Zoology & Botany Museums, Parichay Art gallery, Rock-climbing wall and Club.**
- **Cordial and Warm teacher-student relation.**
- **Infrastructure: Wi-Fi enabled campus, Well-equipped laboratories, ICT-enabled & smart classrooms, Libraries, air-conditioned conference room and seminar hall, auditorium.**
- **Safe Campus**: 24*7 CCTV surveillance and security personnel.
- **Quality/ Collaboration: Qualified and committed teachers, Students admitted strictly based on merit, Collaborative activities carried on through MOUs and linkages, Strong Work culture.**
- **Academics: 23 subjects under regular curriculum, 4 P.G. departments, 60 Add-On programmes.**
- **73% Freeships and scholarships for underprivileged & meritorious students; Prompt disbursement of Government scholarships**
- **Student research activities under Research Guidance Cell**
- **Capacity Building programmes conducted throughout the year by NCC, NSS, Placement Cell, Entrepreneur Development Cell, Drama Club, Cultural Cell, Eco Club, Photography Club, Women's Cell**
- **Active ICC, Grievance Redressal Cell, Anti-Ragging Cell**
- **Psychological Counselling Cell**
- **Students: Students are the institutions's greatest strength:**
  - **Minimum drop-out, Creditable pass percentage, Promising progression to higher studies, including studying overseas, Healthy percentage of placements, students awarded in curricular and extra-curricular activities, Students participate in Extension and social outreach programmes, Students Union rendered commendable service in the neighbourhood during Covid-19.**
- **Facilities: Purified drinking water& coolers, Easy access for all specially-abled people, Hygienic canteen for students, Subsidized lunch packets @Rs. 5 for underprivileged students, Separate hygienic washrooms & common rooms for girls and boys, Indoor games for students and teachers.**
- **Environmental awareness: Plantation of trees in the campus; Maintenance of garden, playground and adjoining pond; Rainwater harvesting to upkeep garden; Solar panel for clean energy.**
- **Feedback system: feedback from Students, Teachers, Alumni, Employers and Parent-teacher meetings.**

Institutional Weakness

1. **Vacant faculty positions: since there are a number of vacancies in full-time substantive posts in the college, this gets reflected as high teacher-student ratio. To solve this issue, the college recruits visiting/guest faculties from time to time. At present, the college has around 53 Guest/visiting**

    faculty in several departments.

2. **Shortage of non-teaching staff.**
3. **Financial burden has to be borne by college to pay the salary of temporary casual office staff, security and housekeeping staff.**
4. **Dearth of adequate government funds for higher research and for conducting effective developmental programmes for faculty and non-teaching staff.**
5. **Limited number of postgraduate courses at present. Delayed disbursement of Government funds restricts steady improvement of infrastructure needed to introduce more subjects at the postgraduation level.**
6. **There is scope of improvement and upgradation of library resources and digitization.**

Institutional Opportunity

1. **The institution caters to a diverse suburban population, often comprising first generation learners and underprivileged. To bridge the socio-economic divide and reclaim them in the mainstream, making them reasonable contributors in the national development is the institution's opportunity, and the college does make a difference in the lives of such students.**
2. **To look out for more social outreach and extension programmes like adopting rural schools, promoting use of latest technology in classrooms etc.**
3. **The quest for excellence as an institution entails inculcating human values among students and making them self-reliant. "Prochesta", the culinary and craft outlet, run by students under the aegis of Entrepreneurship and Development Cell, has plenty of opportunities. The college is considering ways to implement new plans in order to utilize its full potentials.**
4. **There is a scope of introducing online certificate courses within the NEP 2020 framework and steps to introduce value-added certificate courses have been initiated. A Certificate course on "Jeevan Darshan" under IKS, will commence from August, 2024.**
5. **IPR Cell: The newly constituted IPR Cell (2024) has immense scope of expansion. The Cell plans to organize awareness programmes to enlighten and educate all stakeholders about the importance of Intellectual Property Rights in higher educational institutions.**

Institutional Challenge

1. **Vivekananda College admits students from diverse socio-economic backgrounds. While the heterogeneous composition is an asset, its upkeep is a challenge.**
2. **The college faces difficulties in keeping a record of Students' Progression data. Several factors such as lack of adequate proof of progression, change of address and phone numbers, poor networking facilities in suburban and rural areas are some of the hinderances. The college is on the path to streamline the process and improve the mechanism with the help of the Alumni Association.**
3. **Extension of more advanced ICT facilities to the students and infrastructural facilities for proper implementation of NEP 2020 is a challenge.**
4. **Low percentage of Admission in some subjects,which is a trend all over the country in recent times.**
5. **Teachers face time-constraint in curriculum delivery; completing syllabus within stipulated timeframe becomes challenging due to unforeseen holidays, class suspensions due to examinations, deployment of police and armed forces during elections etc. Completing curricular activities and**

managing co-curricular activities at the same time proves to be challenging at times.

6. **Time crunch is a challenge faced by faculty members pursuing higher research as well.**

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Vivekananda College has 23 UG courses (20 U.G. Honours Courses, 3 U.G. General Courses) and 4 PG courses, following CBCS designed by Calcutta University. Currently, the college is transitioning to the NEP 4-year Honours & Honours with the research program, along with 3-year BA/BSc (Multidisciplinary) courses, under Calcutta University.

Curriculum plan and implementation:

- **IQAC oversees implementation of quality benchmark; setting parameters for academic goals and creating a student-centric teaching-learning environment. It organizes Academic Audit to keep a track of curricular aspects.**

- **The college prepares academic calendars, time-tables/routines and course distribution.**
- **Academic Sub-Committe, in consultation with IQAC, prepares the Master Routine and surveys academic progress.**
- **Departments implement their respective curriculum plans based on the academic calendar.**
- **The core courses are supplemented with experiential learning opportunities such as field trips, project work, and internships.**

Continuous Internal Evaluation:

- **To ensure comprehensive evaluation, continuous assessments are made through assignments and class tests.**

Library:

- **The Central library is a repository of 45,000 books, & journals, e-books, CD/DVDs. The library provides OPAC (Online Public Access Catalogues) facilities for its users. CL has successfully organized 3 Book-Fairs (2018-2023). Presently, Central Library is the host of SWAYAM NPTEL, local Chapter, under MHRD, Govt. of India, from 24/6/2024.**
- **14 departmental libraries, 1 P.G.library.**
- **Book bank assistance for economically underprivileged students.**

Add-On Courses:

- **The college introduced 60 Add-On courses from 2018 on the recommendation of IQAC. These courses are designed to promote multidisciplinary/interdisciplinary approach to education and increase the employability quotient of students.**

Addressing Crosscutting issues:

- **Efforts to integrate values, professional ethics, gender and environmental awareness within the existing curriculum, to enrich learners.**
- **It is the mission of the college to create awareness about gender-based inequalities, environmental neglect, and ethical considerations, which hinder individual and societal growth. Additional proactive measures are taken by the Departments and Cells to sensitize students on these issues.**

Feedback:

- **Feedback through Students Satisfaction Survey, Online feedback on curriculum, students' support and ambience, are collected from students, teachers and alumni. Appropriate actions are taken on the feedback received. The college collects and analyses feedback related to curriculum and infrastructure from teachers and employers.**

Teaching-learning and Evaluation

Vivekananda College is committed to engage in a strong and transparent Teaching-Learning and Evaluation process within its academic framework.

Admission: **The college adopts a transparent and fair online admission process, ensuring equal opportunities for all eligible applicants, in accordance with the University and State Government regulations. The entire process is completed on time as per the admission circulars and reservation policies of the State government.**

Students-Teacher ratio: **38:1 Visiting/Guest Faculty recruited to address the shortfall**

ICT infrastructure includes:

- **LMS, high speed internet, updated computers, smart classes, ICT-enabled classrooms, Airtel data services with 10 Mbps subscription, G-suite etc.**
- **Lectures, instructions and presentations are uploaded on the college's YouTube channel.**
- **College's Web interface- developed during the pandemic.**

Experiential, Participative, Problem-solving Teaching-Learning:

- **Teachers assess students' academic proficiency based on classroom discussions, assignments, class tests.**
- **Slow learners are provided extra classes/assignments; advanced learners are encouraged to explore research and innovative ideas.**
- **RGC facilitates research projects for advanced learners.**
- **Financially underprivileged students benefit from book bank facilities.**
- **Workshops, seminars, debates, myriad competitions, field trips and other co-curricular activities are organized for students' development.**

Faculty:

- **The faculty comprises teachers recruited as per UGC guidelines. 51 teachers have Ph.D. degree,**

15Teachers have MPhil degree, 76 Teachers have qualified NET/SLET/SET
- **8 faculty members are registered Ph.D. supervisors**

Internal/ External Examinations:

- **Internal and External examinations are conducted centrally by the Examination Committee, as per University regulations.**
- **A robust internal assessment mechanism ensures continuous monitoring of students' progress through group discussions, assignments, class tests and projects. Examination results are evaluated and discussed in departmental and Teachers' Council meetings.**
- **The online examination portal was effectively used for Examinations during the Covid pandemic.**

Examination-related Grievances:

- Grievances (related to internal examinations) registered by students are considered by teachers, departmental Heads, and referred to the Principal's office, if necessary. The complaints are then referred to appropriate/higher authorities.
- Students are advised to apply for Review of their published results.
- Students' Satisfaction Surveys are conducted annually for actual feedback.

Results:

- Results (pre- Covid) 2018-2020– 90% success
- Results (post Covid) – show a decline in pass percentage. In 2023, success rate was around 72%

Research, Innovations and Extension

Resource mobilization: 2018-2023

- **Research Grants: Rs. 24,75000/- has been sanctioned for 3 Faculty members by Department of Science and Technology, Govt. of India, Science and Technology and Biotechnology, Govt. of West Bengal and UGC.**
- **Research and Guidance Cell Grants: 48 'faculty-student' multidisciplinary research projects have been sanctioned by RGC for 20 faculty and 144 students, from 10 departments. Amount sanctioned for each project is between Rs. 2500-4000/**

Innovation Ecosystem is shaped through:

1.Academic activities:

- **Preparedness for NEP 2020 includes programmes on IKS; Sanskrit Department organized talks on lessons from Upanishads and Bhagawad Gita in 2023.**
- **Publication of Annual Journal *Bodhi* (ISSN-22774831)**
- **Central library- extensive resources; continuous upgradation**
- **Establishing Central Computer laboratory**

- **Upgrading infrastructure for research activities**

1a.Seminars and workshops:

- **195 Seminars/Webinars/Workshops have been conducted on research methodology and entrepreneurship for the enrichment of students and teachers. (Workshop on Preparation of hand sanitizer byDr.MD.Selim, Assistant Professor, ChemistryDepartment, during Covid Pandemic deserves special mention)**
- **Rs.6,28,000/ was provided by College for the Departments, Cells, and Clubs for students' academic/extension activities.**
- **4 developmental programmes have been conducted on teaching and non-teaching development**

1b.Faculty Research/book publications:

- **284 papers in Journals with ISSN, 88 books and chapters in books with ISBN.**
- **5 Faculty members participated in International Seminars as Resource persons, 1 member completed Post-doc programme abroad.**

2. Incubation centre:

- **Start-ups: Three new start-ups on Bee-Keeping & Honey Processing, Vermicomposting and Mushroom Cultivation have been initiated as part of curriculum under CBCS/CCF and Add-on programmes.**

3.Sensitization and awareness programmes:

- **IQAC and several departments/cells in collaboration with IQAC have conducted around 42 Seminars/Webinars/Workshops on cyber-crime, RTI, health, gender equality, human rights, public health.**

4.Extension, awareness and outreach programmes:

- **156 programmes, including neighbourhood sanitization, health camps, blood donation, literacy drives, were organized by NSS, NCC, Students Union.**
- **Philanthropic activities: Teachers engage in various philanthropic activities, especially during natural calamities.**

5.Collaboration for Student/Faculty exchange/internship:

- **Field trips: 81**
- **MoUs: 44 (August,2024)**
- **Internship:Departments of Journalism, ENVS and Zoology have organized Internship programmes ((August,2024))**

Other academic and Co-curricular activities:

- **Publication of Departmental magazines/e-magazine/wall magazine by academic departments**
- **Cine Club, Drama Club, Cultural Cell organize various seminars, film shows, competitions and**

cultural programmes

Infrastructure and Learning Resources

Campus infrastructure is a testimony to how well the college is equipped to maintain quality education. The expansive campus of Vivekananda College is Wi- Fi-enabled with singular features such as:

- **Heritage Corner: Rare portraits, sculptures, murals**
- **Parichay PradarshaShala (Art gallery)**
- **Zoology Museum, Botany Museum, Herbarium & Fossil collection**
- **Rock Climbing Wall and Club**

The Wi-Fi enabled campus houses 6 large buildings that comprise:

- **23 Arts, Science and Commerce departments and 4 PostGraduate departments**
- **Classrooms: 50**
- **Administrative Block: Offices of the Principal, Bursar, Postgraduate section, Day & Morning offices**
- **IQAC Room**
- **AC Conference Room**
- **1 Air-Conditioned Staffroom**
- **19 departmental staffrooms**
- **Science Laboratories: Undergraduate 26, Postgraduate:6**
- **Social-Science Laboratories:2**
- **Notice Boards:62**
- **Journalism Editing Studio:1**
- **Auditorium:1**
- **AC Seminar Hall "Vivekananda Sabhaghar":1**
- **Examination Control Centre:1**
- **Vermicomposting Unit:1**
- **Mushroom Cultivation unit:1**
- **Bee-keeping & Honey Processing unit:1**
- **Medicinal garden:1**
- **Solar panels**
- **All Clubs/Cells have their designated space**

Libraries:

- **Central Library is storehouse of print and digital resources with KOHA software and OPAC database and diverse e-resources, large number of books and e-resources, subscriptions.**
- **Library Services for visually impaired: 2 computers with Screen Reader Software (NVDA) in Central Library.**
- **1 P.G. library, 14 Departmental Libraries**

IT Facilities:

- **Wi-fi enabled campus**

- **High-speed internet**
- **Central Computer Lab:1**
- **Departmental Computer Labs:3**
- **Vivekananda College Computer Centre:1**
- **ICT-enabled rooms: 19**
- **Smart classrooms: 4**
- **ICT-Seminar Hall:2**
- **ERP system for admission, online payments, exams, feedback, administrative services**
- **Biometric attendance**
- **Online teaching-learning platform powered by Right Brains, domains for study materials**
- **Total number of computers:165 (Student:Computer ratio-24:1)**
- **Reprography units**
- **Website**
- **Exam portal**
- **LMS**
- **Central Library: KOHA, NLIST, e-resources.**
- **40 CCTVs**
- **LED and Electronic Display boards**
- **Intercom**

Sports:

- **Rock Climbing wall and Club**
- **Gymnasium, Yoga Centre, Indoor games**
- **Playground: Hosts tournaments and annual sports; also used by local schools for sports, used by the elderly and children in the neighbourhood for recreation. It provides invaluable community service.**

Other facilities:

- **Open-air Theatre**
- **24*7 Security and CCTV surveillance**
- **Water Purifiers and Coolers**
- **Separate Washrooms and Common Rooms for boys and girls, Sanitary pad dispenser**
- **51 Fire extinguishers**
- **Psychological Counselling Cell**
- **FIRST AID**
- **Disabled-Friendly Ramps, wheelchair**
- **Bank/ATM**
- **Cheap Store**
- **Canteen**
- **Union Rooms**
- **Parking Lot**
- **Gardens, Large Pond, Fountain**
- **6 Staff Quarters**
- **Security & Drivers' Corner**

Student Support and Progression

Student support facilitates academic outcomes, progression is a measure of it. The college warrants developmental opportunities and success of students from diverse groups. Vivekananda College implements various services to ensure students' success in academics and beyond campus:

- **There is a provision of merit-based and need-based scholarships and freeships. During Covid-19 pandemic the college provided some Waivers on course fees to ease the distressed; all enrolled students availed 100%waiver on Examination fees.**
- **Various skill enhancement and capacity building programmes including Add-on,value-added courses,soft skills in language and communication, life skills etc are conducted to augment the employability of students.**
- **Career counselling and professional guidance activities are undertaken by departments and Placement Cell and EDC.**
- **The website clearly displays the details of duly constituted Anti-Ragging Cell, Grievance Committee and Internal Complaints Committee. Grievance redressal is an important component of student support. UGC-guidelines are followed in creating an effective mechanism for submission and redressal of student grievances related to sexual harassment, ragging etc.**
- **Psychological Counselling Cell: Counselling by professional counsellors prove extremely beneficial to Students at present.**

- **Career progression is a sure marker of student outcomes. Vivekananda College aims at enhancing employability of its students. The college has made significant contributions in terms of producing teachers, scholars, intellectuals, corporates, and entrepreneurs.**
- **Students benefit from the Placement Cell; many students pursue higher studies in institutes of eminence in India and abroad. Several qualify competitive exams like CAT, GATE, GRE, TOEFL, UGC/CSIR NET, SLET, Bank PO exams etc.**
- **Students are awarded/rewarded for their achievements in academics and extra-curricular activities.**
- **PG accomodation for Girls and Boys outside campus.**

- **Alumni: Vivekananda College has a registered Alumni Association. Several departments have their own informal Alumni bodies. Alumni Associations play a crucial role in forging a long-lasting, meaningful relation of former students with their *Alma Mater*. The value of Alumni Associations is multifaceted as members of the Alumni bodies contribute towards:**
  - **Support services like career guidance, mentorship programmes, networking.**
  - **Reunions to foster strong bonds with current students.**
  - **Alumni engagements:Notable alumni are invited to conduct workshops and deliver lectures for the benefit of students.**

Governance, Leadership and Management

Governance in Vivekananda College is in complete accordance with the Vision and Mission of the insitution. Under an efficient leadership, policies are formulated on academic and administrative activities, with an aim at decentralization. The college strategizes Long Term and Short-term plans, in

compliance with the Vision/Mission of the institution.

Leadership:

- **Vivekananda College is under the Higher Education Department, Govt. of West Bengal, affiliated to Calcutta University. Faculty members are appointed by Higher Education Department, Govt. of West Bengal on the recommendation of College Service Commission, as per UGC guidelines.**
- **Governing Body is the apex administrative body; the Principal leads the institution in consultation with IQAC and Teachers Council and Bursar oversees college finances.**
- **IQAC: Recommends, Plans and Oversees major academic activities. All quality assurance strategies are designed and framed by IQAC. It arranges Academic, Administrative, Gender audits by experts. It has played a significant role in signing 44 MoUs till date (August, 2024). IQAC carries out performance-based appraisal system for the teachers.**
- **The college deploys e-governance in all aspects.**
- **Teachers, non-teaching staff, and students are members in all statutory bodies to ensure proper policy implementation.**

Decentralized Governance:

- **Decentralization and participative management are prerequisites for maintaining a democratic timbre in the campus: operational freedom is provided to Committees, Sub-committees, Cells, Departmental heads and Student representatives, to ensure every voice is heard.**
- **All initiatives and plans are implemented after thorough planning and meetings. Proposals from departmental heads, coordinators, convenors and teachers are raised in TC and Academic Sub-committee meetings and forwarded to the Principal/TIC.**
- **In tune with NEP2020, the college has placed special emphasis on strategic planning to create interest in entrepreneurial skills. Entrepreneurship and Development Cell has envisioned a novel manner to promote entrepreneurial skills of students under the banner "Earn while you Learn" - "Prochesta" (Crafts and Culinary Outlet) is one such initiative.**

Welfare Measures:

- **The college takes active measures to promote welfare and developmental activities for Teachers, Non-Teaching staff and Students.**
- **The college contributes towards EPF and ESI health scheme for Casual staff.**
- **The College facilitates the easy registration of staff members to West Bengal Government Health-Schemes.**

Institutional Values and Best Practices

Vivekananda college places great emphasis on Gender and Social Equality; it is pioneer in introducing degree courses in Women's Studies and Human Rights. Our commitment is reflected in the collective effort of the administration and academic departments in creating a socially-inclusive ambience for diverse sections in the campus. Women's Cell contributes to students' empowerment through curriculum and extension programmes. Social Equality Cell nurtures and strengthens diversity. The

college has received three Kanyashree awards from the Chief Minister of West Bengal for excellence in implementing "Kanyashree scholarships for girls".

- There is a clearly-defined Gender Policy; Gender Audits are conducted.
- Education for Empowerment: Curricular initiatives include Gender studies in Women's-Studies Department; Add-on courses on Gender Values, Histories of Women complement the prescribed curriculum.
- Safe Campus: 24*7 security personnel and CCTV surveillance
- Facilities for women include separate washrooms, common rooms, sanitary pad dispensers.
- Two PG accommodations for girls and boys outside the campus.
- Diversity is valued: the campus is barrier-free with disabled-friendly ramps, wheelchair, washrooms and display boards.
- Students' Aid fund, Book bank, Cheap canteen, Cheap store for the underprivileged.
- Measures undertaken to manifest social commitment towards building an eco-friendly environment include installation of LED lights, solar panels, rainwater harvesting, efficient waste management.
- Social responsibility is reinforced through blood donation and health camps. NSS and Students Union carry out relief work; their invaluable service during Covid Pandemic is commendable.
- Vivekananda College celebrates national pride, environmental awareness, human values and Indian culture by observing national and international commemorative occasions and all festivals with great zeal throughout the year.

Two Best Practices: "?????? ?????????? ?????"

- **Vidwaan:** Students engage in multidisciplinary/interdisciplinary research to present papers, participate in lecture competitions. Such exercises in "peer pedagogy" prepare students for academics and higher research and motivate others to improve and excel.
- **Vriddhi:** Along with its commitment towards quality education the college provides alternate modes of shaping careers. The college provides multiple platforms to let the latent talents of the students evolve by organizing art exhibitions, fairs, drama competitions etc.

Institutional distinctiveness: Derives from nurturing students' entrepreneurial skills. "PROCHESTA", the culinary and craft outlet, showcases students' creativity, hones entrpreneurial skills and advocates "Earn while You Learn."

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	VIVEKANANDA COLLEGE
Address	Vivekananda College, Thakurpukur, Kolkata
City	Kolkata
State	West Bengal
Pin	700063
Website	www.vckolkata63.org

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
West Bengal	University of Calcutta	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	21-08-1950	[View Document](#)
12B of UGC	21-08-1950	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Vivekananda College, Thakurpukur, Kolkata	Semi-urban	6.17	5260

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali, Honous and Honours with Research	48	Higher Secondary Twelfth	Bengali	86	84
UG	BA,English, Honours and Honours with Research	48	Higher Secondary Twelfth	English	92	83
UG	BA,Sanskrit, Honours and Honours with Research	48	Higher Secondary Twelfth	Sanskrit	55	13
UG	BA,History, Honours and Honours with Research	48	Higher Secondary Twelfth	English + Bengali	61	53
UG	BA,Philosophy,Honours and Honours with Research	48	Higher Secondary Twelfth	English + Bengali	67	22
UG	BA,Political Science,Honours and Honours with Research	48	Higher Secondary Twelfth	English + Bengali	61	45
UG	BA,Journalism And Mass Communication,Honours and Honours with Research	48	Higher Secondary Twelfth	English + Bengali	55	40
UG	BSc,Botany, Honours and Honours with Research	48	Higher Secondary Twelfth	English,English + Bengali	55	23

UG	BSc,Biochemistry,Honours and Honours with Research	48	Higher Secondary Twelfth	English,English + Bengali	55	33
UG	BSc,Chemistry,Honours and Honours with Research	48	Higher Secondary Twelfth	English,English + Bengali	73	34
UG	BSc,Computer Science,Honours and Honours with Research	48	Higher Secondary Twelfth	English,English + Bengali	55	38
UG	BSc,Electronics,Honours and Honours with Research	48	Higher Secondary Twelfth	English + Bengali	67	2
UG	BSc,Economics,Honours and Honours with Research	48	Higher Secondary Twelfth	English,English + Bengali	67	20
UG	BSc,Environmental Science,Honours and Honours with Research	48	Higher Secondary Twelfth	English + Bengali	55	13
UG	BSc,Geography,Honours and Honours with Research	48	Higher Secondary Twelfth	English,English + Bengali	55	46
UG	BSc,Mathematics,Honours and Honours with Research	48	Higher Secondary Twelfth	English,English + Bengali	73	29
UG	BSc(Agricult	48	Higher	English,Engli	73	28

	ure),Physics, Honours and Honours with Research		Secondary Twelfth	sh + Bengali		
UG	BSc,Statistic s,Honours and Honours with Research	48	Higher Secondary Twelfth	English,Engli sh + Bengali	55	11
UG	BSc,Zoology ,Honours and Honours with Research	48	Higher Secondary Twelfth	English,Engli sh + Bengali	61	45
UG	BCom,Finan ce And Acco unting,Hono urs and Honours with Research	48	Higher Secondary Twelfth	English + Bengali	391	323
UG	BA,B A,Mult idisciplinary	48	Higher Secondary Twelfth	English + Bengali	368	336
UG	BSc,B Sc,Mu ltidisciplinar y	48	Higher Secondary Twelfth	English + Bengali	244	125
UG	BCom,B Co m,Multidisci plinary	48	Higher Secondary Twelfth	English + Bengali	244	190
PG	MA,Bengali Pg,Bengali	24	B.A with Honours	Bengali	50	40
PG	MA,History Pg,History	24	B.A with Honours	English + Bengali	50	43
PG	MSc,Physics Pg,Physics	24	B.SC with Honours	English,Engli sh + Bengali	25	16
PG	MSc,Zoolog y Pg,Zoology	24	B.SC with Honours	English,Engli sh + Bengali	20	15

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				27				57			
Recruited	0	0	0	0	15	12	0	27	24	18	0	42
Yet to Recruit	0				0				15			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				38			
Recruited	0	0	0	0	0	0	0	0	11	27	0	38
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				58
Recruited	12	6	0	18
Yet to Recruit				40
Sanctioned by the Management/Society or Other Authorized Bodies				48
Recruited	39	9	0	48
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				2
Recruited	1	1	0	2
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	14	9	0	12	12	0	47
M.Phil.	0	0	0	0	2	0	2	7	0	11
PG	0	0	0	1	1	0	21	26	0	49
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	26	27	0	53

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	832	5	0	0	837
	Female	781	3	0	0	784
	Others	0	0	0	0	0
PG	Male	26	0	0	0	26
	Female	89	0	0	0	89
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	251	241	246	220
	Female	226	228	211	220
	Others	0	0	0	0
ST	Male	10	8	13	7
	Female	11	4	8	7
	Others	0	0	0	0
OBC	Male	124	116	121	121
	Female	124	115	111	117
	Others	0	0	0	0
General	Male	450	396	514	436
	Female	422	442	488	446
	Others	0	0	0	0
Others	Male	2	4	1	1
	Female	1	5	0	1
	Others	0	0	0	0
Total		1621	1559	1713	1576

Institutional preparedness for NEP

| 1. Multidisciplinary/interdisciplinary: | Vivekananda College encourages and provides an inclusive Interdisciplinary/ Multidisciplinary educational environment. The multidisciplinary approach to education aims to break traditional barriers between disciplines. With an eye on the 'New Education Policy', the college is on the right path to incorporate a comprehensive multidisciplinary approach in curricular plans and to ensure the necessary infrastructure and resources needed for the purpose. IQAC organized a Workshop on Curriculum and Credit framework on 7.7.2023, to enable faculty members adopt the interdisciplinary approach under NEP. The resource persons were Debasish Biswas (Inspector of colleges), Gurupada Soren (Secretary of Council for UG Studies), University of Calcutta. • The College ensures necessary infrastructure and resources to support multidisciplinary education. This includes an adequate number of classrooms, updated libraries, well-equipped laboratories, digital resources, and access to relevant research materials. • Add–On Courses and Value- added courses are designed to address cross-cutting issues like Gender, professional ethics, environment and sustainability and extend knowledge beyond the strict confines of standard curriculum. • The Institution pioneered in introducing non-conventional degree courses like Environmental Science, Film Studies, Human Rights, and Women Studies to encourage students to explore diverse subjects. • Students are taught compulsory AECC Courses in Environment, English and Bengali to ensure a balanced measure of interdisciplinary education. Besides, General Elective Courses in Women's Studies, Human Rights, Film Studies focus on multidisciplinary knowledge to train students for jobs and entrepreneurship. •Research Guidance Cell sponsors research projects for students, under a Mentor. These projects give students an opportunity to think beyond the boundaries of their subject and adopt a multidisciplinary /interdisciplinary approach. Despite the constraints of a vast prescribed syllabus, more of such innovative measures will continue to foster multidisciplinary research and learning opportunities for both faculty and students. Steps like encouraging bright minds to undertake multidisciplinary approach in research projects sponsored by RGC; enabling Science students to participate in Theatre discourses etc. testifies the |

	commitment of the college to focus on multidisciplinary/interdisciplinary approach.
2. Academic bank of credits (ABC):	The college is aware of National Education Policy's proposal to introduce ABC based on DigiLocker framework, and will implement it as per the instructions of and under the guidance University of Calcutta. The institution will ensure that the curriculum of the college is aligned with the principles of the Academic Bank of Credit, which allows students to earn and accumulate credits for courses completed. It offers flexibility to redeem the required credit and helps students avail academic outreach. Efforts are on to establish a robust credit transfer mechanism (Personal Education Number that will be assigned to students; provided by Union Ministry of Education through Unified District Information System for Education Plus) that allows students to transfer earned credits between courses and programmes. As recommended by the National Education Policy 2020, certificates will be awarded to students who exit at the end of the first year after successfully fulfilling the academic requirements. Diploma shall be awarded if the student exits at the end of the second year. Students shall be permitted to re-join the program to pursue a higher qualification, as per policy adopted by the University. The institution strives to set up the necessary infrastructure to manage and maintain student credit records and facilitate seamless credit transfers. Our institution's faculties are actively involved in national schemes like MOOCS and SWAYAM. The introduction of the ABC regulation will promote a blended learning mode. This mode allows students to earn credits from multiple Higher Education Institutions (HEIs) registered under the scheme through SWAYAM. Vivekananda College collaborated with Muralidhar Girls' College and organized a workshop for providing training and orientation to faculty members regarding the Curriculum and Credit Framework and how it impacts their teaching methodologies and assessment practices. (7.7.2023) Inspector of Colleges, Calcutta University, Sri Debashis Biswas and Secretary, Council of UG Studies, Calcutta University, Sri Gurupada Saren, spoke about various aspects of Curriculum and Credit with reference to NEP 2020.
3. Skill development:	The college adheres to the curricular structure of

CBCS and NEP 2020, which have ample provisions for skill-development courses and integrating skill-based courses within academic programs. This empowers and prepares students for the competitive job market. Training in capacity building, internships, workshops, technical skills increase students' employability. With the aim to uphold the vision and mission of the college, departments, cells and committees organize skill development programmes to enable students participate in experiential learning opportunities that can bridge the gap between theoretical knowledge and practical application. • The institution focuses on developing students' soft skills through skill-oriented programmes and courses on Writing skills in English, photography, drama, financial literacy etc. • Placement Cell organizes workshops and training programmes to teach Teamwork; sharpen problem-solving capacity and adaptability, skills essential for professional success. The Cell organizes workshops on career-oriented professional courses; offers career counselling and placement services, connecting students with potential employers. • EDC promotes entrepreneurship among students interested in starting their own ventures. This leads to innovation and job creation. Under the aegis of EDC students collaborated with Photography Cell and organized painting/photography exhibitions to sell their art works. The college has established a permanent outlet "Prochesta" in campus where students can Earn while they learn. • Add-On courses are also effective steps towards skill enhancement. English department has introduced Add-on course on Gender Values. Other Add-on courses offered are on environment, professional ethics etc. Several departments focus on Skill development: Botany department organized a workshop on 'Hands on Training in Herbarium Techniques on 17.11.2022, in collaboration with the Alumni Association of the department. Film Studies department organized a workshop on 'How to make a Documentary Film' on 8.5.2023.Journalism department organized a 4-day workshop on 'Documentary Making' on 6th, 8th, 10th, and 12th May, 2023. Vivekananda College has active bodies dedicated to student-centric activities such as: Debate, Quiz, Sports, Photography, Drama etc. which hones the skills of students.

| 4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): | At Vivekananda College, efforts to integrate ancient India's Jñ?na, Vijñ?na and Jeevan Darshan within the modern disciplines, aim to merge two worlds: the traditional past and the modern scientific world, with right overlaps between the two. The epistemological groundwork provided by ancient Indian Knowledge System generates a lot of interest among modern day scholars in the global scientific community. (The CERN Shiva is a case in point) Objectives: • Inculcating the principle of "Vasudhaiva Kutumbakam" among youth to inspire them to contemplate Welfare of All, thereby fostering a sense of global responsibility and solidarity. • Exploring and understanding the value of the scientific knowledge system of ancient India to seek remedial mechanisms in development and sustainability, safeguard intellectual property rights (patents, copyrights, trademarks) etc. • Promoting multidisciplinary approach and integrating ancient Indian Knowledge system with the modern educational modules. Outcome: • Training in IKS would facilitate interdisciplinary and multidisciplinary research in various domains such as ancient Indian history and archaeological exploration, Indian languages and modern aesthetics, NatyaShastra and modern dramaturgy/Fine Arts, mathematics, ancient cosmology and modern astronomy, Nyaya Shastra-ethics and modern social sciences, Arthashastra and economics etc. • IKS will eventually ensure a holistic development of the youth in terms of physical and mental well-being. Apart from higher research prospects it will ensure a revival of several dying disciplines; adding career and professional opportunities for young learners. Measures: • The college promotes teaching in vernacular (bilingual/ multilingual mode). • IQAC has recommended introduction of a certificate course on 'Jeevan Darshan' for students and staff. The certificate course will begin in August 2024. • Sanskrit Department plays a vital role in preserving and regaining our linguistic and cultural heritage. • CVAC: The college facilitated Dr. Abhishek Das' (Assistant Professor, Sanskrit) and Dr. Akash Shaw's (Assistant professor, Journalism) participation in a 6-day short term Training Programme on IKS, organized jointly by UGC-Human Resource Development and IKS, Ministry of Education, Govt. of India. |

5. Focus on Outcome based education (OBE):	Vivekananda College endorses Outcome based education (OBE) by focusing on student-centric learning processes in teaching to ensure students acquire knowledge, develop skills and problem-solving capacity. A dedicated team, which includes the Principal, the Convenor of Academic Sub-committee and departmental Heads, ensures the effective implementation of Programme Outcome and Course Outcome. PO and CO are communicated to learners through Orientations, regular updates on college website and in classrooms. Vivekananda college has devised a comprehensive methodology to implement OBE across all academic programmes. The OBE model encompasses both teaching and evaluation aspects, which is overseen by Academic Sub-committee. Clarifications and guidance on all matters related to Outcomes are sought from IQAC. All the courses are offered as part of the Outcome-based Education system which have been designed to meet regional and global standards. Outcomes are conceived in terms of knowledge, skill set(s), awareness and values acquired by students at the end of their course-work. The fundamental principle of Outcome-Based Education (OBE) revolves around organizing and prioritizing student-centric curriculum, learning and evaluation of students based on clearly defined learning outcomes. Student-centric Learning: As Learner-centric approach is crucial in reaching outcomes, students are encouraged to participate and verbalize actively. Interactive modes of teaching-learning through group discussions, students' paper presentations, audio-visual aids, study tours, library visits, field trips facilitate participative learning. Group projects, group discussions and excursions train students in collaborative/teamwork spirit and sharpens their problem-solving capabilities. Participation in various activities such as seminars, workshops, capacity building programmes, job -oriented programmes, career counselling sessions enable a proper assessment of the outcomes of learning. Evaluation of PO and CO: Attainment of the desired outcomes is assessed from students' achievement in the End-Semester Examination. Academic sub-committee meetings are conducted to review and address exam related grievances.
6. Distance education/online education:	Distance education: • At present the college does not

offer degree or P.G. courses in the distance mode. However, as per the recommendation of IQAC, the college will begin the first online certificate course in IKS, in the online mode in August, 2024. The course will be open to all who wish to pursue education remotely and at a nominal expense. Online education: The world woke up to the reality and significance of online learning during Covid-19 pandemic. During the pandemic ALL teachers at Vivekananda college adopted online teaching methods. This approach proved to be advantageous, allowing teachers complete their assignments and students review concepts at their own pace. • To promote online education and ensure preparedness for any future challenges, IQAC has presented a comprehensive set of recommendations to the Governing body: ? Record attendance for all online course work and internal evaluation etc. ? Conduct Students Satisfaction Survey, online. • IQAC recommended conducting Add-On Courses in the blended mode. • Online learning has proved to be swift and effective: The teachers use the dedicated space on college website and the LMS portal to upload study materials. An integrated live digital classroom has been developed to facilitate effective and engaging virtual learning experiences for students. • Presently, the online mode enables teachers complete their syllabus, in case holidays or other exigencies clash with their schedule. • Students from rural areas benefit from online mode/Courses as it bypasses transportation, accommodation, and other financial hurdles. ODL is particularly accessible to & affordable for female students, fostering gender equality and empowerment.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club started functioning with NSS since 2022. The Principal is the Chairman, the NSS Program Officer is the Faculty Coordinator, and two students serve as student coordinators. All students are allowed to become members of the club; at present around 100 students are members. The objective of the Club is to inform, enlighten and sensitize students about their democratic rights,

	voting rights and voting duties.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	At present, the ELC comprise student coordinators and faculty coordinators, appointed by the college. The NSS Program Officer is the primary faculty coordinator.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	While the ELC is awaiting registration to pursue their programmes independently, the NSS unit of the college is successfully organizing similar programmes. NSS has a long tradition of inculcating similar values; it is pursuing similar objectives through several initiatives such as programmes on Constitutional obligations, parliamentary literacy, Youth Parliament programmes, awareness campaigns etc. As ELC has not formally been registered – NSS has taken initiatives to inculcate Parliamentary Literacy and Democratic values amongst students and youth groups in the community; the College organized District Level Youth Parliament Competition (Sponsored by Department of Parliamentary Affairs, Govt. of West Bengal. NSS Unit organized Neighbourhood Youth Parliament Programme under Nehru Yuva Kendra Sangathan Kolkata South, under MYAS, Govt. Of India, for students and community youth.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	NSS Unit of our College organized a Voter Awareness Programme for the students and NSS Volunteers in the College. To inform and enlighten new voters, an audio-visual presentation was made by NSS Volunteers and was circulated through social media on18.3.2024 as an awareness measure.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Till now such initiatives were not taken, but the college plans to take such initiatives in the near future.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4025	4261	4186	4469	3841

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 114

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
102	106	111	67	66

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
242.39	59.41	204.0917	179.571	141.44

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Curriculum Planning: Vivekananda College has 23 UG courses (20 U.G. Honours Courses, 3 U.G. General Courses) and 4 PG courses, following the CBCS designed by the University of Calcutta. Currently, the college is transitioning to the NEP 4-year Honours & Honours with the research program, along with 3-year BA/BSc (Multidisciplinary) courses, under the supervision of the University of Calcutta.

- **The IQAC implements quality benchmark, setting parameters for academic goals and creating a student-centric teaching-learning environment. It organizes Academic Audit to keep a track of curricular aspects.**

- **All Departments have an extensive and fairly implemented Curriculum Plan that is efficiently delivered to the students according to the Academic Calendar, prepared by the IQAC in consultation with the Academic Sub-Committee.**
- **The Academic Calendar of the college follows the Academic Calendar of Calcutta University - with tentative dates of commencement of sessions, internal exams, Government holidays etc. Modifications were made in the academic calendar, as per Calcutta University circulars, during Covid 19 pandemic.**

Curriculum delivery:

- **Academic Sub-Committee prepares the Master Routine. Departmental heads and teachers share the tentative Routine & teaching plan with students. Students are apprised of course structure, programme and course outcome on website, during Orientation programmes and in classes. Teachers share additional resources on the College website and LMS.**
- **Courses are distributed among teachers based on their expertise to ensure each course is taught by a competent instructor.**
- **Students are provided Experiential Learning Opportunities like excursions, field surveys, project work/internships for a comprehensive delivery of curriculum.**
- **Teachers deploy ICT based teaching-learning methods for effective teaching.**
- **Students are encouraged to participate in co-curricular, research and creative activities.**

Continuous Internal Evaluation:

- **To ensure proper curricular outcome teachers rely on comprehensive evaluation of learners, periodic assessments through assignments and class tests.**

- **Departmental and Teachers Council meetings are held to review students' progression and collective remedial measures.**
- **The college promotes an inclusive teaching-learning environment: advanced learners are encouraged to pursue research/outreach activities, slow learners and specially-abled are provided additional help.**
- **Several departments hold regular PTM for the benefit of the students.**

Library Resources:

- **The Central library is a repository of books, journals, e-books/journals, CDs/DVDs, magazines, and newspapers. The KOHA software provides an easy access to the catalogues, the library also provides OPAC facilities. At present, the Central Library is the host of SWAYAM NPTEL, local Chapter, under MHRD, Govt. of India.**
- **14 departments have departmental libraries as supplementary resource.**
- **The Post-Graduate section has a designated library.**
- **The college has a Book Bank to assist underprivileged students.**

Students' Feedback:

- **Feedback through Students Satisfaction Survey**
- **Online feedback on curriculum, ambience, students' support system**
- **Appropriate actions are taken on the feedback received**
- **The college collects and analyses feedback related to curriculum and infrastructure from teachers and employers.**

Through these well-planned processes, Vivekananda College ensures that the curriculum planning and delivery are efficient, effective, and aligned with the academic goals of the institution. The college's commitment to continuous improvement and quality assurance helps create a conducive learning environment that benefits both students and faculty.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 46

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 49.7

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2396	2972	50	2574	2337

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Vivekananda college is a pioneer in introducing undergraduate courses such as Human Rights, Women's Studies and Environmental Science, which integrate crosscutting issues in curriculum.

- **The College integrates cross cutting issues related to Professional Ethics, Gender, Human Values and Environmental Sustainability into its curriculum with the aim to provide an all-inclusive learning experience. Professional Ethics is addressed in the core course of Commerce. Departments of Commerce, Journalism, Human Rights, Political Science,NSS have organized seminars on legal awareness, combatting misinformation, Cyber-crime, RTI etc. to inform and enlighten students on Professional Ethics.**

- **Human Values: Human values feature in the core courses of Human Rights, Philosophy, Political Science. Human Rights department provides students experiential learning opportunities by observing Human Rights day and organizing other awareness programmes/seminars. IQAC, with Social Equality Cell conducts seminars on Ambedkar and Dalit Rights. NSS, NCC and Students' bodies actively participate in outreach activities, which include awareness programmes, helping the poor and destitute, relief work etc. Students learn the importance of contributing to national and social causes through community service. Such programmes instill a sense of responsibility and discipline as well as the joy of sharing, among students.**

- **Gender: Gender Equality in campus, is ensured by adhering to the Gender Policy, College Code of Conduct and proper implementation of the core courses. IQAC conducts gender audit to assess gender equity. Gender inclusive courses are part of the syllabus of English, Human Rights, Political Science, Women's Studies. English department offers Add-on course on Gender Values, with special focus on Women's Writing, to analyze how ideologies shape and determine socio-cultural construction of gender, power, gendered spaces, relations, socio-political affairs, and violence. History department has Add-on course on Histories of Women and Gender. Political Science, Philosophy, Women's Studies departments, and Women's Cell, along with IQAC, organize gender sensitization workshops/seminars and awareness programmes to inculcate gender inclusivity in real life. Such extension activities aim to empower students and promote equality.**

- **Environmental Sustainability: Vivekananda College leads the students with ample examples like practising efficient waste management: vermicomposting and rain water harvesting. The college has deployed energy saving solar panels to practice environmental sustainability, saving non-renewable resources, to advocate the importance of clean/sustainable energy. Environmental Sustainability is addressed in the core courses of**

Environmental Science, Botany, Zoology, and Geography. Ability Enhancement Compulsory Course1 provides a comprehensive knowledge of current global environmental issues and their recourse. AECC-1 creates awareness about managing natural resources efficiently and the consequences of irresponsible handling of non-renewable resources. Geography Department organized an International conference on Society and sustainability, NSS organized community service projects, environmental conservation efforts, and social awareness campaigns. These activities provide students with practical experiences that complement their academic learning. Philosophy department has introduced Add-on course on Environmental responsibility, to emphasize the necessity of tackling mindless destruction of Mother Earth.

Efforts to incorporate human values, professional ethics, gender equality, and environmental awareness within the existing curriculum, enrich students' learning experience. Integration of Values in academic programmes ensures learners acquire knowledge and develop an understanding of their roles and responsibilities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 30.98

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 1247

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on

the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 76.71

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
1559	1713	1576	1665	1756

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2165	2165	2164	2165	2120

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 63.22

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
643	673	667	630	660

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1040	1040	1040	1039	1018

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 39.46

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

A. Student-centric methods, such as experiential learning, participative learning and problem-solving methodologies used for enhancing learning experiences:

1. Practical classes are arranged for students regularly, as experiential learning method, as per curriculum framed by the affiliating University.
2. Teachers use innovative methods and tools for experiential and participative learning such as: Practical demonstration using simulation models; Open-air outdoor literature classes; Museum visits; learning preservation of specimens.
3. Students participate in excursions, field trips and laboratory visits as part of experiential learning
4. Students actively partake in various seminars and workshops organized by the college as part of participative learning.
5. Students take part in extension activities conducted by NSS, NCC.
6. Add-on courses have been introduced as part of participative learning.
7. College has several clubs and cells such as Drama club, Cine club, Quiz club, Debate club, Eco club, Yoga club and Photography cell through which students actively engage in experiential and participative learning.
8. College provides several platforms to enhance participative and experiential learning of students."Parichay Shilpa Pradarshashala" is the art gallery where students get to display their art-work and photographic skills as well as share their views on art and craft. An inter-college photo contest was organised on May 30th & 31st, 2022. These activities help the students to enhance their creativity and participative learning skills.
9. Entrepreneurship Development Cell helps students in skill development and enhance their participative learning. Some initiatives of this cell are sensitization workshops, Entrepreneurship awareness camp etc. EDC has a permanent culinary and crafts outlet called "Prachesta", where students showcase their creativity and hone their entrepreneurial skills.
10. The college has signed MoUs with several colleges and institutions. Students are enriched by the exchange of ideas and activities with these institutions.
11. Students of all disciplines regularly work on projects on various subjects as part of their curriculum. These projects enhance their problem-solving capability.
12. The College has a dedicated Research Guidance Cell which provides grants for students' research. Students are encouraged to perform research work on discipline-specific as well as multidisciplinary issues, under the supervision of a teacher. Several high-quality research works have been performed by the students. These activities enhance students' problem-solving capability as well as experiential learning capability.
13. College encourages students to publish articles in college publications. These include wall magazines, departmental bulletins, newsletters, magazine etc.
14. College provides question bank for all the departments. Students get an opportunity to solve problems and upskill themselves.

B. Teachers use ICT-enabled tools & online resources for effective teaching-learning process:

1. The college is Wi-Fi enabled and has well-equipped laboratories with modern software which are used by the teachers and students.
2. The college has LMS (Learning Management System) through which teachers share study

material, presentations, questions etc and this facilitates an easy exchange of ideas between teachers and students.

3. **Additionally, the college website has a dedicated space where teachers share meticulously written course material. These course materials are easily accessible on the college website for the benefit of students.**

4. **Library is ICT-enabled.**

5. **College has a dedicated YouTube channel on which several educational videos are uploaded.**

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 77.26

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
124	125	126	126	84

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 80.97

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
80	80	84	62	60

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

As a constituent college affiliated to Calcutta University, Vivekananda College conforms to the prescribed system of evaluation under CBCS. For CBCS:

1. **65% to 80% weightage to the End-Semester (Written) examination**
2. **35% to 20% weightage on Internal Assessment(Written and Projects-Tutorials/Viva Voce/Practicals) as per University instructions.**

Vivekananda College designs its Internal Assessment evaluation process in accordance with circulars of the University of Calcutta.

- **End-semester (external) Examinations related modalities, schedules, notifications, allocation of centre are primarily determined by the University and are circulated and implemented by the College.**
- **End-semester (external) Examinations related Enrolment Notifications, Admit Cards, Schedules, Centre allocation lists are published by the University, which in turn are**

circulated through College Notices on the website; hard copies are displayed on notice boards of the college.

- Practical examinations of Elective/Optional/General subjects are conducted by the concerned departments.
- Routine of the internal assessment is prepared and circulated by the Academic sub-committee, after consultations with the Principal/TIC and Exam secretaries. The Examination routine is shared on the college website for easy access of students.
- Questions for the internal assessment are framed by the concerned departments and all teachers are involved in question-framing and evaluation of answer scripts.
- The college ensures that the entire process is fair, transparent and discrete. The Internal, Practical, Tutorial, Viva-Voce Marks are preserved by the Departments and uploaded by the concerned teachers on the University portal.
- Since I.A. is a continuous process, there is flexibility in evaluation. Students can be given chances to improve.

Examination-related Grievances:The college is usually prompt in addressing most of the grievances arising out of the examination system. Students can register grievances related to Internal Assessments and End-Semester Examinations in multiple ways.

1.Approach Departments and/or Faculties: Students can convey written or verbal Grievances and complaints to teachers or Head of the department,minor issues are usually solved by departmentalteachers. However, some complaints which are beyond the jurisprudence of the departments are referred to the Principal's office.

2.Students can submit Examination-related Grievance applications to the Office or directly approach the Head of the Institution. They are promptly addressed and if possible resolved by the competent authority or referred to the University officials for resolution. Students can also approach the office for other issues like rescheduling requests, Course combination correction etc. Students can mail their complaints directly to the office and seek clarifications.

3.Grievance Redressal Cell: College has a GRC where any student can lodge a Complaint through Email or drop a Grievance letter.

Post-publication Review system: The students can apply for Review of their Results to Calcutta University. College office circulates Notices of affiliating university (online) as and when the University publishes review Notifications. Review Submission is done online, on the University portal. Students can opt for one of the three primary modes of review process: FSI (For Self Inspection), FSI with review and re-examination of answer scripts.State Public Information Officer (SPIO): Students can also approach to the SPIO with an RTI Application as per RTI Act, 2005. (Re-examination/FSI logistics is beyond the college purview)

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

As a constituent college affiliated to Calcutta University, Vivekananda College adopts Course Outcomes prescribed by Calcutta University. Transparency and educational excellence are emphasized through the clear articulation and display of Programme Outcomes (POs) and Course Outcomes (COs) across all academic programs (B.A/B.Sc/B.Com) on the official website of the college. The college takes several initiatives to state the Programme and Course outcomes clearly to all the stakeholders. Formal and informal Orientation programmes at the commencement of each academic session, departmental programmes and informal meets, and verbal reiteration by teachers in classrooms are some of the measures deployed to communicate POs and COs clearly. Concerted efforts of the College administration and academic departments are reflected in these initiatives:

- **Orientation: At the beginning of each academic session, freshers are addressed by the Principal/ or the Teacher-in-Charge, where they are informed about the Mission of the college, basic facilities provided by the college as well as an overview of Programmes/Courses offered by the college.**
- **Next, the Departmental heads and teachers engage in repeated informal classroom sessions to apprise the freshers and students in ongoing semesters specifically about POs and COs as well as facilities provided by the college, at the beginning of each academic session:**
    - **Structure and plan of Courses and Programmes**
    - **Programme Outcome and Course Outcome**
    - **Teaching Plans**
    - **Question Pattern of the affiliating University**
    - **Library Support system in attainment of desired Course outcomes**

Website support: By prominently displaying POs and COs on its website, Vivekananda College enhances transparency and accountability in its educational offerings. Prospective students and their families can make informed decisions about programme suitability based on clearly-defined

educational outcomes. Current students benefit from a structured framework that guides their academic progress and facilitates holistic development. Faculty members utilize POs and COs to design curriculum, develop teaching strategies, and assess student performance effectively. Additionally, stakeholders such as employers and accrediting bodies can assess the college's educational quality and relevance based on the stated outcomes. The accessibility of POs and COs on the college website underscores Vivekananda College's commitment to continuous improvement and excellence in education. The transparent communication of educational objectives fosters a culture of accountability and encourages collaboration among all stakeholders in achieving academic success and preparing students for meaningful contributions to society. By upholding rigorous standards and aligning educational outcomes with real-world expectations, Vivekananda College, demonstrates its dedication to nurturing multifaceted individuals, equipped with the knowledge and skills necessary for professional success and lifelong learning in a globalized world.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Attainment of Programme Outcomes (POs) and Course Outcomes (COs) is systematically evaluated to ensure alignment with educational goals and to measure the effectiveness of the learning experience provided to students. The evaluation process involves multiple strategies and is supported by concrete evidence gathered through various assessment methods.

Evaluation of POs:The assessment of POs begins with the establishment of clear and measurable goals for each academic program. These goals encompass the knowledge, skills, attitudes, and values that students are expected to acquire by the time they graduate. Throughout their academic journey, students' progress towards achieving POs is evaluated through:

1. **Direct Assessment: POs are directly assessed using methods such as exams, assignments projects, and field study where applivable. These assessments are designed to measure students' understanding of key concepts, their ability to apply knowledge in practical scenarios, and their overall mastery of program-specific competencies. The attainment of program and course outcomes are evaluated both formally and informally. Evaluation is provided by the examination system: 65% to 80% is determined by the requirements of Calcutta University End-semester examination, conducted by the university. 35% to 20% is determined by the internal assessment conducted by teachers.**

2. **Internal Assessment provides some flexibility in evaluation and method of assessment employed. Since I.A. is continuous, students are informed of their areas of improvement whereby they get an opportunity to progress. Assignments using MCQs, long answers, presentations, projects, quizzes are used to measure course outcomes. Departmental extension programmes, Add-on courses, extension lectures contribute to the achievement of programme-specific outcomes.**

3. **Indirect Assessment: Feedback from stakeholders including alumni, employers, and parents provides valuable insights into the perceived attainment of POs.**

Evaluation of COs:COs are specific learning objectives defined for individual courses within each program. These outcomes are aligned with POs and serve as checkpoints to gauge students' understanding and proficiency in course-specific content and skills.

1. **Alignment with Curriculum and Instruction: COs are aligned with course curriculum and instructional strategies to ensure that learning objectives are effectively communicated and assessed. Faculty members design assessments that directly measure students' achievement of COs through exams, assignments, practical exercises, and other evaluative methods.**

2. **Feedback and Improvement: Continuous feedback on student performance relative to COs allows faculty to identify areas for improvement in course delivery and instructional practices.**

Evidence of PO and CO attainment:

- **Quantitative Data: Analysis of student performance data that includes exam scores.**
- **Qualitative Feedback: Stakeholder feedback from employers, alumni, and industry partners indicating the extent to which graduates exhibit desired competencies.**
- **Accreditation and Reviews: External evaluations by the accrediting body [in this case Calcutta University] validate the college's adherence to educational standards and the effectiveness of its assessment practices.**
- **Student progression is the most certain measure of all outcomes (and success). The concerted efforts of Departments along with Job and Placement Cell, Entrepreneur Development Cell, train, prepare and provide job opportunities and avenues of self-employment. The Incubation Centre plays a great role in attainment of desired outcomes.**
- **Students'/ Employers/ Teachers Feedback reveal the real issues and areas which need improvement. The college resorts to proper redressal to ensure attainment of academic outcomes.**

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 80.77

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
930	1082	1312	1202	1025

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1370	1417	1350	1279	1456

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.93

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 4.41

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	2.75	0	0	1.66

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Vivekananda College has created an ecosystem for innovations through the policies, actions and initiatives of IQAC, committees and academic departments. The process of adopting all aspects of NEP2020, entails efforts of IQAC to create an ecosystem for innovations, Indian Knowledge System, Incubation Centre and other initiatives for the creation and transfer of knowledge/technology. These are reflected in several initiatives.

1.The online certificate course on IKS is scheduled to commence from August 2024. It aims at integrating ancient Indian knowledge with modern disciplines. This initiative is aligned to a growing global interest in India's rich cultural heritage, encompassing literature, arts, science, music, and philosophy. The course will act as a bridge between traditional Indian knowledge and modern scientific understanding; underpinning the relevance of ancient epistemological frameworks in contemporary times. For example, the recognition of India's ancient space-time

causation concept by CERN; research by Western psychologists on the cognitive benefits of Vedic recitation (Sanskrit effect) underscore its scientific and cultural significance. This multidisciplinary programme will open up career and professional opportunities for students.

2.Establishment of IPR Cell (2024): National Intellectual Property Rights (2016) recognizes the need to foster creative and innovative energies that flow in India and aims to channelize these energies towards a better future. The College is on the path to commence awareness activities, to educate all stakeholders about IPR.

3.Faculty development programmes: IQAC organizes faculty exchange programmes for collaborative academic endeavours and developmental programmes for teaching and non-teaching staff.

4.ICT-enabled Central Library (Koha and OPAC): Repository of around 45,000 books, e-books/journals etc.; Additionally, 14 departmental and 1 P.G. library. Such resources help transfer of knowledge and benefit academic community.

5.Research Activities: Students' Research activities are supported by RGC grants. The college encourages faculty research activities by granting no objections to:

- **Externally-funded projects**
- **Students' PhD registration under faculty supervision**
- **Study/duty leaves for eligible faculty members to pursue post-doctoral research**
- **Participation in International/ National/state conferences**

6.195 Seminars/Webinars/Workshops have been conducted on research methodology and entrepreneurship for students and teachers;284 papers in Journals with ISSN;88 books and chapters in books with ISBN.

7.Incubation Centre:

- **Vermicompost plant:** Initiated by Zoology department, as part of their Curriculum under CBCS and CCF, Vermicomposting promotes ecological sustainability and provides practical learning opportunities to students, which includes training during composting process and harvest.
- **Bee-keeping & Honey Processing unit:** Part of Add-On course of Zoology department, the unit provides learning opportunities and has the potential to catch the Indian apiculture market in future.
- **Mushroom Cultivation unit:** Introduced as Add-on Programme by Botany Department, it has the potential of enhancing entrepreneurial skills and employment opportunities.
- **Optical Computing Research Laboratory (Physics Department):** Facilitates Research activities of 3 Ph.D students under the supervision of Dr. Nirmalya Pahari, Associate Professor.
- **Molecular Cell Biology Laboratory (Zoology Department):** Facilitates research Internship for PG students and Ph.D research under the supervision of Dr. Malabika Bhattacharjee, Associate Professor.
- **Central Computer Laboratory:** Updated computers and high-speed internet facilitates practical classes and provides easy access of e-resources.

8.Publication opportunities: In–house journal BODHI(ISSN-2277-4831), magazines etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 148

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
31	24	41	28	24

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.87

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the**

last five years

2022-23	2021-22	2020-21	2019-20	2018-19
17	28	22	16	16

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.29

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
09	05	05	06	08

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Various extension programmes have been conducted in the last 5 years to engage with the neighborhood community, sensitizing students to social issues and contributing to their holistic development. The institution's extension activities are designed to foster a sense of community and social responsibility. Around 156 programmes, including neighbourhood sanitization, health camps, blood donation, literacy drives, were organized by NSS and NCC.

1. Institutional Social Responsibility:

- **Empowering the Disabled, the college donated Rs. 25,000/ to NGO Sanchar, provided them space to sell products made by disabled children (2018-2019).**
- **Sanitization programmes during Covid-19.**
- **The College provided school bags to underprivileged students from Gournagar High School and Behala Blind School.**
- **The college playground is used by local schools for sports and by the elderly and children in the neighbourhood for sports/recreation. It is a vehicle of invaluable community service.**

2. Environmental awareness activities:

- **Eco-Club Vivekananda College organized Nature Trips: Santragachi Jheel, Howrah, 29.12. 2019; Purbasthali, East Burdwan-15.01.2020; Chintamani Kar Bird Sanctuary, Kolkata-16.2.2020; Rabindra Sarobar, Kolkata-15.3.2020.**
- **Eco-Club adopted a Fishing Cat, the State Animal of West Bengal for one year (31.03.2023 to 30.03.2024).**

3. Community Service by NSS:

- **Adopted two semi-rural villages - Kalyannagar and Gopalnagar between 2018 and 2023, aiming to address socio-economic challenges and promote sustainable development; organized special Dengue Awareness camp at Kalyannagar(25th- 31st March 2019); NSS volunteers presented skits and taught children in 2019.**
- **Cancer awareness rally 2018, provided street people with essential commodities during Covid-19, Cleanliness Drive in the Special Camp on 28.3.2023 under Clean India 2.0 Programme.**
- **NSS Unit won the District Level Youth Parliament Competitions in 2017 , 2018 and 2019 and also won the 2nd Prize in Division Level Youth Parliament Competition 2018 and 2019.**

4.College and NSS:

- **Engaged in Community activities include providing bags, school stationery and water for Madhyamik and Higher Secondary students.**
- **Blood Donation Camps, Health and Eye check-up camps; Sanitization and Mask Distribution during Covid-19.**
- **Students Union played a key role as Corona Warriors in sanitizing the neighbourhood and distributing masks in college.**
- **Cyclone Bulbul Relief work: June 2019**
- **Amphan Cyclone:Teachers, staff, and NSS Unit, provided relief (June 8th and 9th, 2020);**
- **Yaas Cyclone:College provided lunch to 1250 people in the Raidighi Block of Sundarbans on 7.6.2021.**

5.Welfare/Philanthropy:

- **The college donated Rs. 81,000 to the family of Late Sankar Mondal, a casual non-teaching staff.**
- **Retired Teacher Dr. Ratna Ghosh donated Rs 1 Lakh, Smt. Bulbul Nanda, wife of ex-Principal Dr. Naresh Nanda, donated a residential building for College's development purpose.**

Outcome: "Education is not the amount of information in your brain. We must have life-building, character-making". (Swami Vivekananda)

Students' extension activities have a positive impact on them as well as on the community. Such activities result in Empowerment of the disabled and destitute, promote awareness of social issues and   inculcate a sense of social responsibility. Human values are automatically instilled when Students *taste the joy of sharing with underprivileged children.* Such selfless participative activities constitute the essence of true education - something that brings out the strength of character and spirit of philanthropy.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Active participation of the college in various extension and social outreach activities has brought recognition, appreciation and awards from Governmental and non-Governmental agencies/organizations. The institution places great emphasis on Gender and Social Equality and has won three consecutive Kanyashree Awards from Government of West Bengal 2018 AWARD which is a huge motivation to continue to explore several other possibilities of meaningful extension programmes.

- **Vivekananda College received letter of Appreciation from Swayam for hosting Inter-College Youth Mela " Cholo Paltai: Towards Gender Equality" in 2019.**
- **Vivekananda College & NSS have received letters of Appreciation from Kalyannagar and Gopalnagar, the two villages adopted by NSS.**
- **NSS and NCC units of Vivekananda College, are dedicated to the serve the society and nation. As a recognition of their diligence, they have been rewarded for their dedicated extension and social outreach activities while working with the people of underprivileged communities from various renowned collaborating social bodies/organizations.**
- **NSS Unit won the District Level Youth Parliament Competitions in 2017, 2018 and 2019 and also Won the 2nd Prize in Division Level Youth Parliament Competition 2018 and 2019.**
- **NATIONAL YOUTH PARLIAMENT FESTIVAL, 2023: Ishika Gupta, NSS volunteer, Biochemistry Department, represented South Kolkata with distinction at the district level National Youth Parliament. She represented West Bengal at the National Level Youth Parliament competition held on March 1st and 2nd, 2023, at the Central Hall of Sansad Bhavan, (Parliament) New Delhi.**
- **District level Youth Parliament 2023: Agnivesh Kumar Jha, NSS unit, showcased exceptional talent by winning the first prize at the District Level National Youth Parliament representing Baruipur Subdivision in West Bengal. He participated in National Integration Camp, (Mary Matha Arts and Science College, Mananthavady, Kerala) from 4th to 10th March 2023 and received certificate of participation.**
- **NSS Programme Officer and volunteers participated as members of Team Bengal (comprising Calcutta & Burdwan universities) in the National Integration Camp, Adichunchanagiri University (28.12.2022 to 4.1.23) in which students won several prizes on behalf of Team Bengal.**
- **The college has won several trophies in various Sports.**
- **Students, Alumni and Faculty of Vivekananda College are often awarded for academic, co-curricular and extracurricular excellence (Sports, Drama, Quiz, Photography, Painting,**

Seminars etc.)

- Ayan Mitra (alumnus, English department) Received "International Student Achievement" Award in 2021, from University of South Carolina for community involvement, leadership and academic excellence.
- Faculty:
  - Professor Sirsendu Gayen, ace photographer, has put the college on global map with his outstanding photographic skills and has earned innumerable International/national awards. His awards range from the "NATIONAL AWARD" in photography, 2012 to "LALIT KALA ACEDEMY" AWARD in February, 2024.
  - Professor Dr. Jayanta Sinha, (presently Controller of Examinations, Calcutta University) received Swami Vivekananda Excellence Award from World Achievers Foundation, West Bengal on 23.1.2023.
  - Professor Dr. Senjuti Roy Mukhopadhyay(Coordinator, Drama club) is an acclaimed actor who has several awards to her credit. She has organized online courses on social issues in contemporary theatre; she trains students of the college who have been adjudged champions in drama.
  - Several faculty members have been appreciated as invaluable Resource persons at State/national/International Conferences.

File Description	Document
Upload Additional information	[View Document](#)
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 55

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
15	5	8	12	15

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 25

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Vivekananda college is well-equipped with almost all 'state of the art' infrastructure facilities (ICT) for effective teaching-learning.

Infrastructure for Academic upskill:

- Wi-fi enabled Campus; 4 buildings for UG studies & administrative activities; 2 PG buildings for 4 postgraduate courses
- LAN-enabled office
- 50 class rooms with LAN/WiFi facilities, 19 ICT-enabled classrooms, 4 smart-classrooms, classrooms with projectors
- Departmental rooms in Science block are connected through LAN; Humanities have LAN connectivity at strategic locations
- 3 ICT-equipped seminar halls
- Automated Central Library with Koha ILMS (Version 21.11.10.000); 1 PG Library automated as a branch under Central library; 14 Departmental libraries
- Library Readig Room is equipped with free Wi-fi connection and 9 LAN connected PCs with internet connectivity.
- Library Services for visually impaired: 2 computers with Screen Reader Software (NVDA) in Central Library.
- 28 laboratories for Undergraduates, 6 laboratories for Postgraduates
- All Science departments and a few social-science departments have laboratories:
  - Physics: 5 U.G, 3 P.G, 3 dark rooms
  - Chemistry: 5
  - Zoology: 3 U.G, 4 P.G
  - Botany: 4
  - Electronics: 2
  - Computer Science:1
  - Geography:3
  - Journalism: 1
  - Environmental Science: 2
  - Biochemistry: 2
  - Film studies: 1

- ○ **Journalism Editing studio: 1**
- **AC Seminar Hall (Vivekananda Sabhaghar): 1**
- **ICT-Enabled seminar room: 2**
- **Learning Management System (LMS)**
- **Central Computer Lab: 42 terminals with internet and 3 Departmental computer labs**
- **The college developed its own Examination Portal during 2020 pademic.**
- **Additionally, Institute of Computer Education, a Computer Centre run by third-party under DOECC affiliation, facilitates classes of Commerce department, provides computer training to the students and free access to teachers and non-teaching staff.**

Sports: Vivekananda College, has shown remarkable dedication and excellence in sports over the past five years.The college's teams and individual athletes have participated and achieved impressive results in various inter-college/regional/state/national tournaments:

- **Football team has shone remarkably, with multiple top-three finishes in prestigious tournaments: 1st place in the All Bengal Football Tournament Police Cup (2019) and Reliance Foundation Youth Sports South Kolkata Division Football Tournament (2022).**
- **Basketball team secured 2nd place in the 2018 Reliance Foundation Youth Sports Kolkata Division Basketball Tournament.**
- **Table Tennis team achieved top honours by winning the All Bengal Table Tennis Tournament Police Cup in 2018.**
- **The college campus provides several options of indoor games, Gymnasium, Yoga centre, Rock-climbing. Very few institutions in West Bengal have provision for adventure sports like Rock Climbing.**
- **The expansive playground hosts tournaments/annual sports and is also used by local schools for sports.**
- **The college hosts Annual Sports in Winter, where students and staff literally come together to play on common grounds - playground.**

Facilities for Cultural activities:

- **There is a large auditorium and an Open-Air Theatre for hosting competitions and cultural events like commemorative occasions, felicitations, Vasant Utsav, Kobi Pronaam etc.**
- **The college auditorium hosted Inter-College Drama competition in March, 2020.**
- **Parichay Art gallery: Vivekananda College has its own art gallery for promoting creative skills of both students and teachers since 2019.**
- **The College administration andStudents Union earned the distinction of instituting annual Arts and Crafts fair''Creative Satwa'' and organizing College Social featuring Sonu Nigam, on the college grounds in 2023-2024.**

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 35.75

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
68.99	4.04	135.151	50.496	36.91

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Library Automation

Central Library was partially automated between 2014 to 2021, using Vivekananda College Library Management Software. In 2022, library hosted its data in **Koha ILMS** (cloud storage) which is MARC21, Z39.50 and OAI/PMH international standard and protocol compliant. College Library facilitates their patrons with Web-OPAC search options along with automated Circulation, On- Site Checkout Service and self-login to User Account. Recently, library automation has been upgraded to the **version 21.11.10.000** of Koha ILMS; Post Graduate Library is also automated as a branch library.

E-Resources for Students and Teachers:

In this era of ICT and Open Accessibility, library efforts to encourage all the users to avail e-resources through subscription mode and various open access channel. Central library has subscription to

1. E-resources of **NLIST Service** (e-Shodhsindhu).
2. **OUP** e-books (perpetual access)
3. **NDLI Portal** using individual login ID.
4. **Open Educational Resources (OER)** like Swayam-NPTEL, E-PGPathshala, Vidya-mitra, DOAJ, DOAB, NISCAIR Online Periodical Repository (NOPR), Journal of Indian Academy of Science, Springer Open Journal, STOR database, MERLOT database, Springer Link, Project Gutenberg, Open Library, NYPL, Internet Archive etc.
5. Theses and dissertation repository like **Shodhganga, NDLTD, ETD, OATD** have been linked to the library website.
6. Digital archival resources and digitized manuscripts can be accessed from Pandulipi Patal, Abhilekh Patal using institutional login ID.
7. **Institutional Membership** of BCL enables users to access e-resources of **British Council Digital Library**.
8. Access to digitized resources through digital repository and web-OPAC.

Library Services and Facilities

Library comprises several sections, such as

1. New Arrivals
2. Newspapers & Journal-Magazines
3. Digital Library
4. Reference-section
5. Lending service
6. 1 Reprography Unit
7. Rare Collection
8. Spacious Reading Room
9. Referral service
10. Career Guidance
11. Manuscript section

Library System and Usage:

- Library system at Vivekananda College comprises - Central library, **14** Departmental libraries for Honours departments and 1 Library for postgraduate section. At present, Central library has around **45,000** books and printed journals, e-books/journals, CDs/DVDs, magazines, and newspapers. The Postgraduate library has **2780** books approximately.
- The Reading room and Digital Library has **internet connectivity** and free **Wi-fi facility** for academic use.
- Services for **Physically Challenged Users**: 2 computers with Screen Reader Software (**NVDA**) are used in Central Library, for the visually impaired.
- Library is under CCTV-surveillance.

Special features:

1. Around 40 valuable **old Manuscripts,** Career Guidance Books, Faculty Publication Gallery
2. **Special collection**: S. K. Roy Collection (Donation), Reference Books and Journals (donated by American Library)
3. Presently, Central Library is the host of **SWAYAM NPTEL, local Chapter (Code: 6570)**, under MHRD, Govt. of India, from 24/6/2024.

Central library Extension activities:

1. Student and Faculty Orientation Programmes
2. Demonstration on N-list and OUP e-books, Web-OPAC
3. Lecture on OER
4. National Library Visit
5. Commemorative programmes
6. Book Review Competition for students
7. Organized 3 Book Fairs between 2018-2023
8. "Earn while you learn" for students (2023-24)
9. Extension of reading hours
10. Library extension service aims at increasing the number of its users to make the maximum use of its resources. As an incentive to young learners and staff members, the Central library has **instituted Best library User awards** for Students and staff.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Vivekananda College has initiated upgradation of its IT facilities since 2017; improved E-governance in academics as well as administration. Realizing the centrality of IT in teaching-learning, finance, admission, administration, teaching, and library management, Vivekananda College has used technology to provide students and faculties with seamless internet connectivity. Upgradation of IT facilities has been initiated since 2017; presently, the entire campus has Wi-Fi connectivity.

1.The college purchased two cloud storage:

1. **www.vckolkata63.in for the Right Brains Technology for the academic and document storage (12/05/2023)**
2. **www.vckolkata63.org for the BNET for other website purpose. (25/09/2020)**

2.The College has introduced digitized accounting, salary and payment procedure, online admission in 2017-18. An agreement has been made with Right Brains Technology for the online assessment of all the stakeholders:

- **Students profile mapping**
- **Teachers 360 degree appraisal**
- **Students, teachers, employers, Alumni online feedback,**
- **Online competitive examination portal for self assessment, since 2018. Students can successfully practice and appear for Mock-Tests.**

3.Updated Internet connections:

- **300Mbps for administrative work and for UG & PG sections**
- **400Mbps for Central Computer Laboratory**
- **400 Mbps students' WI-FI**
- **From 5 Mbps to 10 Mbps, Airtel**
- **BSNL broadband 100 Mbps**

4.Software Used

a)Administrative (procured/updated):

- **IFMS and PFMS introduced since 2017-18, for salary and other payments.**
- **VC purchase: Software designed by Vivekananda College and developed by BNET used for Accounts work, from 2017.**

- **KOHA and OPAC: software for library management.**
- **Duty List portal: designed by Vivekananda College and developed by BNET for preparation of Duty list for University Examination. (2019)**
- **Teacher's Diary: software designed by Vivekananda College and developed by BNET - records and calculates leaves taken by teachers.**
- **Online Admission Portal: As a Go-Green initiative, admission portal, designed and developed by Vivekananda College is functioning from 2014 with no paperwork requirement till the student gets admission.**

b)Academic (procured/updated):

- **Learning Management System**
- **Online students, teachers, employers, alumnii feedback portal**
- **Online competitive examination portal**
- **NAAC DVV portal**
- **360° TEACHERS APPRAISAL**
- **ICT enabled classrooms**

5)IT facilities:

- **In August 2018, installation and Update of internet was made [bandwidth (5mbps)] ensuring access to high-speed internet in campus. Current updation includes installation of a new internet service (bandwidth 10 Mbps) provided by Bharti Airtel Ltd. Latest update: July 2024**
- **Wi-Fi Access: entire campus is equipped with Wi-Fi access points**
- **Computer Laboratories: Computers with updated hardware and software to support practical learning and research activities.**
- **Technical Support: IT support team is available to assist on technical issues.**
- **40 CCTV Cameras**
- **Biometric Machines**
- **LED & Electronics Display Board.**

6) IT for Remote Learning:

- **Covid pandemic ushered in online/remote mode of operations and later transitioned to hybrid modes in teaching-learning and administrative work. Administrators and Teachers used college's G-suite to conduct webinars, meetings, awareness programmes.**
- **Exam Portal: the college developed its own examination portal in 2020, for conducting Internal and University examination**
- **Jiotrueconnect-vivekanandacollege63@gmail.com] Used for bulk communication/tranfer of information/messages to students**

7)The institution has a regular maintenance system (Annual Maintenance Contract) with Dezinet *Infotech*. This agency is assigned to address all issues arising in the daily operations of the IT system.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 26.31

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 153

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 21.11

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
74.56	22.16	16.38	40.89	20.56

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 62.57

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2442	4207	4179	1564	612

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 50.51

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2274	2161	2063	1936	2064

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 41.29

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
845	559	328	300	260

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
930	1082	1312	1202	1025

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	**View Document**
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 12.06

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
138	34	31	92	98

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 25

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
14	02	05	02	02

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 11

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
18	09	05	14	9

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Vivekananda College has a registered Alumni Association (Trust deed registered on 22/02/2024). However, it is essential to mention that the college has a rich history of informal Alumni engagement. Before the formal registration of the College Alumni Association, several departments like Botany, Economics, Environment Science, Geography, Sanskrit, and Zoology had their own informal Alumni bodies. These Alumni bodies have been instrumental in facilitating departmental seminars and events that significantly contribute to student development. While Departments of Environment Science, Economics, Geography, Sanskrit host alumni meets; Botany, English, and Zoology departments invite departmental Alumni as Resource Persons in seminars and workshops, thereby providing them platforms to share their expertise with current students.

 Departmental initiatives in Alumni engagement:

- **Department Of English: Invites Alumni members as Resource Persons in seminars/workshops to encourage Alumni mentoring. Students are motivated and inspired when they witness outstanding achievements of ex-students of the department. The Department invited alumnus Dr. Ayan Mitra, presently Clinical Research Manager/Scientist, at Harvard Medical School USA, to conduct a Web-Workshop on "Writing Skills" in 2021. Other than the expertise and insight he offered, he demonstrated the possibility of English Honours graduates to cross barriers and master any discipline.**
- **Department of Environmental Science: Organizes the "Meet Your Alumni" event, a unique gathering designed to bridge the gap between alumni and current students, fostering mentorship and guidance.**
- **Department of Geography: Holds annual alumni meets to facilitate interactions between alumni and current students, encouraging exchange of knowledge and networking.**
- **Departments of Botany and Zoology: Joint Hosts of The K.S. Rao Memorial Lecture, which is a tribute to the Karnam Sudhindra Rao, a promising student from the Department of Biological Sciences, who lost his life on 29th November, 1970, during the departmental field trip. The K.S. Rao Memorial Award was instituted in the memory of K.S.Rao, at the behest of his batch-mates and the erstwhile Principal. The Memorial Lecture and the awards continue to inspire students of the department. At present, the award goes to students who secure 1st position in Zoology and Botany Honours.**

Alumni Contribution:

- **Academic Enrichment: Provides students opportunities to interact with Alumni who are have succeeded in life as prominent academicians, scientists, and researchers. Current students are enriched by such exposures as they learn about latest developments in other institutions.**
- **The Alumni Association's commitment in maintaining strong ties with their *Alma Mater is* reflected through the effective guidance and mentorship they provide for shaping careers of the students.**
- **The feedback provided by the visiting Alumni boosts the morale of the departments.**
- **The Alumni Association is dedicated in cultivating a supportive and engaged network, not only to celebrate past achievements but also to pave the way for future successes.**

Future Plans: The College has plans to engage in more meaningful collaborations with the Alumni Association. Besides academic support, several members of the Alumni Association have expressed their desire to provide financial assistance, institute awards and assist the college in significant ways. The Alumni Association will enable the college to record Students Progression in future.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vivekananda College, guided by its vision of "Tamso Ma Jyotirgamaya" and "Education for Empowerment," continuously strives to impart academic excellence, social responsibility, and empowerment to its students under effective leadership and good governance.

Adhering to its vision and mission, the college focuses on empowering students from diverse socio-economic backgrounds, fostering holistic development, and ensuring equitable access to quality education. The vision, mission, and core values are communicated effectively to all stakeholders through the website, college prospectus, publications, social media, and various programs, ensuring that the institution's vision and mission are well understood and embraced by the community.

NEP Implementation at Vivekananda College, Thakurpukur

- Implemented NEP 2020 curriculum for all Undergraduate Programmes (UG) from the academic session 2023-24.

- Embraced NEP 2023 to provide high-quality education and nurture global citizens.

- Aligned with University of Calcutta's CCF.

- Conducted webinars, guest lectures, workshops, and study tours for academic excellence and for interdisciplinary research exposure..
- Provided training, guidance, and placement activities for career enhancement.

- Focused on character-building, value impartation, and employability readiness.
- Introduced skill development initiatives through add-on courses.

- Encouraged research activities through field projects, dissertations, and ICT-based teaching-learning methods.
- Supported faculty research through the Research Guidance Cell.

- Emphasized social welfare through NCC, NSS, and other community engagement initiatives.

- Promoted continuous learning for faculty through seminars, workshops, and conferences

- Developed guidelines for summer internships exceeding 15 hours for all degree programs.

- Introduction of Optional Value-Added Courses (CVAC) for Semester-2 students.

- Organized a workshop on CCF in collaboration with Muralidhar College on 7th July 2023.

- Facilitated discussions on NEP principles, innovative teaching, and interdisciplinary curricula.

- Promoted holistic academic growth through diversified curriculum and pedagogy.

- Encouraged and promoted entrepreneurship skills through the initiative 'PROCHESTA' and 'CREATIVE SATTWA'.

- Online course on IKS titled 'Jeevan Darshan' to begin in August 2024 as per IQAC recommendations

The governance focuses on sustainable growth through quality education, program expansion, research, and infrastructure to support all activities, ensuring **sustained institutional growth** .

Decentralization and Participatory Management:

The institute's decentralized governance empowers various bodies to plan and manage actions aligned with its vision, mission, and objectives.

Vivekananda College, governed democratically, includes:

- GB, led by the President, oversees institutional matters.
- Principal or TIC, with Teachers' Council and Non-Teaching Staff.
- HODs collaborate on academic, financial, and co-curricular needs.
- IQAC ensures quality via audits and skill-based events.
- Bursar manages finances and audits.
- Librarian regularly updates library resources.

The Student Union represents student issues and activities, departments plan future initiatives with administrative financial support. Different Committees,Cells streamline operations and enhance decision-making inclusivity.

Institutional Perspective Plans and long term and short term goals:

Vivekananda College, Thakurpukur, systematically creates and executes plans to foster comprehensive development and enhance quality across all operations.

These plans include short-term and long-term objectives, strategically aligned with key focus areas to ensure the effective achievement of the institution's goals.

Short-term goals: Tutoring,improve inclusivity, IT upgrades, alumni network, green campus, faculty development, research, decision-making, .

Long-term goals: Academic excellence, research center, online learning, industry collaboration, green campus, financial stability, infrastructure, regulatory compliance, cultural integration.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The institutional perspective plan at Vivekananda College, Thakurpukur, is effectively deployed, reflecting a well-structured approach to achieving its strategic vision. The execution of this plan is evident in the effective functioning of institutional bodies and the development of both physical and institutional infrastructure.

Deployment of the Institutional Perspective Plan: The college has successfully implemented its perspective plan through a comprehensive approach that integrates various aspects of institutional functioning. This includes:

1. **Curricular and Academic Aspects:** The introduction of NEP-aligned 4-year Honours programs and interdisciplinary courses has enriched the academic curriculum. Regular updates to academic calendars and lesson plans ensure that the learning objectives are well-communicated and achieved.

2. **Teaching and Learning Enhancements:** Investment in ICT infrastructure, including tools like G-Suite, has facilitated seamless teaching and learning processes. The expansion of Add-On courses and experiential learning opportunities has further supported student development.

3. **Examinations and Assessments:** The college has implemented robust internal assessment systems and grievance redressal mechanisms, enhancing the fairness and transparency of evaluations.

4. **Infrastructure Development:** Significant improvements have been made to support differently-abled students. The college has developed and maintained essential campus facilities, including laboratories, libraries, and recreational areas. Enhanced IT and security systems contribute to a secure and conducive learning environment.

5. **Research and Innovation:** The college has secured research grants, expanded multidisciplinary projects, and established innovation workshops and start-ups, fostering a culture of research and entrepreneurship.

6. **Quality Assurance and Governance:** The IQAC plays a crucial role in overseeing quality improvements and implementing NEP 2020 guidelines. Decentralized governance promotes participative management, with committees and student representatives actively involved in decision-making processes.

7. **E-Governance and Resource Management:** E-governance initiatives have enhanced transparency and efficiency in administrative processes. Resource mobilization through grants and fees has led to substantial infrastructure development, supported by schemes like RUSA.

8. **Faculty Development and Student Support:** Continuous professional development for faculty and robust support mechanisms for students, including skill enhancement programs and career counseling, underpin the college's commitment to holistic development.

Vivekananda College, Thakurpukur, a Government-aided institution affiliated with the University of Calcutta, follows service rules aligned with UGC, MHRD, and WB Government mandates. Teaching and non-teaching posts are created and authenticated by the WB Government, with permanent faculty appointments guided by UGC rules and state protocols.

The Governing Body (GB), the institution's highest administrative authority, oversees infrastructure, finance, recruitment, and academic quality, ensuring alignment with UGC and WB Government statutes. The GB includes representatives from faculty, non-teaching staff, students, government, and the affiliating university, promoting democratic governance.

The Internal Quality Assurance Cell (IQAC) designs and implements developmental plans based on stakeholder feedback, monitoring academic and administrative quality. The Finance Subcommittee prepares budget proposals under the Bursar's guidance, while the Academic Subcommittee ensures educational standards.

Committees like the Examination Subcommittee, Library Committee, NCC, NSS, and Sports and Cultural Committees foster academic excellence and extracurricular engagement. The Teachers' Council and Principal collaborate closely, supported by various administrative committees, to uphold the college's mission and goals.

The institutional organogram reflects a democratic, decentralized, and participatory governance structure, aligning with the college's vision and mission.College has various policies which are displayed on the website.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal ,Welfare Measures and avenues for career development

Teaching Staff Appraisal:

- **Performance Based Appraisal System (PBAS):**
  - Adheres to UGC guidelines, assessing:
    - Teaching, Learning, and Evaluation
    - Co-Curricular, Extension, and Professional Development
    - Research Publications and Academic Contributions
- **Career Advancement Scheme (CAS):**
  - Evaluates academic performance for promotions, scrutinized by IQAC, approved by the Governing Body and DPI, Govt. of West Bengal.
- **360-Degree Appraisal:**
  - Comprehensive feedback from students, self, Principal, and external experts on:
    - Communication skills, subject knowledge, discipline, work ethics
    - Effective curriculum delivery and interactive classroom creation
- **Online e-diary:**
  - Facilitates daily documentation of academic and administrative activities, generating monthly and annual performance reports, assisting in self-assessment and career advancement.

Non-Teaching Staff Appraisal:

- **Departmental Evaluations:**
  - Office staff by Head Clerk
  - Accounts personnel by Accountant or Bursar
  - Laboratory assistants and attendants by HODs
  - Library staff by Librarian
- **Principal and IQAC Meetings on performance**

This holistic approach ensures a transparent, unbiased, and effective appraisal system, fostering both personal growth and institutional excellence.

Welfare Measures and Career Development:

-
  - Regularly conducted programs for faculty to enhance qualifications and skill sets.
-
  - Financial Assistance for attending FDPs, workshops, seminars, orientation programs, refresher courses, and industrial training programs at premier institutions.
-
  - Faculty are actively encouraged to pursue PhD programs, with special leave for coursework. Completion of PhD college facilitates three compounded increments as per Government of West Bengal rules.
-
  - Includes gratuity, pension, commutation of pension, earned leave encashment, maternity leave, medical facilities, and leave for overseas projects or conferences.
- **Provident Fund Loan Facility:**
  - Available for permanent employees as per university guidelines.
- **Internal Complaint Committee:**

- ○ Established to address grievances effectively.
- **Research Cell:**
    - ○ Provides seed money for research activities and supports faculty in qualification enhancement and consultancy.
- **Informal Get-Togethers:**
    - ○ Organized for faculty interaction and mutual benefit.
- **CSR Activities:**
    - ○ Includes health camps in collaboration with leading hospitals offering free checkups for staff.
- **Teachers' Council Fund:**
    - ○ Monthly subscription fees collected for various welfare measures for teaching and non-teaching staff.
- **Performance Appraisal System:**
    - ○ Adheres to UGC/Government norms with annual online performance reports and appraisals.
- **Retirement Benefits:**
    - ○ Includes GPF, pensions, and loan facilities as per bank and government rules.

Financial Support:

- Festival advance and bonus for non-teaching staff
- Financial assistance for seminars and conferences
- Low-interest personal and housing loans from the Vivekananda College Co-operative Society
- ESI,EPF benefits for casual staff
- Group Insurance Scheme (GSLI) and Employees' Provident Fund (EPF) for non-teaching staff

Other measures

- Maternity and paternity leave
- Child care leave
- Grand lunch before Durga Puja and other occasions
- Indoor and outdoor games facilities
- Nutritious and hygienic food in the college canteen
- Computer facilities in the library and staff room
- Annual picnic and sports events
- Yoga room, gymnasium, and 24-hour power backup
- Facilities for differently-abled staff
- Aesthetic and salubrious environment
- Campus-wide Wi-Fi
- Staff quarters for non-teaching staff
- Common AC staff room and departmental staff rooms
- Biometric attendance and leave automation
- Parking and clean drinking water facilities
- Research support in science laboratories
- ICT-enabled classrooms and seminar halls
- Identity cards and government health scheme facilitation
- Advance salary
- Photocopying and first aid facilities

- Compassionate job offers for the spouse or family member of non-teaching staff

- Felicitation for retiring staff

- Support for higher studies
- Encouragement for PhD registration

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 3.54

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	16

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 36.71

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
109	112	25	26	11

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
64	59	62	67	67

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Resource mobilization and optimal utilization

College has a Resource Mobilization Policy. The main revenue heads are

1 Student fees
2 Research Consultancy and Seminar Grants
3 UGC Grant
4 Grants from State Govt.
5 Donations and Philanthropy
6 Interest from Bank
7 Bank and ATM rent
8 Computer Centre Royalty
9 Sale of Admission Form and Prospectus
10 Staff Quarter Rent
11 Centre Fees for Various Exams
12 RUSA

Finance Committee is the monitoring body which ensures the purchase of materials and equipment. Financial decisions are approved by governing body.

Institutional Funding

- **Sources:**
  - Primarily funded by the state government and Government of India UGC grant-in-aid.
  - Receives funding from the RUSA scheme for infrastructure and capacity building.

Financial Liabilities and Funding Sources

- **Salary, Pension, Gratuity, Medical Insurance:**

  - Met with grants from the West Bengal Government through HRMS.

- **Student Fees:**

  - The primary regular source of revenue.
  - Tuition fees set by the Higher Education Department, Govt. of W.B.
  - Other fees structured by the Governing Body with input from stakeholders.

Grant Management

- **Grants:**
  - Utilization certificates are required for grants from UGC, RUSA, and the Higher Education Department.
  - Financial data is scrutinized by the Bursar and Principal for accuracy.

Financial Approval and Allocation

- **Approval Process:**

  - All financial transactions are approved by the Principal, Bursar, and Accountant.
  - Funds for infrastructure, academic, and administrative needs are allocated by the Building and Finance Committees and approved by the GB.

- **Resource Mobilization Methods:**

  - Student fees.
  - Research projects.travel and seminar grants from agencies such as CSIR, DST, DBT, and UGC.
  - Contributions from donations.

Utilization of Funds

- **Applications:**
  - Constructive use of funds from projects, schemes, and programmes, with utilization certificates submitted to funding agencies.
  - Investments include infrastructure augmentation, maintenance, AMCs,academic support

facilities, IT upgrades, sports and cultural activities, and green campus initiatives.
- Scholarships, seed money for research and innovation, extension activities, and departmental funds for conferences, seminars, and workshops are also covered.

- **Contingencies:** Unforeseen expenses, financial assistance to needy students in the form of free-ships, regular sanitization during the pandemic, and support for teachers attending seminars and conferences.

Financial Management System

- **Public Fund Management System (WBIFMS):**

  - Ensures transparency and accountability in government-funded transactions.

- **Annual Maintenance Grant:**

  - Covers salary, pension, retirement benefits, and non-salary components.
  - Budget estimates are submitted to the sanctioning authority after Governing Body approval.

Financial Audit Mechanism

- **Audit Process:**

  - A two-step audit process (internal and external) ensures financial transparency.

- **Internal Audit:**

  - Conducted annually by qualified Chartered Accountants approved by the Governing Body.
  - Overseen by the Bursar, Accountant, Finance Committee (chaired by the Principal), and Building Committee.
  - Internal audit reports are generated annually, with stock registers and tax obligations meticulously maintained.

- **External Audit:**

  - Performed periodically by external auditors appointed by the government.
  - Ensures compliance with regulations and financial integrity.

- **Internal and Statutory Audits:**

  - Conducted annually as per WBHED requirements.
  - Includes staff salaries, fee collection, UGC grants, and income from PG courses.

- Teachers' Council account is audited by a college teacher from the Dept of Commerce

- **External Audits:**

  - Performed periodically with the last audit covering up to 2022-2023.
  - IT and GST returns are submitted every year within the stipulated filing date.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) at Vivekananda College, Thakurpukur, established in 2009, is pivotal in maintaining and enhancing educational and institutional quality. Operating under the Principal's guidance and including coordinators, senior college members, and external experts, the IQAC ensures quality across various dimensions, guided by regular feedback from students, parents, employers, and alumni.

The IQAC reflects the college's commitment to quality education and services. It aims to:

1. Develop and disseminate standards of excellence in pedagogy and institution building.
2. Provide a systematized mechanism for continuous self-evaluation, introspection, and overall improvement.
3. Conceptualize, plan, and implement quality initiatives and regularly evaluate them.
4. Offer a forum for all stakeholders to strengthen the institution's academic standards.

Key Functions and Initiatives

Governance and Policy Implementation:

- The IQAC is central to college governance, advising the Teachers Council and Academic Sub-committee, whose recommendations are implemented by the administration.
- It conducts internal and external academic audits along with administrative audits for quality

assurance.
- IQAC members coordinate closely with the college's NAAC team for accreditation processes.

Academic Planning and Development:

- Departments prepare academic calendars, lesson plans, and document Programme Outcomes (PO) and Course Outcomes (CO).
- Emphasis is placed on collaborative activities, resulting in 44 MoUs and linkages with external agencies.
- Workshops, such as the one on NEP 2020, were organized to prepare for its implementation.
- Young teachers are encouraged to pursue doctoral and postdoctoral research to enhance their qualifications and contribute to the institution's research culture.

Green Practices and Sustainability:

- The IQAC promotes green practices and conducts green and environmental audits to maintain an eco-friendly campus.
- Initiatives include waste management, energy conservation, and promoting biodiversity.

Teaching-Learning Enhancement:

- Regular reviews of the teaching-learning process involve the Teachers Council, Academic Sub-committee, and IQAC meetings.
- Systematic feedback from students, parents, alumni, and employers informs improvements.
- The use of ICT tools in teaching is promoted, with initiatives for ICT-enabled classrooms and smart classrooms.
- Library automation and LMS implementation..

Skill Development and Research:

- The IQAC facilitates the introduction of add-on courses, enhancing students' skills and employability.
- Faculty participation in developmental programs and research grant applications is encouraged.
- Regular activities include publishing academic journals like "BODHI" and organizing Faculty Development Programmes (FDP) and national webinars.
- Capacity building is supported through skill development programmes, including soft skills through writing competitions, art and craft fairs, and hard skills like computer-based training programmes.

Infrastructure Development:

- The IQAC was instrumental in constructing a new PG building, renovating the canteen, and improving the playground.
- Initiatives for ISO certification and preparing the institution for NIRF rankings were undertaken.

Student Support and Engagement:

- Activities include career counseling, competitive exam guidance, hands-on training, educational

- tours, industrial training, and internships.
- Students' profile mapping helps tailor support according to socio-economic status.
- Various subcommittees and cells promote students' inner development and provide growth platforms beyond academics.

E-Governance and Administration:

- E-governance is implemented in finance, admissions, administration, teaching, and library management.
- The IQAC facilitates and supervises faculty promotions under the Career Advancement Scheme (CAS).

Special Initiatives During COVID-19:

- During the pandemic, the IQAC organized numerous virtual webinars, conferences, and development programs, ensuring continuous learning and engagement for faculty, staff, and students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The College has a well-defined Gender Policy and conducts Gender Audit. With equal opportunity for all students forming the corner stone of Vivekananda College's vision, the institution lays great emphasis on maintaining an environment that has all the necessary tenets conducive for a co-educational setting to thrive. Any form of discrimination based on gender is strictly prohibited and is coupled with an accessible, unbiased, and confidential grievance redressal mechanism. The Grievance Cell allows students to report any gender-related issue and express their opinions freely without fear of reprisal. Internal Complaints Committee is headed by a senior lady teacher and members are mostly lady teachers/non-teaching staff. The institution has made a distinctive mark in disbursing W.B. Government's Kanyashree scholarships to female students, which has empowered young women in the region to overcome several societal odds. Vivekananda College firmly believes in every student's right to receive the same education regardless of their sex.

- **Gender in Curriculum:**
  - **Vivekananda College follows the curriculum framed by the University of Calcutta that allows its students to receive an education that promotes inclusivity, featuring women's writing and feminist authors. The departments of English ,Bengali, History, Women's Studies and Human Rights have in their syllabus writers such as Kamala Das, Aphra Behn, Christina Rossetti, Emily Dickinson, Sylvia Plath, Mary Wollstonecraft, Rassundari Debi, Katherine Mansfield, Mahashweta Devi, Mamang Dei, Rokeya Sakhawat Hussein, Alice Walker, Ashapurna Debi, Savitribai Phule, Tarabai Shinde, Dr Anandibai Joshi, Ramabai Ranade and Dr.Vina Mazumdar, Bharati Ray, Geraldine Forbes, etc.The texts help students gain a deeper understanding of the historical and contemporary challenges faced by women, the systemic nature of gender inequality and efforts to achieve gender empowerment. Generic students have texts focussing on gender studies, feminism, and social justice through texts by Margaret Atwood, Simone de Beauvoir, Betty Friedan, Basabi Chakrabarty, etc.**
  - **The college has a Women's Studies department which is devoted to Gender Studies.**
  - **There are Add-on programmes on Gender Values (English department) and Women in History (History department)**

- **Activities that foster a gender-sensitive community:**

- ○ **Gender surveys are conducted by departments of Women's Studies.**
- ○ **Women's Cell organized "Matrirupena Sansthita" to commemorate International Women's Day; organized Gender Mela with Swayam to break cultural and social stereotyping of women and a Seminar on human trafficking with Swayamsiddha.**
- ○ **NSS campaigns on gender equality, health awareness, social equality, erasing superstition, stigma and caste discrimination through street plays, demonstrations, etc.**
- ○ **Seminar on Women's Rights are also Human Rights was organized by the Departments of Human Rights and Women's Studies**
- ○ **Seminar on Cyber crime and Counter measures organized by Department of Women's studies and IQAC**

- • **With approximately 4000 students enrolled in the institution, Vivekananda College takes pride in being home to a balanced ratio of male and female students (1.19:1). To encourage more female students to pursue higher education, the college provides a secure atmosphere with several facilities like:**
  - ○ **24*7 security personnel and CCTV surveillance**
  - ○ **ID cards to eliminate external interference.**
  - ○ **Girls and Boys have separate common rooms**
  - ○ **Safe PG accomodation for girls (and boys)**

Other facilities:

- • **Psychological Counselling Cell**
- • **Sanitary napkin vending machine**
- • **Book Bank**
- • **Cheap Canteen**
- • **Health Check-up and First Aid**
- • **Students' Aid Fund**

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Vivekananda College has remained unwavered in its commitment to ensure inclusiveness and values diversity to ensure that the students receive an outstanding and memorable campus life and develop into well-rounded individuals. The College ensures equal opportunities for all, irrespective of their cultural, linguistic, regional, religious, communal, socio-economic background.

- **Vivekananda College has a Code of conduct which espouses Zero-tolerance to any form of discrimination.**
- **The Women's Cell, Social Equality Cell, NSS and NCC promote gender empowerment and sensitization, social equality.**
- **The college ensures equal opportunities to specially-abled students. The campus has ramps, wheelchairs and washrooms for the specially-abled.**
- **Library Services for visually impaired: 2 computers with Screen Reader Software (NVDA) in Central Library.**

Initiatives to sensitize students and staff towards their constitutional obligations and responsibilities include observing and organizing:

- **Republic Day and Independence Day**
- **Birth anniversary of Subhas Chandra Bose on 23rd January**
- **NSS organizes participation in National & State Youth Parliament Championship and College's teams have won at the District & State Level Competitions.**
- **NSS Unit organized a Voter Awareness Programme for the students and NSS Volunteers in**

the College. **To inform and enlighten new voters, an audio-visual presentation was made by NSS Volunteers and was circulated amongst youth through social media on 18.3.2024.**

- **International Yoga Day to ensure holistic well-being of staff and students**
- **World Human Rights Day: seminars and discussions on global and local human rights issues, educating students on their rights and the importance of advocating for the rights of others.**
- **Earth Day: tree planting drives, clean-up campaigns, and workshops on sustainable living practices to promote environmental conservation.**
- **Legal Awareness Workshops are held on legal rights and responsibilities, focusing on issues such as consumer rights, cyber laws, and legal aid.**
- **Departments of Human Rights, Political Science, Environmental Science, Women's Studies, English, History, and the Legal Cell play a crucial role in educating students about constitutional obligations, rights and responsibilities by organizing different topical programmes.**
- **Lectures and Workshops are held on Constitutional Awareness focusing on fundamental rights, duties, and the significance of constitutional provisions in daily life.**
- **A lecture on Women's Empowerment was organised by the Women's Cell.**
- **World Science Day: role of scientific development in nation-building and individual responsibilities towards promoting science and innovation, holding Science Exhibitions and Competitions.**
- **National Mathematics Day: mathematical literacy through interactive sessions**

??????**Other initiatives to foster an inclusive environment:**

- **Bhasha Divas is observed every year on 21st February.**
- **Freshers' Welcome and Farewell programmes for students**
- **Annual Sports, Annual Social is held every year for students, teachers, and non-teaching staff.**
- **Health and Wellness Seminars highlight the importance of a healthy lifestyle and managing stress through yoga and other wellness practices.**
- **Regional and cultural celebrations to spread harmony and pay tribute to luminaries include Saraswati Puja, Iftar, commemoration of Swami Vivekananda's Birth anniversary, commemoration of Rabindranath Tagore's Birth and death Anniversary, Basanta Utsav.**

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE- I

TITLE-

VIDWAAN-

LECTURES BY STUDENTS

OBJECTIVES OF THE PRACTICE-

1. Encourage collaborative learning through students' lectures.

2. Engage them with interdisciplinary and multidisciplinary topics for future academic, professional and personal challenges.

3. Inculcate a spirit of inquiry and innovation to nurture a spirit of reserach.

3. Foster their confidence by honing their public speaking skills.

4. To make classroom learning interesting and interactive with conventional roles reversed.

THE CONTEXT-

The college is situated in the southern fringes of the city overlapping a vast rural belt, a large section of the students are first generation learners coming from vernacular medium.

The student lectures help students to overcome their reluctance to speak out which is of extreme value in future. In depth research of the topic lays the foundation for future research endeavours. Articulating before their peers sharpens their public speaking skills.

THE PRACTICE-

The departments organize student lectures on a given topic or a topic of their choice, subject-related or multidisciplinary/interdisciplinary.

The IQAC, different Cells organize lecture competitions on varied topics regularly.

Teachers from different disciplines evaluate the lectures on the basis of their content, presentation, lucidity, depth of comprehension and defense of subject.

The speakers who stand out in all these fields are awarded prizes and all speakers are given certificates

of appreciation.

CONSTRAINTS AND LIMITATIONS-

Cultural and social gap between urban and rural background of the students.

Many students despite thorough knowledge of the subject are hesitant to speak and have to be encouraged constantly , specially students from the rural belt who feel intimidated by their urban peers.

Delivering lectures in English makes students from vernacular medium often become self-conscious and apprehensive who have to be persuaded constantly.

EVIDENCE OF SUCCESS-

There has been a consistent rise in the number of students participating in students' lectures. The meritorious students, through this exposure, gain confidence to avail research projects under RGC.

The initial skepticism about their ability to match the normative standard of their peers is gradually dispelled and they participate with much more credence in the next circle of lectures.

This efficacious method of student-centric pedagogy has enabled students to participate in seminars in other institutions with laudatory achievements.

It has sharpened their public speaking skills and helped them win prizes in competitions like Youth Parliament, debates, etc.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED-

PROBLEMS-

Hesitation and reluctance in a large section of students.

Many students from the rural belt and economically weaker section suffer from a feeling of alienation and marginalization compared to the confident presentations of their urban fellow-mates.

RESOURCES REQUIRED-

Students need to be trained in the skill of presenting papers, citation methods, lecture deliverance for which regular workshops must be held for each batch of students.

Spoken English classes for vernacular medium students so that in future they do not lag behind their urban peers, revival of Language Laboratory.

Best Practice-2

TITLE-

VRIDDHI

OBJECTIVE- The main objective of Vivekananda College is to implement a free and fair atmosphere where every student, irrespective of caste , creed, religion, class and sex is given an opportunity to explore his/her innate talent.

The Institution gives equal weightage to activities that permeate into fields beyond the frontiers of academics.

THE CONTEXT-

We take cognizance of the fact that other than academically inclined students, a considerable section of students may not pursue academics in future. It is our responsibility to give them the scope to nurture their nascent capabilities by providing various platforms.

THE PRACTICE-

The college organizes exhibitions on painting, photography, handicrafts, culinary skills through programmes like PROCHESHTA and CREATIVE SATWA which serve as the groundwork for sustainable ventures in future and act as a mini- orientation training for becoming future entrepreneurs.

The college organizes drama competitions in which the students get the opportunity to exhibit their talents of acting, singing, preparing the props and setting.

Students get to implement their leadership, organizational capabilities and ability to steer collaborative enterprises in programmes like running the BOOK BANK, STUDENTS UNION, BASANTA UTSAV, SPORTS, PROCHESHTA, CREATIVE SATWA.

Commercially viable initiatives like making and marketing 'herbal abir', reutilizing solid waste to create decorative artefacts, instilling environmental awareness by promoting jute bags are some instances of manifestation of the latent talents of our students.

NSS takes up the initiative to train students to undertake social responsibility by organizing literacy campaigns, clean and green environment programmes, gender equity drives and provide an alternative to traditional future career pursuits, students inclined towards social work are truly benefitted through this exposure.

Students inclined towards research are encouraged to pursue their academic quest by the Research Guidance Cell under the mentorship of a guide. A grant of Rs.2000 to Rs.4000, depending on the merit of the project, is allocated for each student by the college to complement their zeal for learning.

EVIDENCE OF SUCCESS-

Students have participated and won 2nd Prize in an Inter-college Drama competition organized by

Vodafone.

Some students are pursuing acting as their future career.

A former student has the distinction of working with the famous sculptor Bhabotosh Sutar.

The 'herbal abir' project was a great success as BASANTO UTSAV was celebrated strictly through its application.

The artefacts and delectable dishes emerged to be in high demand.

People of the neighbourhood were vaccinated during covid pandemic due to the commitment and dedication of the NSS and the STUDENTS UNION.

Many students from the socially disadvantaged segment regularly use the BOOK BANK for texts and references.

Students bring out newsletters which pave their way to become future journalists.

The RGC has been a prospective platform for many aspiring scholars.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED-

Despite the commitment of the college to upscale all the students, a considerable section, specially from underprivileged segment remains reluctant to participate in the programmes.

PROCHESHTA and CREATIVE SATWA require resources which many students cannot afford.

The college is thinking of initiating a fund to inspire economically weak students to take part in these programmes eventually.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Vivekananda College strives to emulate the teachings of Swami Vivekananda , the clarion call that *Swamiji* gave to the youth to establish a brotherhood of man, irrespective of caste, creed and religion, is a motto we follow in every field. This is the vision that has made the college excel in almost every field, be it academics, cultural activities, social responsibility or sports.The primary thrust is to provide a space to both teachers and students where they can freely nurture and give shape to innovative ideas without any discrimination of any kind.

- The college lays great emphasis on Gender Equity and organizes Gender Audits.
- Vivekananda college is a pioneer in introducing undergraduate courses such as Human Rights and Women's Studies which integrate crosscutting issues like Gender and Human Values in curriculum.
- Seminars/Workshops are conducted on gender-sensitization, women's health, cyber crime, etc. to empower students. The college has a MOU with Prakruthi, a South Asia based NGO for conducting seminars and training students on a regular basis under the programme-YOUNG INDIA UNCHAINED.
- The college has introduced Add-on courses on Gender Values to complement the knowledge gained from prescribed texts.
- Facilities for women include separate washrooms, common rooms with water coolers, sanitary pad vending machine , 24*7 CC Coverage and security personnel. There are two PG accommodations for Girls outside the campus - Nomoshkar (2018) and Dabbawala (2020).
- The college has been lauded and awarded thrice by the Chief Minister of West Bengal for excellence in implementation of Kanyashree scholarships for girls.

The college has taken measures to ensure a clean and green campus.The unique idea of cleaning the college by one department at a time , once a month , inculcates a drive towards social commitment among students.To ensure an eco-friendly environment the college has installed a solar panel, initiated rain water harvesting , switched to LED bulbs and effective waste management through vermi-composting.

Since the college is situated in the southern fringes of the city, there is a large section of students from the rural belt. The college is extra vigilant to ensure that these students are comfortable in the new atmosphere and encourages them to participate in all kinds of activities to gradually shake off their initial hesitation of interacting with their urban counterparts. To ensure a free and fair atmosphere the college has various Cells in operation.

- The Anti-ragging Cell of the college plays a pivotal role in orienting the students about the no-discriminationon policy of the college .
- The Women's Cell organizes workshops on pertinent problems to increase awareness among the students, especially young girls.
- The Legal Cell and Human Rights department also arrange programmes for the students to enlighten them about their rights.

- The college has a reckonable number of students from the minority community and economically backward sections of society . To address their problem there is a Social Equality Cell.
- The Debate Cell organises debates on topical issues.
- There ia Research Guidance Cell (RGC) to encourage research acumen among students.
- There are regular quiz competitions organized by the Quiz Club.
- The Grievance Cell redresses various issues of both students and staff.

For the students, by the students

- The unique practice of organising **student lectures** has enhanced academic orientation of students.
- To steer students towards research work a **financial support of Rs.2000-4000** per project is provided by the RGC under the mentorship of a teacher.
- **PROCHESTA-** the culinary and craft outlet under Entrepreneurship Development Cell, is a unique concept that has enabled students "Earn while they Learn".
- To extend help to the needy students, there is a **Book Bank** run by students.
- To ensure nourishment for the socially disadvantaged students the **"EAT WELL, STAY HEALTHY "** project provides a healthy tiffin at a nominal cost of Rs.5.
- The campus is specially-abled friendly with ramps, wheelchair and display boards.
- The **Students' Aid Fund** is replenished frequently.
- Every year various departments participate in an **Intra-College Drama Competition,** the teachers guide them as mentors , the college has won accolades by winning prizes in various competitions.
- The **Annual Sports** is organised every year and the enthusiasm with which both teachers and students participate is exemplary. To appreciate their involvement a prize distribution ceremony is held where certificates and prizes are handed out.
- The college celebrates **Students' Week** every year in the first week of January.
- The college organises an **Annual Prize Distribution** ceremony in which rank holders in University Exams and toppers of the departments are awarded. Students who excel in sports and other competitions are also awarded.
- Vivekananda College takes an extra step to underscore the talents of the students by organising Photography exhibition, Painting exhibition, food and handicrafts stall, where they can sell their creations, which teaches them to handle finance and explore alternatives for future pursuits.
- Vivekananda college is the only college to have its own Art gallery, **Parichay Pradarshashala** which serves as a platform for showcasing the talents of students and teachers through exhibitions held regularly. It is one of the few colleges to have its own **Artificial Rock Climbing Wall**
- The college library has taken up an initiative to train the students to write book reviews since the last few years which opens up a new area of interest for the students.
- To welcome spring in a spirit of festive rejuvenation, every year **'Basanta Utsav'** is organized in which students and teachers participate wholeheartedly irrespective of caste, creed and religion.
- **NSS, NCC, Students Union** have established their potential through several philanthropic activities including relief work during Covid 19 pandemic; social outreach activities; environmental awareness campaigns; spectacular Cultural programmes.
- Vivekananda College adheres to the spirit of Vasudhaiva-Kutumbakam.Reunions of the Retired teachers' association **BhushundirMaathh** (2006)enliven the campus as memories come alive through tinted glasses.

Vivekananda College vouches to promote all round development of its students in accordance with the ideals of Swamiji.They are taught to consolidate modern ideas with the wisdom of the Indian knowledge system to build an empowered youth who will contribute to the development of the nation in future.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

Academic and Extension:

- Signed MoUs to facilitate research and exchange of faculty and students, in tune with NEP's emphasis on promoting research and adopting multidisciplinary/interdisciplinary approach to education.
- Introduced Add-on courses in 2018, in anticipation of the vision of NEP 2020.
- Continued publication of College's in-house journal BODHI (ISSN-22774831)
- Established "PARICHAY SHILPA PRADARSHASHALA": Probably the only college (besides Art colleges) in West Bengal to have its own Art gallery for promoting Students' artistic and photographic skills.
- Co-curricular Activities (2018-2024): Vivekananda college has emphasized on two major aspects while planning social outreach/extension programmes, Empowerment and Social Responsibility, aiming at creating more student-led bodies to establish a vibrant ecosystem.
- NSS, Vivekananda college has adopted two semi-rural villages (in phases) with the aim to work on environmental issues and education of children.
- Volunteers of NSS, NCC, Students Union have established their potential and credentials through several philanthropic activities (relief work during Covid 19 pandemic); social outreach activities; environmental awareness campaigns and organizing spectacular Cultural programmes.
- Vivekananda College instituted the Inter-College Art and Craft Fair - "CREATIVE SATWA" in 2023 to showcase & promote students' creativity and generate revenue. Several colleges participated in the fair which drew attention and earned accolades.
- Maintained Heritage Centre & Science Museums, for preservation and promotion of our rich cultural and scientific heritage.

Infrastructure:

- With the introduction of e-governance and upgraded software, the office organization, library and learning processes have changed radically.
- Despite all constraints of Covid pandemic, the college buildings and playground have been renovated and upscaled.
- Practice of Rainwater harvesting and water-waste recycling.
- Two Girls (and Boys) PG accomodations at present outside the campus.
- Rock Climbing Wall &Club: Very few colleges in West Bengal have this facility for adventure sports.
- With the view to improve the physical infrastructure requirements (ICT-classrooms, classes with computers, LED projectors and computer labs) construction of two new buildings is in pipeline.

Plans:

- To create awareness and educate all stakeholders about the importance of IP Rights in educational institutions through the newly-established IPR Cell (2024)
- To introduce an online certificate course on IKS from August 2024, titled "Jeevan Darshan" designed to demonstrate how lifestyle and happiness issues can be addressed using the

immensely rich knowledge base of ancient India.

- **Revive Language Laboratory**
- **Formulate ways to utilize the resources of the Alumni Association, through meaningful collaborations.**
- **To upscale the student-led culinary and craft outlet "PROCHESTA"; several incentives are being considered to make it completely self-sustaining.**
- **The residential building donated by Mrs. Bulbul Nanda, wife of retired Principal Dr. Naresh Nanda, will be used for developmental purpose.**

The College has a human face as far as welfare of teaching and non-teaching staff are concerned. The registered college Cooperative provides loans to the staff in case of emergencies with easy repayment facility. Braving all odds during Covid pandemic, the college continued relief work and ensured physical and mental well-being of all its stakeholders.

Vivekananda College adheres to the spirit of "Vasudhaiva-Kutumbakam". Inclusive growth, welfare, happiness of teachers - past and present - is best exemplified by the Retired Teachers' Association (2006). Reunions enliven the campus as memories come alive through tinted glasses, adding to the quintessential Bengali bonhomie. Teachers Council makes sure to include all superannuated teachers in annual functions and picnics.

Concluding Remarks :

Since its inception, Vivekananda College has relentlessly endeavoured to enlighten, nurture, and enculturate young learners so that they are equipped and empowered to take on the rapidly changing world, while steadfastly holding on to the Indian values. The college cultivates innovative, multidisciplinary thinking, in close alignment with the vision of NEP-2020 and has adapted to the post-pandemic scenario with resolve, resourcefulness and resilience. Vivekananda College aspires to offer students and faculty adequate support for effective teaching-learning. While the college keeps an update on world-class pedagogical progress, equal attention is placed on fostering and upscaling internal resources to support effective teaching-learning.

Various initiatives undertaken to prepare students for life's challenges include alumni mentoring, peer pedagogy, internships, career counselling, psychological counselling and meaningful extension programmes. Students, especially girls, are motivated and encouraged to engage in participative activities, collaborative projects, multidisciplinary research, sports and creative endeavours. We believe in flexible learner-centric education that empowers each student according to her/his capability. Contributions of NSS and NCC, through significant social extension programmes have made a difference in the community.

While nurturing heterogeneous composition of students is a challenge, we celebrate diversity and promote inclusivity. Keeping the vast section of semi-urban/rural students in mind, we offer Freeships and aids through Students' Aid Fund, which is manned by teachers. There is a collective effort to narrow the language-divide among students in classrooms, since a vast majority come from vernacular-medium schools. There is an "Eat well, Stay healthy" scheme for underprivileged students, in which students avail lunch packets at a nominal price. While individual and collaborative research activities of the faculty and students boost our resource pool; the RGC, faculty laboratories and Library-system promise the emergence of a strong research ecosystem. We are ready to focus on tapping the resources of

Indian Knowledge System for significant progress in the near future. We are dedicated to our "swa-dharma" of integrating the wisdom of the Upanishads with modern education.

Inspired by Swamiji's teachings, the college strives to fulfill its role as an educational institution by drawing from the past and enabling leadership for the future. The journey will be arduous but we will abide by Swami Vivekananda's words: "Arise, Awake, and stop not till the goal is reached."

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification

1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**
	
	      Answer before DVV Verification :
	      Answer After DVV Verification :46
	   Remark : Generic courses have been excluded. Followings are considered: 1 19 SATHAK ER ULEKH JOGGO SAMOEIK PATDHOTI 2 A Conceptual Study on Indian System of Medicine 3 "Achieving SDG goals with the proper knowledge of fertilizers-soil inner relationship" 4 Advanced learning tools for Scientific Project 5 Android Phone Controlled Robot using 8051 microcontroller and Bluetooth Module 6 BASIC BIOSTATISTICS USED FOR RESEARCH 7 BASIC COURSE ON MENTAL HEALTH AND STRESS MANAGEMENT 8 BASIC COURSE ON RESEARCH METHODOLOGY 9 Bee keeping and Honey processing 10 Biostatistics with R 11 "CHEMISTRY MAY HAVE SOLUTIONS TO OUR PLASTIC TRASH PROBLEM " 12 CLINICAL DIAGNOSTIC TECHNIQUES 13 DATA ANALYSIS USING EXCEL & MINITAB 14 DATA ANALYSIS USING STATA/MINITAB 15 Development Aspects of India 16 Elementary Numerical Calculations by Mathematica 17 EMPIRICAL RESEARCH IN ECONOMICS 18 Energy and Water Crises in 21st century: Challenges and Management 19 ENVIRONMENTAL HISTORY 20 Essentials of Research Methodology in Biology 21 FOUNDATAION OF CYBER SECURITY 22 FUNDAMENTALS OF RESEARCH METHODS IN GEOGRAPHY 23 GLOBALIZATION AND HUMAN RIGHTS 24 Harnessing Technology for Business 25 HISTORIES OF WOMEN AND GENDER IN MODERN INDIA 26 HISTORY OF HUMAN RIGHTS 27 Introduction to indigenous medicinal plants 28 Introduction to latex for beginners 29 Introduction to MATLAB for beginners 30 MISSING WOMEN 31 Mobile Journalism (MoJo) and story Telling 32 MONTE CARLO TECHNIQUE 33 Mushroom cultivation technology 34 Python for Data Science 35 Reaching Rural Consumers: Marketing Approaches 36 Research Methodology in Sanskrit 37 Rural development and communication 38 SAAHITRA CHALANCHITRA 39 TECHNIQUES IN BIOCHEMISTRY 40 TECHNIQUES IN MOLECULAR BIOLOGY AND BIOSTATISTICS 41 The Essence and Extent of International Marketing 42 Third Gender 43 UNDERSTANDING BLOCKCHAIN:AN INTRODUCTORY COURSE 44 UPARNASER PROKORAN SAMPARKITA DHARANA 45 Urbanization 46 WEB DEVELOPMENT DESIGN

1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*
	
	   1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years
	      Answer before DVV Verification:
	
	<table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>3357</td><td>3596</td><td>50</td><td>3636</td><td>3573</td></tr></table>

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2396	2972	50	2574	2337

1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**
	1.3.2.1. **Number of students undertaking project work/field work / internships**
	Answer before DVV Verification : 3218
	Answer after DVV Verification: 1247
	Remark : The HEI may independently compare the syllabus and the number of lectures prescribed by its affiliating university, i.e. the University of Calcutta: i. The HEI has referred to the projects outlined in the syllabus available at the following link: [Compulsory Course Syllabus] (https://www.caluniv.ac.in/cbcs-ug/ug-files/Env-Studies.pdf). ii. The University of Calcutta has prescribed the syllabus for a value-added course in Environmental Studies, available at: [Value-Added Course Syllabus 2023-2024] (https://caluniv.ac.in/ccf-ug/files/CVAC-CSR-17-2023.pdf). iii. The University of Calcutta has also prescribed the syllabus for an elective course in Environmental Studies: [Elective Course Syllabus] (https://caluniv.ac.in/ccf-ug/files/ccf-envsc--ammendments.pdf). The syllabi outlined in the first two links are nearly identical, with equivalent lecture hours allocated for completion. This suggests that the compulsory course is essentially equivalent to the value-added course (VAC). Additionally, the associated projects are to be evaluated internally and are limited in scope, addressing only routine topics. Consequently, the projects in Environmental Studies (whether for the Compulsory Course or VAC) are not recommended for consideration. The HEI is therefore requested to withdraw its corresponding claims. Otherwise, projects or assignments related to VACs will also become viable claims.
1.4.1	*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*
	Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website
	Answer After DVV Verification: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website
2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*
	2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**
	Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
698	710	692	680	702

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
643	673	667	630	660

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
974	974	974	974	953

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1040	1040	1040	1039	1018

Remark : Only to register DVV remark the figure has been altered minimally. DVV has included 3% PwD quota which is not considered by the HEI. The rest is accepted by the HEI.

2.4.2	*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

2.4.2.1. **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
86	86	87	83	62

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
80	80	84	62	60

3.1.1	*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	18.30	1.14	1.55	2.56

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

| 0 | 2.75 | 0 | 0 | 1.66 |

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
39	33	43	38	42

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
31	24	41	28	24

3.3.1 **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
103	61	50	27	43

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
17	28	22	16	16

Remark : 1 AIMS Mathematics 2 American Jrnl of Tropical Medicine and Hygiene 3 Annals of Functional Analysis 4 Applied Optics 5 Asian Jrnl of Conservation Biology 6 Bulletin of Mathcl Biology 7 Bulletin of the Malaysian Mathcl Sciences Society 8 Cancer Investigation 9 ChemistrySelect 10 Comm. in Mathcl Biology and Neuroscience 11 Data in Brief 12 Differential Eq. and Dynamical Systems 13 Discrete and Cont. Dynamical Systems - Series B 14 Ecological Genetics and Genomics 15 Energy, Ecology and Environment 16 European Physical Jrnl Plus 17 Europhysics Letters 18 Focus: Jourl of Intertiol Business 19 Genomics 20 Geo Jrnl 21 Global Media Jourl, Indian Edition 22 Intnl Jrnl of Applied and Computational Mathematics 23 Intnl Jrnl of Biological Macromolecules 24 Intnl Jrnl of Differential Equations 25 Intnl Jrnl of Modeling, Simulation, and Scientific Computing 26 Intnl Jrnl of Modern Physics A 27 Intnl Jrnl of Nonlinear Science 28 Intnl Jrnl of Quantum Chemistry 29 Intertiol Jourl of Indian Culture and Business Magement 30 Jourl of Fractiol Calculus and Applications 31 Jourl of Hyperstructures 32 Jourl of Kolkata Society for Asian Studies 33 Jourl of Mycopathological Research 34 Jourl of the Botanical Society of Bengal 35 Jrnl of

Applied Physics 36 Jrnl of Biological Physics 37 Jrnl of General and Applied Microbiology 38 Jrnl of Materials Science: Materials in Electronics 39 Jrnl of Mathcl Chemistry 40 Jrnl of Molecular Liquids 41 Jrnl of Optics (India) 42 Jrnl of Physics Condensed Matter 43 Materials Research Express 44 Mathcl Methods in the Applied Sciences 45 Mathematics in Applied Sciences and Engineering 46 Modeling Earth Systems and Environment 47 Nonlinear Dynamics 48 Parasites, Hosts and Diseases 49 Physical Review B 50 Physical Review D 51 Physics of the Dark Universe 52 Physiology and Molecular Biology of Plants 53 Proceedings of the National Academy of Sciences(Biological Sciences) 54 Shodh Sanchar Bulleti 55 The Indian Jourl of Commerce 56 The Intnl Jrnl of analytical

| 3.3.2 | **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** |

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
41	10	10	11	16

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
09	05	05	06	08

Remark : None amongst the asked sample falls within the assessment period. The sample constitutes the publications as follows: 1 Conceptualizing homelessness in context to global south (Alolika Mangal) 2 Conceptualizing homelessness in context to global south (Kunaljeet Roy) 3 Enduring Plant Lore: Delving into the Intangible Cultural Heritage of Nepal & its Inextricable Bond with the Himalayan Flora (Dr. Kuntal Narayan Chaudhuri) 4 Entrepreneurship as a Sustainable Prospect: A study on Students' Perceptual Variance (Sumi Karmakar) 5 Excoecaria agallocha L. (Euphorbiaceae) and Locals of the Sudarbans: A Review of an Enduring Love-Hate Relationship (Dr. Asis Kumar Pal) 6 Excoecaria agallocha L. (Euphorbiaceae) and Locals of the Sudarbans: A Review of an Enduring Love-Hate Relationship (Dr. Kuntal Narayan Chaudhuri) 7 Financial Awareness Among Undergraduate Students: A Study Based on Colleges in South 24 Parganas and Kolkata (Subhajit Roy) 8 Janani: Moulik Drishti Bhongi Aloke (Sushovan Pyne) 9 Kavi Nityananda Mukhopadhyay Jiboni O Rochona -Ekti Samiksha (Dr. Abhishek Das)

| 3.4.3 | *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.* |

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
50	18	28	27	45

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
15	5	8	12	15

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.* Answer before DVV Verification : 32 Answer After DVV Verification :25
4.1.2	*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years* 4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)** Answer before DVV Verification: {{TABLE1}} Answer After DVV Verification : {{TABLE2}} Remark : Revised as per the Audit sheets provided.
4.3.2	**Student – Computer ratio (Data for the latest completed academic year)** 4.3.2.1. **Number of computers available for students usage during the latest completed academic year:** Answer before DVV Verification : 153 Answer after DVV Verification: 153
4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)* 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: {{TABLE3}}

Table for 4.1.2.1 (Answer before DVV Verification):

2022-23	2021-22	2020-21	2019-20	2018-19
72.21	4.6	135.15	51.24	39.61

Table for 4.1.2.1 (Answer After DVV Verification):

2022-23	2021-22	2020-21	2019-20	2018-19
68.99	4.04	135.151	50.496	36.91

Table for 4.4.1.1 (Answer before DVV Verification):

2022-23	2021-22	2020-21	2019-20	2018-19
90.75	22.47	16.98	58.87	34.09

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
23.45	9.46	11.32	21.2	19.46

5.1.1	*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years* 5.1.1.1. **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
2363	4261	4186	4469	644 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
2442	4207	4179	1564	612	
-------	------
5.1.2	*Following capacity development and skills enhancement activities are organised for improving students' capability* *1. Soft skills* *2. Language and communication skills* *3. Life skills (Yoga, physical fitness, health and hygiene)* *4. ICT/computing skills* Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above
5.1.3	**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years** 5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
3259	3130	2368	2701	2536 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
2274	2161	2063	1936	2064	

5.1.4	*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*
	1. **Implementation of guidelines of statutory/regulatory bodies**
	2. **Organisation wide awareness and undertakings on policies with zero tolerance**
	3. **Mechanisms for submission of online/offline students' grievances**
	4. **Timely redressal of the grievances through appropriate committees**
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: A. All of the above
5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years**
	5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
845	559	328	300	260

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
845	559	328	300	260

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
930	1082	1312	1202	1025

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
930	1082	1312	1202	1025

5.2.2	*Percentage of students qualifying in state/national/ international level examinations during the last five years*
	5.2.2.1. **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
165	43	34	94	101

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
138	34	31	92	98

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
27	12	15	9	13

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
04	03	04	01	02

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
59	31	16	34	37

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
17	09	05	10	11

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

	Answer After DVV Verification: A. All of the above
6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years** 6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
19	52	0	14	41

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	16

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years* 6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
123	127	28	31	14

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
109	112	25	26	11

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
16	16	18	22	24

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
64	64	64	64	64

6.5.2	**Quality assurance initiatives of the institution include:**

	1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented** 2. **Academic and Administrative Audit (AAA) and follow-up action taken** 3. **Collaborative quality initiatives with other institution(s)** 4. **Participation in NIRF and other recognized rankings** 5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.** Answer before DVV Verification : A. Any 4 or more of the above Answer After DVV Verification: A. Any 4 or more of the above
7.1.2	**The Institution has facilities and initiatives for** 1. **Alternate sources of energy and energy conservation measures** 2. **Management of the various types of degradable and nondegradable waste** 3. **Water conservation** 4. **Green campus initiatives** 5. **Disabled-friendly, barrier free environment** Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: A. 4 or All of the above
7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 115 Answer after DVV Verification : 114
1.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification: | 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | | 107 | 111 | 113 | 110 | 66 | Answer After DVV Verification: | 2022-23 | 2021-22 | 2020-21 | 2019-20 | 2018-19 | | 102 | 106 | 111 | 67 | 66 |

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
107	111	113	110	66

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
102	106	111	67	66

2.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
258.97	65.53	197.67	183.09	148.76

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
242.39	59.41	204.0917	179.571	141.44