

## NOTICE

A meeting of the Internal Quality Assurance Cell was held on 04.05.2018 (Friday) at 2.30 pm in the Principal's chamber to consider the following agenda. All the members are requested to attend.

### Agenda:

1. To welcome the newly formed IQAC members through GB dated 26.04.18.
2. To initiate for the international conference in geography.
3. To introduce the financial support to the teachers for seminars/workshops/FDP.
4. To introduce the add on course as per ugc guidelines.
5. Misc.

### Resolutions:

A new group of people along with the old ones have been engaged by the Governing Body in its meeting dated 26th April 2018 to carry out the duties of IQAC. The newly formed IQAC is as follows:

1. DR. TAPAN KUMAR PODDAR CHAIRMAN
2. DR. ARVIND PAN COORDINATOR
3. DR. SIDDHARTHA GUHA RAY TEACHER MEMBER
4. DR. MANINDRANATH PANDIT TEACHER MEMBERS
5. PROF NADAKISHORE CHANDA TEACHER MEMBER
6. DR. SUTAPA BHATTACHARIYA TEACHER MEMBER
7. DR. SURASRI CHAUDHURI TEACHER MEMBER
8. DR. ANURADHA MUKHERJEE TEACHER MEMBER
9. PROF MEENAKSHI MUKHOPADHYAY TEACHER MEMBER
10. DR. DEBASISH MUKHERJEE MANAGEMENT REPRESENTATIVE
11. DR. ATANU THAKUR ADMINISTRATIVE OFFICER
12. DR. PURAVI SEN ADMINISTRATIVE OFFICER
13. SRI SUBRATA CHAKRABORTY ADMINISTRATIVE OFFICER
14. SRI INDRAJIT BHATTACHARIYA LOCAL SOCIETY REPRESENTATIVE
15. SRI SUJIT SARKAR ALUMNI REPRESENTATIVE
16. SRI GOPAL DAS INDUSTRIALIST

1. The new coordinator welcomes them all.
2. Resolved that an International Conference in Geography is to be held in our college. The Eastern Geographical Society, Bhubaneswar will be the co-organiser. In this regard a Memorandum of Understanding is to be signed with the collaborator
3. A policy document will be prepared and forwarded to the Finance committee for approval.
4. Resolved that the add on course be initiated from this year following the UGC guidelines.

Meeting of IQAC held on 04.05.2018 to discuss the agenda

### Members Present:

1. H. P. Sanyal 4/5/18
2. Anshu 04/5/18
3. Sukanta Mukherjee 04.05.18
4. G. N. Ray 4.5.18
5. Subrata 4.5.18
6. Sankar 4.5.18
7. Meenakshi Mukhopadhyay 4/5/18
8. Arun 4/5/18
9. Upendit 4.5.18
10. Shaktibodhi 4.5.18
11. Puravi Sen 04.05.18

## NOTICE

Date: 26.07.2018

A meeting of the Internal Quality Assurance Cell was held on 26.07.2018 (Monday) at 2.30 pm in the Principal's chamber to consider the following agenda. All the members are requested to attend

### Agenda:

1. To fix the dates, title & MoU of the International conference on Geography.
2. Special Lecture on advanced concept of teaching.
3. Introduction of Legal Literacy club.
4. Misc.

### Resolutions:

1. The focal theme of the conference will be 'Society and Sustainability: An interdisciplinary approach'. The MoU will be signed by the principal of our college and the Secretary General of Eastern Geographical Society on 27th July 2018. Within the MoU, it will be reserved that a special issue of Eastern Geographer on Society and Sustainability will be published by the Principal. The dates for the International conference is fixed on 12th and 13th Jan 2019 in our college. Our esteemed collaborators are:
  - i) Department of Geography, University of Calcutta
  - ii) PG department of Geography, Utkal University, Vanl Vihar
  - iii) The Geographical Society of India.
  - iv) Institute of Landscape, Ecology & Ekistics, Kolkata
  - v) Centre for Disaster Preparedness & Management, Jadavpur University
  - vi) Geography Association of Mizoram
  - vii) Indian Society of Spatial Scientists
  - viii) Bhatler College, Dantan
2. Teachers who register for the program will be granted financial assistance upon presenting their registration receipts.
3. A lecture will be delivered by Dr. Suparna Chatterjee, New Mexico University, USA, in order to enlighten the teachers on the advanced concept of teaching on 27th July 2019.
4. A Legal Literacy Club for the students of our college in association with the District Legal Services Authority, South 24 Paraganas has been formed with the initiative of our alumnus, Advocate MitGuha.

Meeting of the IQAC ~~to be~~ held on 26.07.2018 to discuss the agenda.

Members Present

1. ~~Mr. S. S. S.~~ 26/7/18
2. ~~Mr. S. S. S.~~ 26/7/18
3. Debasmita Mishra 26.7.18
4. Mr. S. S. S. 26/7/18
5. ~~Mr. S. S. S.~~ 26.7.18
6. ~~Mr. S. S. S.~~ 26.7.18
7. ~~Mr. S. S. S.~~ 26/7/18
8. Mr. S. S. S. 26/7/18
9. Mr. S. S. S. 26/7/18
10. Mr. S. S. S.
11. Mr. S. S. S. 26/07/18



# NOTICE

A meeting of the Internal Quality Assurance Cell was held on 28.09.2018 (Friday) at 2.30 pm in the Principal's chamber to consider the following agenda. All the members are requested to attend.

## Agenda:

1. International Lecture series in Journalism & Mass Communication.
2. Legal Awareness & Sensitization programme over Run Against Drugs.
3. Miscellaneous.

## Resolutions:

1. Department of Journalism and Mass Communication will organise an International Seminar on Hicky's Struggle for the Freedom of Press in Contemporary time. Resource person like Mr. Andrew Otis, Author of Hicky's Bengal Gazette & Fullbright Fellow from University of Maryland and Sri Snehasish Sur, Senior Journalist, Doordarshan and President, Press Club of Kolkata, will deliver lectures. The date is fixed on 17<sup>th</sup> Jan 2019.
2. The legal awareness & sensitization program organised by District Legal Service Authority, South 24 Paraganas over Run Against Drug will be held on 22<sup>nd</sup> Jan 2019. Honourable Judges and Zonal Director & Superintendent, Narcotics Board will deliver their valuable speeches.

Meeting of the IQAC held on 28.09.2018

## Members Present:

1. ~~Thapa~~ 28/9/18
2. ~~Ankur~~ 28/9/18
3. ~~Sulanki~~ 28.9.18
4. ~~Rehman~~ 28/9/18
5. ~~Gyuharoy~~ 28.9.18.
6. ~~Gurur~~ 28.9.18
7. ~~Meenakshi~~ Mukhopadhyay 28/9/18
8. ~~Anur~~ 28/9/18
9. ~~Upadit~~ 28.9.18
10. ~~Puravi~~ Sen 28.09.18
11. ~~Shaikh~~ 28.9.18

# NOTICE

Date-28.01.2019

A meeting of the Internal Quality Assurance Cell was held on 28.01.2019 (Monday) at 2.30 pm in the Principal's chamber to consider the following agenda. All the members are requested to attend.

## Agenda:

1. To fix the title and dates of International Seminar on Bengali.
2. Miscellaneous.

## Resolutions:

1. In the memory of the Bengali poet, writer, novelist and essayist, who was dimly recognized during his lifetime, an International Seminar on Bishoy: Jibanananada is to be organised by the department of Bengali. The date will be on his 120<sup>th</sup> birth anniversary, the 18<sup>th</sup> Feb 2019. Resource person like Dr. Md. Rezaul Islam & Prof. Wasim Palash of Jahangirnagar University, Bangladesh, Dr. Pinakesh Chandra Sarkar, Former Professor, Jadavpur University and Prof. Jahar Sen Majumder, Surendranath Evening College, will deliver lectures.
2. Faculty members will receive financial assistance upon presenting their registration receipts for the program.

Meeting of the IQAC held on 28/01/2019

## Members Present:

1. ~~Mr. ...~~ 28/1/19
2. ~~Mr. ...~~ 28/01/19
3. Subanto Mukherjee 28.01.19
4. Gyanendra Roy 28.1.19.
5. ~~Mr. ...~~ 28/1/19
6. ~~Mr. ...~~ 28.1.19
7. ~~Mr. ...~~ 28/1/19
8. Meenakshi Mukhopadhyay 28/1/19
9. Sharmistha 28/1/19
10. Purnima Sen 28/01/19
11. Upadit. 28.1.19



## NOTICE

Date: 10.04.2019

A meeting of the Internal Quality Assurance Cell will be held on 29.04.2019 (Monday) at 02:30 p.m. in the Principal's Chamber to consider the following agenda.

Following members are requested to attend.

### Agenda:

1. To celebrate the bi-centenary birthday of Pandit Iswarchandra Vidyasagar.
2. To initiate the scheme 'Earn while you Learn'.
3. To introduce Academic Audit of each department.
4. To consider the improvement of classroom benches.
5. Misc.

*H. Poddar*  
10/4/19  
Principal

*A. K. B.*  
10/4/19  
Coordinator, IQAC

1. Dr. Siddhartha Guha Ray *S. Guha Ray* 11.4.19.
2. Dr. Manindranath Pandit *M. Pandit*
3. Prof. Nabakishore Chanda *N. Chanda* 12-4-19
4. Dr. Sutapa Bhattacharya *Bhattacharya* 10.4.19
5. Dr. Surasri Chaudhuri *S. Chaudhuri* 11/6/19
6. Dr. Anuradha Mukherjee *A. Mukherjee* 18/4/19
7. Prof. Meenakshi Mukherjee *M. Mukherjee* 12/4/19
8. Dr. Debashish Mukherjee *D. Mukherjee* 12.4.19
9. Dr. Atanu Thakur *A. Thakur* 10/4/19
10. Dr. Puravi Sen *P. Sen* 11/04/19
11. Sri Subrata Chakraborty *S. Chakraborty* 10/4/19
12. Sri Sujit Sarkar *S. Sarkar* 10/4/19

Meeting of the IQAC held on 29.4.2019 at 2-30 p.m.

Members present

1. *H. Poddar* 29/4/19
2. *A. K. B.* 29/4/19
3. *M. Pandit*
4. *S. Guha Ray* 29/4/19
5. *S. Guha Ray* 29.4.2019.
6. *N. Chanda* 29/4/19
7. *P. Sen* 29/4/19
8. *Puravi Sen* 29/4/19
9. *Anuradha Mukherjee* 29/4/19
10. *Surasri Chaudhuri* 29.4.19
11. *Surasri Chaudhuri* 29/4/19
12. *Meenakshi Mukherjee* 29/4/19
13. *Sujit Sarkar* 29/04/19
14. *P. Sen* 29/4/19
15. *Sutapa Bhattacharya* 29.4.19

# NOTICE

Date: 09<sup>th</sup> July 19

A meeting of the Internal Quality Assurance Cell was held on 15.07.2019 (Monday) at 2.30 pm in the Principal's chamber to consider the following agenda. All the members are requested to attend.

## Agenda:

1. Inauguration of Post Graduate departments in Physics and Zoology.
2. Miscellaneous.

*[Signature]*  
Principal

*[Signature]*  
Coordinator, IQAC

1. Dr. Siddhartha Guha Ray
2. Dr. Manindranath Pandit
3. Prof. Nabakishore Chanda
4. Dr. Sutapa Bhattacharya
5. Dr. Surasri Chaudhuri
6. Dr. Anuradha Mukherjee

7. Prof. Meenakshi Mukherjee
8. Dr. Debashish Mukherjee
9. Dr. Atanu Thakur
10. Dr. Puravi Sen
11. Sri Sujit Sarkar

## Resolutions:

The two proposed PG courses in Physics and Zoology were stated from this session and the students of the 1st Sem will be admitted. A formal inauguration program will be held in the Vivekananda Sabhaghar on 14<sup>th</sup> Aug 2019 in the gracious presence of Our Principal Sir, The two coordinators of Physics and Zoology who are Dr. Arvind Pan and Dr. Malabika Bhattacharjee respectively.

Member present in the meeting held on 15/07/2019

1. *[Signature]* 9/7/19  
2. *[Signature]* 9/7/19

3. *[Signature]* 9/7/19

4. *[Signature]* 9.7.19

5. *[Signature]* 9.7.19

6. *[Signature]* 9.7.19

7. *[Signature]* 9.7.19

8. *[Signature]* 9.7.19

9. *[Signature]* 9.7.19

10. *[Signature]* 9/7/19



## NOTICE

Date: 07<sup>th</sup> Aug 19

A meeting of the Internal Quality Assurance Cell will be held on 13.08.2019 (Tuesday) at 02:30 p.m. in the Principal's Chamber to consider the following agenda.

Following members are requested to attend.

### Agenda:

1. Organization of Book Exhibitions by our Library.
2. Independence Day Programme
3. Misc.

*[Signature]*  
Principal

*[Signature]*  
Coordinator, IQAC

- |                             |                              |
|-----------------------------|------------------------------|
| 1. Dr. Siddhartha Guha Ray  | 7. Prof. Meenakshi Mukherjee |
| 2. Dr. Manindranath Pandit  | 8. Dr. Debashish Mukherjee   |
| 3. Prof. Nabakishore Chanda | 9. Dr. Atanu Thakur          |
| 4. Dr. Sutapa Bhattacharya  | 10. Dr. Puravi Sen           |
| 5. Dr. Surasri Chaudhuri    | 11. Sri Sujit Sarkar         |
| 6. Dr. Anuradha Mukherjee   |                              |

### Resolutions:

As already known to all of our esteemed members, the college had already organised a visit of our students to national library on 24<sup>th</sup> April 2019. In this session, we will organise two Book exhibitions at two different time slots – one on 16<sup>th</sup> and 17<sup>th</sup> September 2019 and the other on 3<sup>rd</sup> and 4<sup>th</sup> December 2019. The Independence day will be celebrated and the students will perform in the Nibedita auditorium to show their love and respect towards the country.

Meeting of the IQAC held on 13/08/2019.

Members Present

1. *[Signature]* 13/8/19
2. *[Signature]* 13/8/19
3. *[Signature]* 13/8/19
4. *[Signature]* 13.8.19.
5. *[Signature]* 13.8.19
6. Puravi Sen 13.8.19
7. Sutapa Bhattacharya 13.8.19
8. Meenakshi Mukherjee 13.8.19
9. Debashish Mukherjee 13.8.19
10. *[Signature]* 13/8/19

## NOTICE

Date: 17 Sept 19

A meeting of the Internal Quality Assurance Cell will be held on 23.09.2019 (Monday) at 02:30 p.m. in the Principal's Chamber to consider the following agenda.

Following members are requested to attend.

## Agenda:

1. Organization of Sarodotsav programme on the eve of puja vacation.
2. Participation in Fit India Plog Run organised by Ministry of Youth affairs in collaboration with NSS unit on the 150<sup>th</sup> Birth anniversary of Mahatma Gandhi
3. Misc.

*[Signature]*  
17/9/19  
Principal

*[Signature]*  
17/9/19  
Coordinator, IQAC

1. Dr. Siddhartha Guha Ray

7. Prof. Meenakshi Mukherjee

2. Dr. Manindranath Pandit

8. Dr. Debashish Mukherjee

3. Prof. Nabakishore Chanda

9. Dr. Atanu Thakur

4. Dr. Sutapa Bhattacharya

10. Dr. Puravi Sen

5. Dr. Surasri Chaudhuri

11. Sri Sujit Sarkar

6. Dr. Anuradha Mukherjee

## Resolutions:

All the teaching and non teaching members will participate in the cultural programme and the teachers' council will sponsor the lunch. The NSS will participate in Fit India Plog Run organised by Ministry of Youth affairs in collaboration with NSS unit on the 150<sup>th</sup> Birth anniversary of Mahatma Gandhi.

Members present in the IQAC meeting held on 23/09/19

1. *[Signature]* 23/9/192. *[Signature]* 23/9/193. *[Signature]* 23/9/194. *[Signature]* 23.9.195. *[Signature]* 23.9.196. *[Signature]* 23.9.197. *[Signature]* 23.9.198. *[Signature]* 23-9-199. *[Signature]* 23.09.1910. *[Signature]* 23/9/19



## NOTICE

Date-01.10.2019

A meeting of the Internal Quality Assurance Cell will be held on 31.10.2019 (Thursday) at 02:30p.m. in the Principal's Chamber to consider the following agenda. Following members are requested to attend.

### Agenda:

1. Organisation of a 2 day Seminar, UNIEXPLORE - The beauty of the Unexplored in collaboration with the department of Physics.
2. Faculty members who register for the program will be bestowed with financial assistance for their registration fees upon presenting their registration receipts.
3. Celebration National Science Day on 28.02.2020
4. Misc.

## Resolutions:

A two day seminar is going to be organised on 7th & 8th November, 2019. Resource Persons: Dr. Rabin Banerjee, S N Bose National Centre for Basic Sciences: Dr. Narayan Banerjee IISER, Kolkata: Dr. Ramkrishna Das, SN Bose National Centre for Basic Sciences: Dr. Suparna Roychoudhury, St. Xavier's College, Kolkata Dr. Soumen Mondal, J.U.

Further it was also resolved that two Special Lectures will be organised by the department of physics to celebrate National Science Day on 28.02.2020. The Resource Person will be Dr. Sumanta Chakraborty, IISER, Kolkata and Dr. Kingsuk Giri, NITTTR, Kolkata.

### Members Present

1. *H. Das* 31/10/19
2. *A. K. Das* 31/10/19
3. *Mr. Mondal* 31/10/19
4. *Sumanta Chakraborty* 31.10.19.
5. *Mr. Mondal* 31.10.19
6. *Purabi Sen* 31.10.19
7. *Sutapa Chattacharya* 31.10.19
8. *Kemalini Mukhopadhyay* 31-10-19
9. *Subhasis Mukherjee* 31.10.19
10. *Am* 31.10.19

## NOTICE

Date: 31.10.2019

An urgent meeting of the IQAC will be held on 02.11.2019(Saturday) at 12:30 PM in the Principal's Chamber. All members are requested to attend.

*H. K. S. 31/10/19*  
Principal

IQAC meeting on 02/11/2019 at 12.30 PM

Members Present:

1. *H. K. S. 31/10/19*
2. *Anil K. S. 31/10/19*
3. *P. S. 31/10/19*
4. *G. K. S. 2.11.19*
5. *A. K. S. 2.11.19*
6. *M. K. S. 2/11/19*
7. *P. K. S. 2/11/19*
8. *S. K. S. 2/11/19*
9. *S. K. S. 2.11.19*
10. *P. K. S. 2.11.19*

### Resolutions

1. A seminar lecture is to be organized on 11/11/19 at 11.00 AM. The resource person will be Dr. Anup K. S. K. S., Emeritus Prof. IEM. He will deliver lecture on Academic Audit, Administrative Audit and Green Audit.
2. A one day medical observation will be organized by the IQAC. An eminent doctor (Dr. Pratim Sengupta), Padmaashree awardee will be conducting a whole day kidney observation of the stakeholders.
3. In order to get acquainted with the new format of NAAC & NIRF, few talks will be delivered by Anand P. S. & Anurag Thakur on Saturdays. This will be done in view of preparing proper documents for the forthcoming NAAC & NIRF.
4. Resolved that an open space of the college be utilized for construction of an ART GALLERY for promoting and encouraging the artistic talent of our stakeholders. The project would also facilitate smooth artistic environment of the society at large.



## NOTICE

Date: 13.12.2019

A meeting of the Internal Quality Assurance Cell will be held on 19.12.2019 (Thursday) at 02:30 PM in the Principal's chamber.

All members are requested to attend.

### Agenda:

1. To consider the uploading of AQAR of 2018-19
2. To start the 'Eat Well Stay Healthy' project
3. Misc.

*Thapliyan*  
13/12/19  
Principal

Members present in IQAC meeting held on 19/12/19 at 14.30 PM.

1. *Thapliyan* 19/12/19
2. *Anshu* 19/12/19
3. *Gyuharaj* 19.12.19.
4. *Kishor* 19/12/19
5. *Sobass Kulkarni* 19.12.19
6. *U. Pandit* 19.12.19
7. *Shakraborty* 19.12.19.
8. *Puravi Sen* 19.12.19
9. *Alam Shaker* 19/12/19
10. *Sujit Samkar* 19/12/19

### Resolution:

1. Resolved that the AQAR 2018-19 be accepted and the same be approved for uploading in the NAAC website.
2. Resolved that a subsidised food packet will be prepared by the canteen at a nominal rate of Rs. 05.00 for the students from 3rd Jan 2020, under the Project Title 'EAT HEALTHY, STAY HEALTHY.'
3. A workshop on will be arranged by the department of Economics on Micro economics & Macroeconomics, which was incorporated by C.U in semester 4 of CBCS system. The workshop will be held on 01st Feb 2020 and the resource person will be Prof. Kaushik Gupta, Former V.C, WBSU Professor in Economics C.U at present.
4. Resolved that the college is considering the possibility of coming under UNNATBHARAT scheme. The college & IQAC will explore on the five villages & the possible schemes to be applicable for the villages under consideration.

## NOTICE

Date : 24<sup>th</sup> Dec 2019

A meeting of the Internal Quality Assurance Cell will be held on 06.01.2020 (Monday) at 02:30 p.m. in the Principal's Chamber to consider the following agenda.

Following members are requested to attend.

### Agenda:

1. Inauguration of Rock Climbing wall and Rock Climbing Club.
2. Visit to the village Birshingha as apart of commemoration of 200th birth anniversary of Pandit Iswarchandra Vidyasagar.
3. Misc.

*H. K. Das*  
24/12/19  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

*Anil K.*  
24/12/19  
Coordinator, IQAC

1. Dr. Siddhartha Guha Ray
2. Dr. Manindranath Pandit
3. Prof. Nabakishore Chanda
4. Dr. Sutapa Bhattacharya
5. Dr. Surasri Chaudhuri
6. Dr. Anuradha Mukherjee
7. Prof. Meenakshi Mukherjee
8. Dr. Debashish Mukherjee
9. Dr. Atanu Thakur
10. Dr. Puravi Sen
11. Sri Sujit Sarkar

## Resolutions:

Rock climbing being a physically and mentally demanding sport in which the strength, endurance, balance and mental control of the participant are required to reach the endpoint without falling. Hence our college will open this new and unique facility. This facility was not available in the neighbourhood till now.

\*One of the most successful performance of the institution was to commemorate the 200 birthday of the great bengali thinker, educationist and social reformer, Pandit Iswarchandra Vidyasagar. We received overwhelming response in this programme. As a part of this event, a group of enthusiastic students, teachers and staff will visit the birthplace of Pandit Iswarchandra Vidyasagar to the village Birshingha on 21<sup>st</sup> Jan 2020.

### Members Present:

1. *H. K. Das* 24/12/20
2. *Anil K.* 06/1/20
3. *Archi* 6/1/20
4. *Syuhar Ray* 6.1.2020.
5. *U. Pandit* 6.1.2020
6. *Puravi Sen* 6.01.2020
7. *Sutapa Bhattacharya* 6.01.20
8. *Meenakshi Mukherjee* 6.1.20
9. *Debashish Mukherjee* 6.1.20
10. *Atanu* 6/1/20



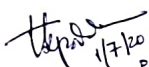
## NOTICE

Date : 1<sup>st</sup> July 2020

A meeting of the Internal Quality Assurance Cell will be held on 08.07.2020 (Wednesday) at 02:30 p.m. in the principal's Chamber to consider the following agenda. Following members are requested to attend. The covid protocol will be strictly maintained.

### Agenda:

1. National Webinar on Management of Viral Diseases in collaboration with Env. Sc.
2. Organization of Webinar on promotion of teachers and Health Scheme.
3. Organization of Webinar on "Role of Youth in Confronting Covid-19 and Dengue in present time".
4. Organization of Theatre Appreciation Course.
5. Misc.

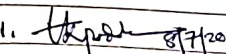
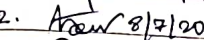
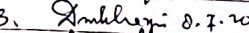
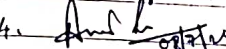

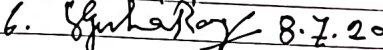
  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

  
Coordinator, IQAC

1. Dr. Siddhartha Guha Ray
2. Dr. Manindranath Pandit
3. Prof. Nabakishore Chanda
4. Dr. Sutapa Bhattacharya
5. Dr. Surasri Chaudhuri
6. Dr. Anuradha Mukherjee
7. Prof. Meenakshi Mukherjee
8. Dr. Debashish Mukherjee
9. Dr. Atanu Thakur
10. Dr. Puravi Sen
11. Sri Sujit Sarkar


PIONEER  
PAGE NO:  
DATE:

### Members Present : 1.

1.  8/7/20
2.  8/7/20
3.  8.7.20
4.  08/7/20
5.  08/07/20
6.  8.7.20

### Resolutions:

1. A national webinar on "Management of Viral Diseases: Challenges and Responsibilities" will be held on 16.07.2020, with the eminent virologist Prof. Amitabha Nandy as the main speaker.
2. The Webinar titled "Promotion of College teachers and West Bengal Health Scheme" is to be organized in collaboration with Teachers' Council on 14th August 2020 and the speaker would be none other than Prof. Tushar Kanti Ghora, Jt DPI & State Nodal Officer, AISHE, Govt. of West Bengal.
3. In observation with 74th Independence Day, 2020, as a part of Golden Jubilee Webinar Series No. III (as conceived and allotted by the Regional Directorate NSS, Kolkata, Gol) a National Level Webinar will be organized on "Role of Youth in Confronting Covid-19 and Dengue in present time" on 15.08.2020.
4. The drama club will organize an online Theatre Appreciation Course in August 2020 for 111 students and faculties. The resource person will be Sri Debesh Chattopadhyay, eminent theatre director and film maker.

  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

  
8/7/20

# NOTICE

Date: 14 Aug 2020

A meeting of the Internal Quality Assurance Cell will be held on 21.08.2020 (Friday) at 02:30 p.m. in the principal's chamber to consider the following agenda. Following members are requested to attend. The covid protocol will be strictly maintained.

## Agenda:

1. Organization of Webinar by Astrophysical Club.
2. Monthly attendance of students for online class.
3. Online Internal Evaluation of M.A. course.
4. A virtual online seminar will be held on August 30, 2020, focusing on the topic "Coping Emotionally with COVID-19: A Mentoring Session for Students, Parents, and Teachers."
5. Misc.

*[Signature]*  
14/8/20  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

*[Signature]*  
14/8/20  
Coordinator, IQAC

1. Dr. Siddhartha Guha Ray
2. Dr. Manindranath Pandit
3. Prof. Nabakishore Chanda
4. Dr. Sutapa Bhattacharya
5. Dr. Surasri Chaudhuri
6. Dr. Anuradha Mukherjee
7. Prof. Meenakshi Mukherjee
8. Dr. Debashish Mukherjee
9. Dr. Atanu Thakur
10. Dr. Puravi Sen
11. Sri Sujit Sarkar

## Members Present 1:

1. *[Signature]* 21/8/20
2. *[Signature]* 21/8/20
3. *[Signature]* 21/8/20
4. *[Signature]* 21.8.20
5. *[Signature]* 21.08.20
6. *[Signature]* 21.8.20

## Resolutions:

1. The Astronomy club organized the webinar entitled: Astrophysical Recipes to Cook

Merging Black Hole Binaries, on 31.08.2020. The resource person was Dr. Sourav Chatterjee, Reader of TIFR, Mumbai.

2. A filled in monthly attendance of students for online class is to be submitted to the Principal in the wake of Covid 19 pandemic.

3. The Internal Evaluation of all five (05) papers in Bengali M.A. course of 10 marks each will be held on 21.09.2020 (Monday) in online mode.

4. A virtual online seminar will be held on August 30, 2020, focusing on the topic "Coping Emotionally with COVID-19: A Mentoring Session for Students, Parents, and Teachers."

The following speakers have been confirmed for the seminar:

Dr. Saumitra Basu, Coordinator of the Counselling Cell at Jadavpur University and Professor in the Department of Philosophy, JU.

Dr. Samar Kumar Mondal, Counselling Cell at Jadavpur University and Professor in the Department of Philosophy, JU.

Dr. Ushri Banerjee, Department of Applied Psychology at the University of Calcutta, Kolkata.

*[Signature]*  
21/8/20  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

*[Signature]*  
21/8/20

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## NOTICE

Date : 23<sup>rd</sup> Sep 2020

A meeting of the Internal Quality Assurance Cell will be held on 01.10.2020 (Thursday) at 02:30 p.m. in the principal's chamber to consider the following agenda. Following members are requested to attend.  
The covid protocol will be strictly maintained.

### Agenda:

1. Provisional programme schedule for BA/ BSc Part 3 General Practical CU online examination.
2. Commemorate 150<sup>th</sup> Birth Anniversary of Mahatma Gandhi
3. Practical Online Exam of HONS subject.
4. CU EXAM MARKS SUBMISSION
4. Misc.

*H. Passa*  
23/9/20  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

*Aish*  
23/9/20  
Coordinator, IQAC

1. Dr. Siddhartha Guha Ray
2. Dr. Manindranath Pandit
3. Prof. Nabakishore Chanda
4. Dr. Sutapa Bhattacharya
5. Dr. Surasri Chaudhuri
6. Dr. Anuradha Mukherjee
7. Prof. Meenakshi Mukherjee
8. Dr. Debashish Mukherjee
9. Dr. Atanu Thakur
10. Dr. Puravi Sen
11. Sri Sujit Sarkar

PIONEER

PAGE NO:

DATE:

Members Present: 1.

1. *H. Passa* 1/10/20
2. *Syha Ray* 1.10.20.
3. *Amber* 1.10.20
4. *Aish* 1/10/20
5. *Aish* 01/10/20
6. *Sujit* 01/10/20

### Resolutions:

1. A Provisional programme schedule for BA/ BSc Part 3 General Practical CU online examination was setup by the Convenor of the Academic Sub Committee, so that the dates do not overlap.
2. In order to commemorate 150<sup>th</sup> Birth Anniversary of Mahatma Gandhi and also observe Fit India Freedom Run, a National level Webinar (as a part of N.S.S. Kolkata Golden Jubilee Series- XLV) titled on "Young India, Fit India: Developing personality on Gandhian Values for healthy and better future" will be held on 02.10.2020.
3. The paper 8 of Part III Practical Online Exam of Journalism Hons. was fixed on 10th Oct 2020.
4. Since the Calcutta University circular no. ce/adm/25/20 dt. 01.10.2020 demands marks submission by 17th Oct 2020, all the teachers will be requested by the principal to ensure CU EXAM MARKS SUBMISSION by 14-10-2020.

*H. Passa*  
1/10/20  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

*Aish*  
01/10/20

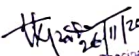
## NOTICE

Date : 26<sup>th</sup> Nov 2020

An online meeting of the Internal Quality Assurance Cell will be held on 02.12.2020 (Wednesday) at 02:30 p.m. to consider the following agenda. Following members are requested to attend.

### Agenda:

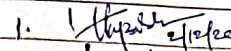
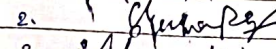
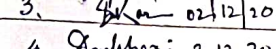
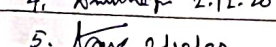
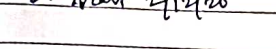
1. Introduction of Students Satisfaction Survey
2. Initiation of B Com SEM 1 Online Class.
3. Time Table for Marks Upload in the office computers.
4. Online discussions in collaboration with job and placement cell for guiding students for preparation for Job Interviews on 21.02.2021.
5. Misc.

  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

  
Coordinator, IQAC

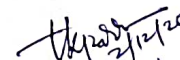
1. Dr. Siddhartha Guha Ray
2. Dr. Manindranath Pandit
3. Prof. Nabakishore Chanda
4. Dr. Sutapa Bhattacharya
5. Dr. Surasi Chaudhuri
6. Dr. Anuradha Mukherjee
7. Prof. Meenakshi Mukherjee
8. Dr. Debashish Mukherjee
9. Dr. Atanu Thakur
10. Dr. Puravi Sen
11. Sri Sujit Sarkar

Members Present: 1.

1.  2/12/20
2.  2/12/20
3.  02/12/20
4.  2.12.20
5.  2/12/20

### Resolutions:

1. A google form for collection of Students' Satisfaction Survey with all the 21 questionnaire by the coordinator, IQAC be distributed to the students via a link:  
[https://docs.google.com/forms/d/e/1FAIpQLSe5IHFXWqBkSlsthVgvkEvgPSOZFRRldiNtV5ZB2vPi-tg/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSe5IHFXWqBkSlsthVgvkEvgPSOZFRRldiNtV5ZB2vPi-tg/viewform?usp=sf_link)
2. B Com Sem 1 Honours Students and the General Students shall have two (2) separate Telegram groups. The links of Telegram Groups are:  
B.Com Semester 01 Honours: <https://t.me/joinchat/UfcDw0jwBQ8Gq9O8V3TDva>  
B.Com Semester 01 General: <https://t.me/joinchat/UfcDw1HGQSIjw8zZVUIXrg>
3. As the number of computers for marks upload in the college office is limited so a Time Table for Marks Upload was fixed by the Principal.
4. An online discussion in collaboration with job and placement cell for Guiding Students for preparation for Job Interviews on 21.02.2021 was to be held.

  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

  
2/12/20



## NOTICE

Date : 18<sup>th</sup> Mar 2021

A meeting of all members of IQAC, NAAC Committee and HOD's will be held on 22.03.2021(Monday) at 02:00 pm in the Teacher's Room. All are requested to attend.

*[Signature]*  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

Members Present : 1.

1. *[Signature]* 22/3/21
2. *[Signature]* 22/3/21
3. *[Signature]* 22.3.21
4. *[Signature]* 22/3/21
5. *[Signature]* 22.3.21
6. *[Signature]* 22/03/21

## Resolutions:

1. A decision of going into the next cycle of accreditation was taken as the college was completely locked down for a period of last one year. The decision was taken in the light of the fact that our accreditation will expire this November. As a primary requirement the AQAR of the year 2019-2020 and 2020-2021 was to be prepared for online submission.

2. Since the education directorate, Govt of West Bengal, seek the information regarding the covid vaccinated teachers status. Hence Principal Sir requested the teachers seeking information about the Covid dosages of the teachers through google link to be notified later.

*[Signature]*  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

*[Signature]*  
22/3/21

## NOTICE

Date: 1<sup>st</sup> July 2021

A meeting of the Internal Quality Assurance Cell will be held on 08.07.2021 (Thursday) at 02:30 p.m. in the principal's Chamber to consider the following agenda. Following members are requested to attend. The covid protocol will be strictly maintained.

### Agenda:

1. Add-On Course as per UGC guidelines
2. Cleaning of college premises
3. Sanitization of the whole campus of the college
4. Misc.

*[Signature]*  
1/7/21

Principal  
Principal  
Vivekananda College  
Thakurpukur, Kolkata-700 063

1. Dr. Siddhartha Guha Ray

2. Dr. Manindranath Pandit

3. Prof. Nabakishore Chanda

4. Dr. Sutapa Bhattacharya

5. Dr. Surasri Chaudhuri

6. Dr. Anuradha Mukherjee

7. Prof. Meenakshi Mukherjee

8. Dr. Debashish Mukherjee

9. Dr. Atanu Thakur

10. Dr. Kuntal N Chaudhuri

11. Dr. Rajarshi Mitra

12. Dr. Puravi Sen

13. Sumita Santra

14. Sri Sujit Sarkar

*[Signature]*  
01/7/21  
Coordinator, IQAC  
Coordinator  
IQAC  
Vivekananda College  
Kolkata-700 063

*[Signature]*  
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*[Signature]*  
01/7/21

### Resolutions:

1. Each Department will offer an Add-On Course as per UGC guidelines. Each Course will be structured & overseen by a Course Coordinator, selected from the respective Department.
2. The responsibility of physical cleaning is to be given to some local vendors.
3. A sanitizer machine is to be bought for cleaning, which will not only clean the college campus but is to be used for cleaning the local neighbourhood.
4. Hand sanitizer machines are to be regularly filled with sanitizers.

*[Signature]*  
08/7/21

Principal  
Vivekananda College  
Thakurpukur, Kolkata-700 063

*[Signature]*  
08/7/21

Co-ordinator  
IQAC  
Vivekananda College  
Kolkata-700 063



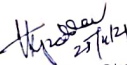
## NOTICE

Date: 25th Nov 21

A meeting of the Internal Quality Assurance Cell will be held on 01.12.2021 (Thursday) at 02:30 p.m. in the principal's Chamber to consider the following agenda. Following members are requested to attend. The covid protocol will be strictly maintained.

### Agenda:

1. Hoisting the SSS google form in the college website.
2. A Professional Development Programme will be organized on Advanced Training in Microsoft Excel for non-teaching staff, scheduled from 10th-14th January 2022, in collaboration with Right Brains Technology.
3. A Professional Development Programme will be organized on 'Program Outcomes (PO) and Course Outcomes (CO) Mapping and Evaluation Process' scheduled from 20th-24th Dec 2021, in collaboration with Right Brains Technology.
3. Webinar on "Gender-Based Interpersonal Cybercrime"
4. Misc.

  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

  
Coordinator, IQAC

1. Dr. Siddhartha Guha Ray

2. Dr. Manindranath Pandit

3. Prof. Nabakishore Chanda

4. Dr. Sutapa Bhattacharya

5. Dr. Surasri Chaudhuri

6. Dr. Anuradha Mukherjee

7. Prof. Meenakshi Mukherjee

8. Dr. Debashish Mukherjee

9. Dr. Atanu Thakur

10. Dr. Kuntal N Chaudhuri

11. Dr. Rajarshi Mitra

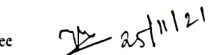
12. Dr. Puravi Sen

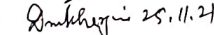
13. Sumita Santra

14. Sri Sujit Sarkar

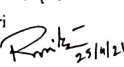
  
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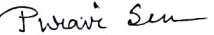
  
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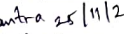
  
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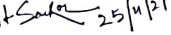
  
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25.11.21

## Resolutions:

1. The Students Satisfaction Survey questionnaire is to be prepared by the Principal in assistance with the Coordinator and is to be hoisted for feedback from the students of the college. The departmental heads are to be informed so that their students know about this survey.
2. The Webinar on "Gender-Based Interpersonal Cybercrime", will be held on 15th Dec 2021. The resource person will be Sri Sandeep Sengupta, Founder-Director, ISOAH, CISA.
3. A PDP on Advanced Training Programme on Microsoft EXCEL for Non-Teaching staff will be held from 10th to 14th January, 2022.
4. A PDP on Program Outcomes (PO) and Course Outcomes (CO) Mapping and Evaluation Process' will be held from 20th-25th Dec 2021.

  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

  
01/12/21

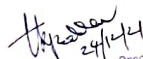
## NOTICE


Date: 24<sup>th</sup> Dec 2021

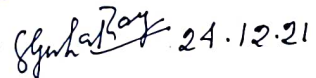
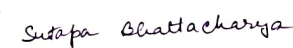
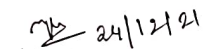
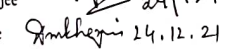
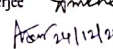

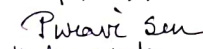
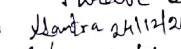
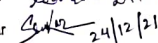
A meeting of the Internal Quality Assurance Cell will be held on 11.01.2022 (Tuesday) at 02:30 p.m. in the principal's Chamber to consider the following agenda. Following members are requested to attend. The covid protocol will be strictly maintained.

### Agenda:

1. Analysis of the SSS.
2. Seminar on "Ambedkar and Dalit Rights",
3. Poster Competition on "Ambedkar and Dalit Rights"
4. Misc.

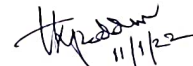
  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

  
Coordinator, IQAC

1. Dr. Siddhartha Guha Ray  24.12.21.
2. Dr. Manindranath Pandit
3. Prof. Nabakishore Chanda
4. Dr. Sutapa Bhattacharya  24.12.21
5. Dr. Surasri Chaudhuri
6. Dr. Anuradha Mukherjee
7. Prof. Meenakshi Mukherjee  24/12/21
8. Dr. Debashish Mukherjee  24.12.21
9. Dr. Atanu Thakur  24/12/21
10. Dr. Kuntal N Chaudhuri
11. Dr. Rajarshi Mitra  24/12/21
12. Dr. Puravi Sen  24/12/21
13. Sumita Santra  24/12/21
14. Sri Sujit Sarkar  24/12/21

### Resolutions:

1. The results of the Students Satisfaction Survey were presented to the members in the pie chart format and analysed by the Principal and other members of the IQAC. It was further resolved that the same result be hoisted in our college website under the IQAC section.
2. Seminar and Poster Competition on "Ambedkar and Dalit Rights", in collaboration with Social and Equality Cell is to be held on 19.04.2022. Dr. Manosanta Biswas, (Professor, Sidho-Kanho-Birsha University), Dr. Palash Mondal (Associate Professor, Basanti Devi College) and Dr. Siddhartha Guha Roy (Associate Professor, Vivekananda College) will be the key speakers in this seminar.
3. Faculty members will receive financial assistance upon presenting their registration receipts for the program "Ambedkar and Dalit Rights".
4. Posters will also be exhibited by the students.

  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

  
11/01/22



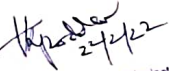
## NOTICE


Date: 22<sup>nd</sup> Feb 2022

A meeting of the Internal Quality Assurance Cell will be held on 03.03.2022 (Thursday) at 02:30 p.m. in the principal's Chamber to consider the following agenda. Following members are requested to attend. The covid protocol will be strictly maintained.


## Agenda:

1. Analysis of the online academic test result.
2. Workshop in collaboration with Entrepreneurship Development Cell on "Vermicomposting: A way to Earn from the Waste".
3. Misc.

  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

  
Coordinator, IQAC

1. Dr. Siddhartha Guha Ray

 22.2.22.

2. Dr. Manindranath Pandit

3. Prof. Nabakishore Chanda

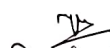
4. Dr. Sutapa Bhattacharya

 22.2.22.

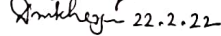
5. Dr. Surasri Chaudhuri

6. Dr. Anuradha Mukherjee


7. Prof. Meenakshi Mukherjee

 22.2.22

8. Dr. Debashish Mukherjee

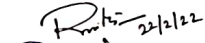
 22.2.22

9. Dr. Atanu Thakur

 22/2/22

10. Dr. Kuntal N Chaudhuri

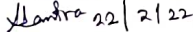
11. Dr. Rajarshi Mitra

 22/2/22

12. Dr. Puravi Sen

 22/2/22

13. Sumita Santra


 22/2/22


14. Sri Sujit Sarkar

 22/2/22

## Resolutions:

1. The test results were satisfactory but the recent surge of covid cases will again lead to the closure of the institution.
2. The Workshop will be held in collaboration with Entrepreneurship Development Cell on 09.04.2022 "Vermicomposting: A way to Earn from the Waste". The resource person will be conducted by Prof. S.K. Chakraborty, Vidyasagar University.
3. Faculty members will receive financial assistance upon presenting their registration receipts for the program "Vermicomposting: A way to Earn from the Waste"

  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

  
22/2/22


## NOTICE


Date: 04<sup>th</sup> Apr 2022

A meeting of the Internal Quality Assurance Cell will be held on 11.04.2022 (Monday) at 02:30 p.m. in the principal's Chamber to consider the following agenda. Following members are requested to attend. The covid protocol will be strictly maintained.

### Agenda:

1. Welcome to the newly formed Governing Body Members.
2. Blood donation program in collaboration with the Students Union.
3. Misc.

  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

  
Coordinator, IQAC

1. Dr. Siddhartha Guha Ray

2. Dr. Manindranath Pandit

3. Prof. Nabakishore Chanda

4. Dr. Sutapa Bhattacharya

5. Dr. Surasi Chaudhuri

6. Dr. Anuradha Mukherjee

7. Prof. Meenakshi Mukherjee

8. Dr. Debashish Mukherjee

9. Dr. Atanu Thakur


10. Dr. Kuntal N Chaudhuri

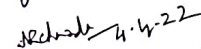
11. Dr. Rajarshi Mitra

12. Dr. Puravi Sen

13. Sumita Santra

14. Sri Sujit Sarkar

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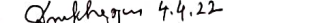
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### Resolutions:

1. The IQAC welcomes the newly formed apex policy-making body of the college - The Governing Body members.

2. A blood donation program will be held on 18 April 2022 in collaboration with the Students Union of the college. The occasion will be graced by the Member of Parliament Sri Subhasish Chakraborty, Local MLA Ms Ratna Chatterjee and other dignitaries.

3. In the Misc. part, the Internal Quality Assurance Cell (IQAC) acknowledges the increasing need for psychological support services to address various mental health issues faced by the college community due to the impact of Covid 19 and the presence of a qualified psychologist can significantly contribute to creating a supportive and conducive environment for the holistic development of individuals within the college community.

4. The College, endeavors to maintain high standards of academic excellence, administrative efficiency, and quality assurance practices; and the Internal Quality Assurance Cell (IQAC) of Vivekananda College recognizes the importance of conducting regular Academic Administrative Audits (AAA) to assess and enhance the effectiveness of academic and administrative processes within the institution; and participation in the National Institutional Ranking Framework (NIRF) provides an opportunity for Vivekananda College to benchmark its performance against national standards and showcase its academic and research achievements on a broader platform; obtaining ISO certification demonstrates Vivekananda College's commitment towards implementing and maintaining internationally recognized quality management systems across various aspects of its operations.

  
Principal  
Vivekananda College  
Thakurpukur Kol-63

  
Coordinator  
IQAC  
Vivekananda College  
Kolkata-700 053



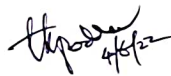
## NOTICE


Date: 04<sup>th</sup> Jun 2022

A meeting of the Internal Quality Assurance Cell will be held on 09.06.2022 (Thursday) at 02:30 p.m. in the principal's Chamber to consider the following agenda. Following members are requested to attend. The covid protocol will be strictly maintained.

## Agenda:

1. Offering Add-On Course as per UGC guidelines
2. Staff Training programme
3. Misc.

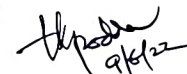
  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

  
Coordinator, IQAC  
Co-ordinator  
I Q A C  
Vivekananda College  
Kolkata-700 063

1. Dr. Siddhartha Guha Ray
2. Dr. Manindranath Pandit *Manindranath Pandit*
3. Prof. Nabakishore Chanda *Nabakishore Chanda 4.6.22*
4. Dr. Sutapa Bhattacharya *Sutapa Bhattacharya*
5. Dr. Surasri Chaudhuri
6. Dr. Anuradha Mukherjee *Anu 4/6/22*
7. Prof. Meenakshi Mukherjee *Meenakshi 04/06/22*
8. Dr. Debashish Mukherjee *Debashish 4/6/22*
9. Dr. Atanu Thakur
10. Dr. Kuntal N Chaudhuri *Kuntal N Chaudhuri 4/6/22*
11. Dr. Rajarshi Mitra *Rajarshi 4/6/22*
12. Dr. Puravi Sen *Puravi Sen 04/06/22*
13. Sumita Santra *Sumita 04/6/22*
14. Sri Sujit Sarkar *Sujit*

## Resolutions:

1. Each Department will offer an Add-On Course as per UGC guidelines. Each Course will be structured & overseen by a Course Coordinator, selected from the respective Department.
2. The IQAC will organise a Staff Training programme - 'Effective Working Style' Conducted by IPE Of Professional Excellence On 25th June 2022 at Vivekananda Sabhaghar.

  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

  
Co-ordinator  
I Q A C  
Vivekananda College  
Kolkata-700 063

## NOTICE

Date: 2<sup>nd</sup> Sep 2022

A meeting of the Internal Quality Assurance Cell will be held on 09.09.2022 (Friday) at 02:30 p.m. in the principal's Chamber to consider the following agenda. Following members are requested to attend.

### Agenda:

1. Institutional Drama competition.
2. Seminar on "Changing Trends in Journalism Writing"
3. Misc.

*Thakur*  
2/9/22

Principal  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

1. Dr. Siddhartha Guha Ray

2. Dr. Manindranath Pandit

3. Prof. Nabakishore Chanda

4. Dr. Sutapa Bhattacharya

5. Dr. Surasri Chaudhuri

6. Dr. Anuradha Mukherjee

7. Prof. Meenakshi Mukherjee

8. Dr. Debashish Mukherjee

9. Dr. Atanu Thakur

10. Dr. Kuntal N Chaudhuri

11. Dr. Rajarshi Mitra

12. Dr. Puravi Sen

13. Sumita Santra

14. Sri Sujit Sarkar

*Thakur*  
02/9/22

Coordinator, IQAC

Co-ordinator  
I Q A C  
Vivekananda College  
Kolkata-700 063

*U Pandit*  
*2/9/22*

*Sutapa Bhattacharya*

*Mandini 2/9/22*

*An 2/9/22*

*Meenakshi 02/09/22*

*Debashish 2/9/22*

*Kuntal 2/9/22*

*Rajarshi 02/9/22*

*Puravi Sen 02/09/22*

*Sumita 02/9/22*

*Sujit*

### Resolutions:

1. An Institutional Drama competition at Sarat Sadan will be held on 27th Sept 2022. This programme will be inaugurated in the presence of famous cine and tv artists.

2. Seminar will be organised on "Changing Trends in Journalism Writing", on 28th Sept 2022. The resource person will be Sri Subir Ghosh & Sovon Manna.

3. Faculty members will receive financial assistance upon presenting their registration receipts for the program "Changing Trends in Journalism Writing".

*Thakur*  
9/9/22

Principal  
Vivekananda College  
Thakurpukur, Kol-63

*Thakur*  
09/9/22

Co-ordinator  
I Q A C  
Vivekananda College  
Kolkata-700 063




## NOTICE

Date: 05 Nov 2022

A meeting of the Internal Quality Assurance Cell will be held on 11.11.2022 (Friday) at 02:30 p.m. in the principal's Chamber to consider the following agenda. Following members are requested to attend.

### Agenda:

1. Seminar on "Recent development on Material Science and Nanotechnology"
2. Discussion on organizing a Professional Development Programme on 'Life Skills and Work-Life Balance for Academicians in the 21st Century'
3. Freshers welcome & Annual Prize Distribution ceremony.
4. Misc

  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

1. Dr. Siddhartha Guha Ray

2. Dr. Manindranath Pandit

3. Prof. Nabakishore Chanda

4. Dr. Sutapa Bhattacharya

5. Dr. Surasri Chaudhuri

6. Dr. Anuradha Mukherjee

7. Prof. Meenakshi Mukherjee

8. Dr. Debashish Mukherjee

9. Dr. Atanu Thakur

10. Dr. Kuntal N Chaudhuri

11. Dr. Rajarshi Mitra

12. Dr. Puravi Sen

13. Sumita Santra

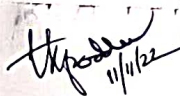
14. Sri Sujit Sarkar

  
Coordinator, IQAC  
Co-ordinator  
I Q A C  
Vivekananda College  
Kolkata-700 063

*Dr. Manindranath Pandit 5/11/22*  
*Dr. Nabakishore Chanda 5/11/22*  
*Dr. Sutapa Bhattacharya 5/11/22*  
*Dr. Surasri Chaudhuri 5/11/22*  
*Dr. Anuradha Mukherjee 5/11/22*  
*Dr. Meenakshi Mukherjee 5/11/22*  
*Dr. Debashish Mukherjee 5/11/22*  
*Dr. Atanu Thakur 5/11/22*  
*Dr. Kuntal N Chaudhuri 5/11/22*  
*Dr. Rajarshi Mitra 5/11/22*  
*Dr. Puravi Sen 05/11/22*  
*Dr. Sumita Santra 05/11/22*

## Resolutions:

1. A seminar will be organized, in collaboration with the Physics Department Vivekananda College, on "Recent development on Material Science and Nanotechnology", on 22nd Nov 2022. The invited resource person will be Prof Kalyan Kumar Chattopadhyay of Jadavpur University
2. A Professional Development Programme on 'Life Skills and Work-Life Balance for Academicians in the 21st Century' will be held from 6th-11th December 2022 in collaboration with Right Brains Technology.
3. The coordinator and all teachers along with the Principal will attend Freshers welcome & Annual Prize Distribution ceremony called URAN. This will be organized by the Vivekananda College Students Union on 14th Dec 2022.

  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

  
Co-ordinator  
I Q A C  
Vivekananda College  
Kolkata-700 063

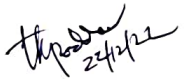
## NOTICE


Date: 22<sup>nd</sup> Dec 2022

A meeting of the Internal Quality Assurance Cell will be held on 03.01.2023 (Tuesday) at 02:30 p.m. in the principal's Chamber to consider the following agenda. Following members are requested to attend.

### Agenda:

1. Acquainting the teacher with the guidelines of the Career Advancement Scheme issued by the Department of Higher Education, West Bengal dated 07/12/2017.
2. Discussion on 7 criteria of AQAR/NAAC
3. Institutional seminar on "NAAC ACCREDITATION PROCESS: MADE EASY"
4. Misc.


  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

  
Coordinator, IQAC  
Co-ordinator  
I Q A C  
Vivekananda C  
Kolkata-700 C

1. Dr. Siddhartha Guha Ray
2. Dr. Manindranath Pandit *Manindranath Pandit 22/12/22*
3. Prof. Nabakishore Chanda *Nabakishore Chanda 22/12/22*
4. Dr. Sutapa Bhattacharya *Sutapa Bhattacharya*
5. Dr. Surasri Chaudhuri *Surasri Chaudhuri 22/12/22*
6. Dr. Anuradha Mukherjee *Anuradha Mukherjee 22/12/22*
7. Prof. Meenakshi Mukherjee *Meenakshi Mukherjee 22/12/22*
8. Dr. Debashish Mukherjee *Debashish Mukherjee 22/12/22*
9. Dr. Atanu Thakur *Atanu Thakur 22/12/22*
10. Dr. Kuntal N Chaudhuri *Kuntal N Chaudhuri 22/12/22*
11. Dr. Rajarshi Mitra *Rajarshi Mitra 22/12/22*
12. Dr. Puravi Sen *Puravi Sen 22/12/22*
13. Sumita Santra *Sumita Santra 22/12/22*
14. Sri Sujit Sarkar *Sujit Sarkar 22/12/22*

### Resolutions:

1. The IQAC coordinator will deliver two lectures respectively on 10th Jan 2023 & 20th Jan 2023 on "CAS Guidelines of Dept. of higher education, WB dated 07/12/2017" & "Discussion & Assessment on 7 criteria of AQAR/NAAC"
2. The coordinator will also attend an institutional seminar on 27th Feb 2023 on "NAAC ACCREDITATION PROCESS: MADE EASY" organized by Ramkrishna Mission Residential College, Narendrapur. The resource person will be Dr. B. S. Ponnudiraj, Advisor, NAAC

  
Principal  
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Thakurpukur, Kol-63

  
Co-ordinator  
I Q A C  
Vivekananda College  
Kolkata-700 063



## NOTICE

Date: 28<sup>th</sup> Feb 2023

A meeting of the Internal Quality Assurance Cell will be held on 02.03.2023 (Thursday) at 02:30 p.m. in the principal's Chamber to consider the following agenda. Following members are requested to attend.

## Agenda:

1. Seminar on "Cybercrime and security measures".
2. Seminar on "Financial Education Workshop".
3. Misc.

*[Signature]*  
28/2/23  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

*[Signature]*  
28/2/23  
Coordinator, IQAC  
Vivekananda College  
Kolkata-700 063

1. Dr. Siddhartha Guha Ray
2. Dr. Manindranath Pandit *U Pandit*
3. Prof. Nabakishore Chanda *N Chanda 28/2/23*
4. Dr. Sutapa Bhattacharya *Sutapa Bhattacharya*
5. Dr. Surasri Chaudhuri *Surasri 28/2/23*
6. Dr. Anuradha Mukherjee *An 28/2/23*
7. Prof. Meenakshi Mukherjee *Me 28/02/23*
8. Dr. Debashish Mukherjee *Debashish*
9. Dr. Atanu Thakur *Atan 28/2/23*
10. Dr. Kuntal N Chaudhuri *K Chaudhuri 28/2/23*
11. Dr. Rajarshi Mitra *Rmit 28/2/23*
12. Dr. Puravi Sen *Puravi Sen 28/02/23*
13. Sumita Santra *S Santra 28/02/23*
14. Sri Sujit Sarkar *S Sarkar*

## Resolutions:

1. The IQAC will organise, in collaboration with the Women Studies Department and Human Resource Department, Vivekananda College, seminar on "Cybercrime and security measures", on 17th Mar 2023. The invited resource persons will be Sri Atul V, IPS, Shri Sanjay Kumar Das, Joint Secretary, Shri Sandeep Sengupta, CISA.
2. The IQAC will organise, in collaboration with the Commerce Department, Vivekananda College, seminar on "Financial Education Workshop", on 24th Mar 2023. The invited resource person will be Prof Ramprahlad of University of Calcutta.

*[Signature]*  
28/2/23  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

*[Signature]*  
28/2/23  
Co-ordinator  
IQAC  
Vivekananda College  
Kolkata-700 063

## NOTICE

Date: 10<sup>th</sup> Apr 2023

A meeting of the Internal Quality Assurance Cell will be held on 18.04.2023 (Tuesday) at 02:30 p.m. in the principal's Chamber to consider the following agenda. Following members are requested to attend.

### Agenda:

1. Signing of MoU with Vidyanagar college, Maharaja Manindra Chandra College and Khudiram College.
3. Misc.

*[Signature]*  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

1. Dr. Siddhartha Guha Ray

2. Dr. Manindranath Pandit

3. Prof. Nabakishore Chanda

4. Dr. Sutapa Bhattacharya

5. Dr. Surasri Chaudhuri

6. Dr. Anuradha Mukherjee

7. Prof. Meenakshi Mukherjee

8. Dr. Debashish Mukherjee

9. Dr. Atanu Thakur

10. Dr. Kuntal N Chaudhuri

11. Dr. Rajarshi Mitra

12. Dr. Puravi Sen

13. Sumita Santra

14. Sri Sujit Sarkar

*[Signature]*  
Coordinator, IQAC

I & ...  
Vivekananda College  
Kolkata-700 063

### Resolutions:

Memorandum of Understanding will be inked with different colleges for mutual cooperation regarding Academic exchanges, program development and research. The schedule for MoUs are as follows:

- I. Vidyanagar college on 25th Apr 2023,
- II. Maharaja Manindra Chandra College on 24th May 2023,
- III. Khudiram College on 29th May 2023.

*[Signature]*  
Principal  
Vivekananda College  
Thakurpukur, Kol-63

*[Signature]*  
Co-ordinator  
IQAC  
Vivekananda College  
Kolkata-700 063



A meeting of the Internal Quality Assurance Cell will be held on 12.06.2023 (Monday) at 02:30 pm. in the principal's Chamber to consider the following agenda. Following members are requested to attend.

Agenda:

1. Celebration of World Yoga Day.
2. Learn and Earn in Library
3. Introduction to 4 year Honours course.
4. Meeting for SSR preparation and understanding the data required for the seven criteria.
5. Misc.

Principal/TIC

1. Dr. Arvind Pan

*Arvind Pan*  
21/6/23

2. Dr. Manindranath Pandit

3. Prof. Nabakishore Chanda

*Nabakishore Chanda*  
21/6/23

4. Dr. [REDACTED]

Sutapa Battacharya

5. Dr. Surasri Chaudhuri

6. Dr. Anuradha Mukherjee

*Anuradha Mukherjee*  
21/6/23

7. Prof. Meenakshi Mukherjee

*Meenakshi Mukherjee*  
21/6/23

8. Dr. Debashish Mukherjee

9. Dr. Atanu Thakur

*Atanu Thakur*  
21/6/23

10. Dr. Kuntal N Chaudhuri

*Kuntal N Chaudhuri*  
21/6/23

11. Dr. Rajarshi Mitra

*Rajarshi Mitra*  
21/6/23

12. Dr. Puravishen

13. Sumita Santra

14. Sri Sujit Sarkar

## Resolutions

1. The World Yoga day would be celebrated on 21/06/2023 at 11.30 AM in the Vivekananda Sabhaghar in collaboration with the Yoga Club of our College.
2. A programme on utilizing our students computer skills to update our library database will be held in the Library on 23/06/2023 at 1.00 PM.
3. A programme on understanding of the distribution of credits and courses of the upcoming 4 year Honours course under the University of Calcutta will be held on 27/06/2023 in Vivekananda Sabhaghar.
4. A meeting of the IQAC members will be held on 30/06/2023 in the Vivekananda Sabhaghar to discuss the seven criteria. This will help in the planning and preparation of the SSR required for the forthcoming NAAC visit.



# NOTICE

28/06/23

A meeting of the Internal Quality Assurance Cell will be held on 03.07.2023 (Monday) at 02.30 pm. in the principal's Chamber to consider the following agenda. Following members are requested to attend.

## Agenda:

1. Organization of Workshop on CCF in collaboration with Muralidhar College.
2. Lecture series on Ecology and Environment.
3. Opportunities in Higher studies in Taiwan.
4. Misc.

## Principal/TIC

1. Dr. Arvind Pan *Asl 03/07/23*
2. Dr. Manindranath Pandit
3. Prof. Nabakishore Chanda *NChanda 03/07/23*
4. Dr. *[Redacted]* Sutapa Battacharya
5. Dr. Surasri Chaudhuri
6. Dr. Anuradha Mukherjee *AM 03/7/23*
7. Prof. Meenakshi Mukherjee *MM 03/7/23*
8. Dr. Debashish Mukherjee
9. Dr. Alami Thakur *AT 03/07/23*
10. Dr. Kuntal N Chaudhuri *KNC 03/7/23*
11. Dr. Rajarshi Mitra *RM 03/7/23*
12. Dr. Purvisekha
13. Sumita Sarkar *Sumita 03/07/23*
14. Sri Supri Sarkar *SS 03/7/23*

Resolutions:

1. A Workshop on Curriculum and Credit Framework in collaboration with Muralidhar College will be organised on 7th July 2023. The workshop aims to provide insights and guidance on the implementation of the Curriculum and Credit Framework (CCF), a key component of NEP. Dr. Debashis Biswas, Inspector of Colleges at the University of Calcutta, and Sri. Gurupada Saren, Secretary of the Council for UG Studies at the University of Calcutta, will be invited as guest speakers to deliver lectures during the event.
2. A lecture series on Ecology and Environment will be organized. Dr. Dhriti Banerjee, Director of Zoological Survey of India will act as the chief Guest and Prof(Dr.) Gautam Aditya, University of Calcutta will act as the guest of Honour for the inaugural session on 20/07/2023 at Vivekananda Sabhaghar.
3. A Mou will be signed between the College and an International university (Mingchi University, Taiwan). On this occasion Prof Sajal Biring of the University will deliver a lecture on the prospects and fellowships available in that International university. The lecture will be held on 24/07/2023 at Vivekananda Sabhaghar.



NOTICE

04/09/23

A meeting of the Internal Quality Assurance Cell will be held on 13.09.2023 (Wednesday) at 02:30 pm. in the principal's Chamber to consider the following agenda. Following members are requested to attend.

Agenda:

1. Career Orientation Programme with Young India Unchained.
2. One day Workshop on Applied Econometrics using STRATA .
3. Arts and Handicrafts exhibition.
4. Misc.

Principal/TIC

1. Dr. Arvind Pan *Ans* 13/9/23
2. Dr. Manindranath Pandit
3. Prof. Nabakishore Chanda *N Chanda* 13/9/23
4. Dr. XXXXXXXXXX Sutapa Battacharya
5. Dr. Surasri Chaudhuri
6. Dr. Anuradha Mukherjee *AM* 13/9/23
7. Prof. Meenakshi Mukherjee *MD* 13/9/23
8. Dr. Debashish Mukherjee
9. Dr. Atanu Thakur *Atanu* 13/9/23
10. Dr. Kuntal N Chaudhuri *K Chaudhuri* 13/9/23
11. Dr. Rajarshi Mitra *R Mitra* 13/9/23
12. Dr. Puravi Sen
13. Sumita Santra *Sumita* 13/9/23
14. Sri Sujit Sarkar *Sujit* 13/09/23

Resolutions:

1. An NGO "Young India Unchained" will carry out an college Orientation Programme for the students on 21/09/2023 at Vivekananda Sabhaghar.
2. A one day Workshop will be organized on "Applied Econometrics using STRATA" in collaboration with the department of Economics on 05/10/2023 at Vivekananda Sabhaghar.
3. An "Art and Crafts Fair" will be organised by EDC in collaboration with IQAC on 15<sup>th</sup> -17<sup>th</sup> October 2023 within the college campus just before the beginning of Puja Vacation. This will be exclusively led by the students of the College, bloomed with creativity. From eco-friendly seed pens to colorful greetings cards and bookmarks crafted with herbal colours, alongside herbal cosmetics like rose water, lip balm, and face masks - their debut was a roaring success. This fair will be inaugurated in the august presence of MP Subhasish Chakraborty, Local MLA Mrs Ratna Chatterjee and other dignitaries.



## NOTICE

20/11/23

A meeting of the Internal Quality Assurance Cell will be held on 28.11.2023 (Tuesday) at 02:30 pm. in the principal's Chamber to consider the following agenda. Following members are requested to attend.

Agenda:

1. Seminar on Development Communication in Journalism and Mass Communication Department.
2. Paper Presentation competition on Human Rights awareness and Women Rights.
3. Misc.

Principal/TIC

1. Dr. Arvind Pan

*Arvind Pan*  
28/11/23

2. Dr. Manindranath Pandit

3. Prof. Nabakishore Chanda

*N Chanda*  
28/11/23

4. Dr.

Sutapa Battacharya

5. Dr. Surasri Chaudhuri

6. Dr. Anuradha Mukherjee

*Am* 28/11/23

7. Prof. Meenakshi Mukherjee

*JP*  
28/11/23

8. Dr. Debashish Mukherjee

9. Dr. Atanu Thakur

*Atanu* 28/11/23

10. Dr. Kuntal N Chaudhuri

*K Chaudhuri* 28/11/23

11. Dr. Rajarshi Mitra

*R Mitra* 28/11/23

12. Dr. Puravi Sen

13. Sumita Santra

*Sumita* 28/11/23

14. Sri Sujit Sarkar

*Sujit* 28/11/23

Resolutions:

1. A one day seminar will be organized on "Development Communication" on 09<sup>th</sup> Dec 2023 at Vivekananda Sabhaghar. The resource person will be Prof. Subir Ghosh and Dr. Mrinal Chatterjee, Professor, Indian Institute of Mass Communication, Orissa.
2. A Paper presentation programme for all the students will be organized on 12/12/2023 in Vivekananda Sabhaghar. The Topics chosen on this occasion will be Human Rights and our Awareness and Women Rights.



NOTICE

13/12/23

A meeting of the Internal Quality Assurance Cell will be held on 22.12.2023 (Friday) at 02:30 pm. in the principal's Chamber to consider the following agenda. Following members are requested to attend.

Agenda:

1. Two Day Training Programme on Mushroom Cultivation Technology
2. Misc.

Principal/TIC

1. Dr. Arvind Pan

*Arvind Pan*  
22/12/23

2. Dr. Manindranath Pandit

3. Prof. Nabakishore Chanda

*N Chanda*  
22/12/23

4. Dr.

Sutapa Battacharya

5. Dr. Surasri Chaudhuri

6. Dr. Anuradha Mukherjee

*Anu* 22/12/23

7. Prof. Meenakshi Mukherjee

*M Mukherjee*  
23/12/23

8. Dr. Debashish Mukherjee

9. Dr. Atanu Thakur

*Atanu* 22/12/23

10. Dr. Kuntal N Chaudhuri

*Kuntal N Chaudhuri* 22/12/23

11. Dr. Rajarshi Mitra

*Rajarshi Mitra*  
22/12/23

12. Dr. Puravi Sen

13. Sumita Santra

*Sumita Santra* 22/12/23

14. Sri Sujit Sarkar

*Sujit Sarkar* 22/12/23

Resolutions:

1. A two day Training programme will be organized on "Mushroom Cultivation Technology" on 17<sup>th</sup> Jan 2024 at Vivekananda Sabhaghar. The resource person will be Dr. Asis Kumar Pal, Department of Botany, Vivekananda College.



NOTICE

16/02/24

A meeting of the Internal Quality Assurance Cell will be held on 29.02.2024 (Thursday) at 02:30 pm. in the principal's Chamber to consider the following agenda. Following members are requested to attend.

Agenda:

1. Prochesta-Selling Herbal Abir handcrafted by the students of Department of Botany
2. Seminar on Rain Water Harvesting in Collaboration with Garia Welfare Society.
3. Misc.

Principal/TIC

1. Dr. Arvind Pan

*Arvind Pan*  
29/2/24

2. Dr. Manindranath Pandit

3. Prof. Nabakishore Chanda

*N Chanda*  
29/2/24

4. Dr. [REDACTED]

Sutapa Battacharya

5. Dr. Surasri Chaudhuri

6. Dr. Anuradha Mukherjee

*AM* 29/2/24

7. Prof. Meenakshi Mukherjee

*M* 29/2/24

8. Dr. Debashish Mukherjee

9. Dr. Atanu Thakur

*Atanu* 29/2/24

10. Dr. Kuntal N Chaudhuri

*K Chaudhuri* 29/2/24

11. Dr. Rajarshi Mitra

*Rajarshi*  
29/2/24

12. Dr. Puravi Sen

13. Sumita Santra

*Sumita* 29/2/24

14. Sri Sujit Sarkar

*Sujit* 29/02/24

Resolutions:

1. In order to celebrate Basanta Utsab, the students of the department of Botany with their teachers aid prepared Herbal Abir. They will be selling the product on 22/03/2024 in the Prochesta Stall.
2. An awareness programme on celebration of Water day will be organized on 22nd March 2024 in collaboration with Garia Welfare Society. A seminar on Rain water harvesting will also be organized on this occasion.