

## **DEPARTMENT OF FILM STUDIES**

## LIST OF ADD-ON COURSES

1 SHORT FILM MAKING TECHNIQUES

#### IQAC recommendation

IQAC, Vivekananda College, Thakurpukur, met on 04 May 2018, to envisage, formulate, and design Add-On Courses, beyond the prescribed Curriculum.

A. It was decided that all the departments of Humanities, Science and Commerce would design and formulate 30 hour Add-On Courses for 2018-19 Academic calendar, as per UGC guidelines.

B. It was decided that the Departments would be free to choose the Courses based on their (subject) relevance, practicality, and feasibility.

C. It was decided that the Departments would have a Course Coordinator, who would design the Course and Course material in consultation with all teachers of the Department.

D. It was decided that each Department would design its format.

E. It was decided that the Departments would be encouraged to use and utilize their resources while formulating the Add-On Courses, rather than relying on Outsourcing.

F. IQAC would send its recommendations to the Principal/TIC for perusal and implementation.

> I Q A C Vivekananda College Kolkala-700 053

Ref. No.

Date 10 05 18

#### Notice

It is hereby notified that Vivekananda College, Thakurpukur, will offer Add-On Courses to All Honours students for the Academic year 2018-19.

Each Department will offer an Add-On Course as per UGC guidelines. Each Course will be structured & overseen by a Course Coordinator, selected from the respective Department. Departmental Heads are requested to take up the matter on an urgent basis.

Principal Vivekananda College Thakurpukur Kol-63

# VIVEKANANDA COLLEGE, THAKURPUKUR NOTICE

### Department of Film Studies

A departmental meeting will be held on 17.05.2018 at 1:00 p.m. to discuss on the topics mentioned below.

Agenda of the meeting:

Introduction of Add-on course on 'Short Film Making Techniques' for B.A. General UG Part II students for the academic session 2018-19.

All teachers are requested to kindly attend the meeting at online. To join the meeting on Google Meet, click this link:

https://meet.google.com/nmo-cyya-sdx Or open Meet and enter this code: nmo-cyya-sdx

HoD, Film Studies

Bhrin

## VIVEKANANDA COLLEGE, THAKURPUKUR DEPARTMENT OF FILM STUDIES

Resolution of the departmental meeting held on 17.05.2018

A) Teachers present in the meeting:

Bandana Basu Bhowmick Dipanjana Basu Majumder

#### B) Minutes of the meeting

- **A.** In the Departmental meeting dated 17.05.2018 the teachers of the Department of Film Studies unanimously decided that the B.A. General UG Part II students would be offered a 30-hour Add-on Course on "**Short Film Making Techniques**" for the Academic session 2018-19.
- B. The Course structure of the course on "Short Film Making Techniques" submitted by Bandana Basu Bhowmick.
- C. Certificates would be given to each student at the successful completion of the Course.

To The Principal Vivekananda College, Thakurpukur, Kolkata 700063

Dear Sir,

This is to inform you that from this academic year, we are introducing an Add-on course for our B.A. General UG Part II students for the academic session 2018-19.

The Add-on course titled "Short Film Making Techniques" is scheduled to take place on Saturday at online goggle meet platform.

Your cooperation is highly appreciated. Thanking you,

Sincerely,

Bandana Basu Bhowmick

Head of Department

Department of Film Studies

#### Enclosure:

- 1. Resolution of the departmental meeting held on 17.05.2018
- 2. Proposal and Course structure for Introducing a Add-on Program

## Proposal and Course structure for Introducing Add-on Program on "Short Film Making Techniques"

The world of filmmaking offers a unique blend of creativity, technical skill, and storytelling. With the increasing accessibility of filmmaking tools, the demand for high-quality short films has grown. This add-on course aims to equip students with the essential techniques and knowledge to create compelling short films.

To introduce students to the fundamentals of short film making. To develop practical skills in screenwriting, directing, cinematography, editing, and sound design. To provide hands-on experience with industry-standard equipment and software. To foster creative collaboration among students. To produce a portfolio-worthy short film by the end of the course.

The course will be conducted over a period of 15 weeks, with two sessions per week (online). Each session will be 2 hour long, combining lectures, practical exercises, and project work.

#### The course curriculum of the program is given below.

#### **Short Film Making Techniques**

SL No	Content	Training in hrs (30 hr)
1	Introduction and Basics	4 Hours
	1.1: Introduction to Short Films	2
	- What is a short film and why it is important	
	- History and evolution of short films	
	1.2: Basics of Filmmaking	
	- Different stages of filmmaking: pre-production, production, post-production	2
	- Various types of films: documentary, fiction, experimental	
	2: Scriptwriting and Storyboarding	4 Hours

	1	1
	<ul><li>2.1: Fundamentals of Scriptwriting</li><li>- From story idea to screenplay</li><li>- Character and plot development</li></ul>	2
	2.2: Writing Dialogue and Script Formatting	
	- Techniques for writing dialogues	
		2
	- Script format and structure	2
2		CIV
3	Pre-Production	5 Hours
	3.1: Planning and Budgeting	
	- Production planning and budgeting	2
	- Location scouting and permissions	
	3.2: Casting and Team Building	
	- Casting actors	3
	- Selecting technical crew	
4	Production	8Hours
	4.1: Cinematography and Camera Work	
	- Camera techniques	2
	- Lighting and shadows	
	4.2: Sound Recording	2
	- Sound recording techniques	
	- Dialogue and background music	1

		1
5	Post-Production	4Hours
6	<ul> <li>5.1: Editing and Effects</li> <li>Video editing software</li> <li>Special effects and color correction</li> <li>5.2: Sound Editing and Mixing</li> <li>Sound editing techniques</li> <li>Background score and sound mixing</li> </ul> Distribution and Marketing	2 2Hours
	<ul> <li>6.1: Film Festivals and Online Platforms</li> <li>Festival submission process</li> <li>YouTube, Vimeo, and other online platforms</li> <li>6.2: Promotion and Social Media Marketing</li> <li>Promotional strategies</li> <li>Marketing tips on social media</li> </ul>	1

7	Case Studies and Practical Project	3 Hours
	7.1: Analysis of Successful Short Films	1
	- Detailed analysis of various successful short films	
	- Case studies and lessons learned	1
	7.2: Practical Project and Feedback	
	- Students create their own short films	1
	- Feedback and improvement tips	

### Suggested Readings and Resources

#### Books:

- "Shot by Shot" by Steven D. Katz
- "The Filmmaker's Handbook" by Steven Ascher and Edward Pincus

#### Films:

- A curated list of relevant short films for each module for viewing and analysis .

This course provides a comprehensive overview of short film making, covering all essential aspects from scriptwriting to production, and equips students with the skills to create their own short films.

## "Short Film Making Techniques"

(Add-on course class Routine)

SL	Content	Training in	Teacher
No		hrs (30 hrs)	
1		4	
Intro	oduction and Basics		BBB
1.1:	Introduction to Short Films	1	DBM
- What is a short film and why it is important		1	
- H:	istory and evolution of short films		
1.2:	Basics of Filmmaking	1	BBB
_	Different stages of filmmaking: pre-	1	DBM
prod	uction, production, post-production		
- V	arious types of films: documentary, fiction,		
expe	rimental		

2	4 Hours	
Conintermiting and Staumbaanding	1	BBB
Scriptwriting and Storyboarding	1	DBM
2.1: Fundamentals of Scriptwriting		
- From story idea to screenplay		
<ul><li>Character and plot development</li><li>2.2: Writing Dialogue and Script Formatting</li></ul>	1	DBM
- Techniques for writing dialogues	1	BBB
- Script writing	1	DDD
-Format and structure		
3	5 Hours	
3	5 Hours	
3 Pre-Production	5 Hours	BBB
<b>Pre-Production</b>		BBB DBM
	2	
Pre-Production 3.1: Planning and Budgeting	2	
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions	2 1	DBM
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building	2	
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors	2 1	DBM
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building	2 1	DBM
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors	2 1	DBM
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew	2 1	DBM
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors	2 1 1	DBM
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew	2 1 1 1 8 Hours	DBM BBB
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew  4.Production  4.1: Cinematography and Camera Work - Types of camera and lenses,	2 1 1	DBM
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew  4.Production  4.1: Cinematography and Camera Work - Types of camera and lenses, Camera movement and shots	2 1 1 1 8 Hours	DBM BBB
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew  4.Production  4.1: Cinematography and Camera Work - Types of camera and lenses,	2 1 1 1 8 Hours	DBM BBB
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew  4.Production  4.1: Cinematography and Camera Work - Types of camera and lenses, Camera movement and shots Composition	2 1 1 1 8 Hours	DBM DBM BBB
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew  4.Production  4.1: Cinematography and Camera Work - Types of camera and lenses, Camera movement and shots Composition  - Lighting and shadows	2 1 1 1 8 Hours	DBM DBM BBB
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew  4.Production  4.1: Cinematography and Camera Work - Types of camera and lenses, Camera movement and shots Composition	2 1 1 1 8 Hours	DBM DBM BBB

<ul><li>4.2: Sound Recording</li><li>- Sound recording techniques</li><li>- Dialogue and background music</li></ul>	1	
5.Post Production	4 hours	
<ul> <li>.1: Editing and Effects</li> <li>- Video editing software</li> <li>- Special effects and color correction</li> <li>5.2: Sound Editing and Mixing</li> <li>- Sound editing techniques</li> <li>- Background score and sound mixing</li> </ul>	1 1 1 1	BBB DBM BBB DBM
6 <b>Distribution and Marketing</b> 6.1: Film Festivals and Online Platforms	2Hours	
- Festival submission process (YouTube, Vimeo, and other online platforms)	1	BBB
<ul><li>6.2: Promotion and Social Media Marketing</li><li>- Promotional strategies</li><li>- Marketing tips on social media</li></ul>	1	DBM
7 Case Studies and Practical Project	3 Hours	
	1	DBM
	2	BBB

BBB- Bandana Basu Bhowmick

DBM-Dipanjana Basu Majumder

### **IQAC** recommendation

IQAC, Vivekananda College, Thakurpukur, met on 03 May 2019, to envisage, formulate, and design Add-On Courses, beyond the prescribed Curriculum.

A. It was decided that all the departments of Humanities, Science and Commerce would design and formulate 30 hour Add-On Courses for 2019-20 Academic calendar, as per UGC guidelines.

B. It was decided that the Departments would be free to choose the Courses based on their (subject) relevance, practicality, and feasibility.

C. It was decided that the Departments would have a Course Coordinator, who would design the Course and Course material in consultation with all teachers of the Department.

It was decided that each Department would design its format.

E. It was decided that the Departments would be encouraged to use and utilize their resources while formulating the Add-On Courses, rather than relying on Outsourcing.

F. IQAC would send its recommendations to the Principal/TIC for perusal and implementation.

I Q A C

Ref. No.

Date 08-5-19

#### Notice

It is hereby notified that Vivekananda College, Thakurpukur, will offer Add-On Courses to All Honours students for the Academic year 2019-20.

Each Department will offer an Add-On Course as per UGC guidelines. Each Course will be structured & overseen by a Course Coordinator, selected from the respective Department. Departmental Heads are requested to take up the matter on an urgent basis.

14900.5.19

Principal Viveksnanda College Thakurpukur Kol-63

## VIVEKANANDA COLLEGE, THAKURPUKUR NOTICE

#### Department of Film Studies

A departmental meeting will be held on 14.05.2019 at 1:00 p.m. to discuss on the topics mentioned below.

Agenda of the meeting:

Introduction of Add-on course on 'Short Film Making Techniques' for B.A. General UG Sem III students.

All teachers are requested to kindly attend the meeting at online. To join the meeting on Google Meet, click this link:

https://meet.google.com/nmo-cyya-sdx

Or open Meet and enter this code: nmo-cyya-sdx

HoD, Film Studies

Bhrin

## VIVEKANANDA COLLEGE, THAKURPUKUR DEPARTMENT OF FILM STUDIES

Resolution of the departmental meeting held on 14.05.2019

A) Teachers present in the meeting:

Bandana Basu Bhowmick Dipanjana Basu Majumder

#### B) Minutes of the meeting

- **A.** In the Departmental meeting dated 14.05.2019 the teachers of the Department of Film Studies unanimously decided that the B.A. General UG Sem III students would be offered a 30-hour Add-on Course on "**Short Film Making Techniques**" for the Academic session 2019-20.
- B. The Course structure of the course on "Short Film Making Techniques" submitted by Bandana Basu Bhowmick.
- C. Certificates would be given to each student at the successful completion of the Course.

To The Principal Vivekananda College, Thakurpukur, Kolkata 700063

Dear Sir,

This is to inform you that from this academic year, we are introducing an Add-on course for B.A. General UG Sem III students of Vivekananda College.

The add-on course will be on "Short Film Making Techniques". This course is scheduled to take place on Saturday at online goggle meet platform. Your cooperation is highly appreciated.

Thanking you,

Sincerely,

Bandana Basu Bhowmick

Head of Department

Department of Film Studies

#### Enclosure:

- 1. Resolution of the departmental meeting held on 14.05.2019
- 2. Proposal and Course structure for Introducing a Add-on Program

## Proposal and Course structure for Introducing Add-on Program on "Short Film Making Techniques"

The world of filmmaking offers a unique blend of creativity, technical skill, and storytelling. With the increasing accessibility of filmmaking tools, the demand for high-quality short films has grown. This add-on course aims to equip students with the essential techniques and knowledge to create compelling short films.

To introduce students to the fundamentals of short film making. To develop practical skills in screenwriting, directing, cinematography, editing, and sound design. To provide hands-on experience with industry-standard equipment and software. To foster creative collaboration among students. To produce a portfolio-worthy short film by the end of the course.

The course will be conducted over a period of 15 weeks, with two sessions per week (online). Each session will be 2 hour long, combining lectures, practical exercises, and project work.

#### The course curriculum of the program is given below.

#### **Short Film Making Techniques**

SL No	Content	Training in hrs (30 hr)
1	Introduction and Basics	4 Hours
	1.1: Introduction to Short Films	2
	- What is a short film and why it is important	
	- History and evolution of short films	
	1.2: Basics of Filmmaking	2
	- Different stages of filmmaking: pre-production, production, post-production	_
	- Various types of films: documentary, fiction, experimental	
	2: Scriptwriting and Storyboarding	4 Hours

		I
	2.1: Fundamentals of Scriptwriting - From story idea to screenplay	2
	- Character and plot development	
	2.2: Writing Dialogue and Script Formatting	2
	- Techniques for writing dialogues	
	- Script format and structure	
3	Pre-Production	5 Hours
	3.1: Planning and Budgeting	
	- Production planning and budgeting	2
	- Location scouting and permissions	
	3.2: Casting and Team Building	
	- Casting actors	3
	- Selecting technical crew	
4	Production	8Hours
	4.1: Cinematography and Camera Work	
	- Camera techniques	2
	- Lighting and shadows	2
	4.2: Sound Recording	1
	- Sound recording techniques	1
	- Dialogue and background music	
5	Post-Production	4Hours

		1
	5.1: Editing and Effects	2
	- Video editing software	
	- Special effects and color correction	
	5.2: Sound Editing and Mixing	
	- Sound editing techniques	2
	- Background score and sound mixing	
6	Distribution and Marketing	2Hours
	6.1: Film Festivals and Online Platforms	1
	- Festival submission process	1
	- YouTube, Vimeo, and other online platforms	
	6.2: Promotion and Social Media Marketing	
	- Promotional strategies	1
	- Marketing tips on social media	
7	Case Studies and Practical Project	3 Hours
	7.1: Analysis of Successful Short Films	1
	- Detailed analysis of various successful short films	
	- Case studies and lessons learned	1
	7.2: Practical Project and Feedback	
	- Students create their own short films	1
	- Feedback and improvement tips	

## Suggested Readings and Resources

#### Books:

- "Shot by Shot" by Steven D. Katz
- "The Filmmaker's Handbook" by Steven Ascher and Edward Pincus Films:
- A curated list of relevant short films for each module for viewing and analysis .

This course provides a comprehensive overview of short film making, covering all essential aspects from scriptwriting to production, and equips students with the skills to create their own short films.

## "Short Film Making Techniques"

(Add-on course class Routine)

SL Content	Training in	Teacher
No	hrs (30 hrs)	
1	4	
Introduction and Basics		BBB
1.1: Introduction to Short Films	1	DBM
- What is a short film and why it is important	1	
- History and evolution of short films		
1.2: Basics of Filmmaking	1	BBB
- Different stages of filmmaking: pre-	1	DBM
production, production, post-production		
- Various types of films: documentary, fiction,		
experimental		
1		
2	4 Hours	
Scriptwriting and Storyboarding	1	BBB
2.1: Fundamentals of Scriptwriting	1	DBM
- From story idea to screenplay		
- Character and plot development		
2.2: Writing Dialogue and Script Formatting	1	DBM
- Techniques for writing dialogues		
- Script writing	1	BBB
-Format and structure		
3	5 Hours	

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Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions	2	BBB DBM
<ul><li>3.2: Casting and Team Building</li><li>- Casting actors</li><li>- Selecting technical crew</li></ul>	1	DBM BBB
4.Production	8 Hours	
<ul><li>4.1: Cinematography and Camera Work</li><li>Types of camera and lenses,</li><li>Camera movement and shots</li><li>Composition</li></ul>	2	BBB
- Lighting and shadows Three points lights, natural lights different	2	BBB
mood, 4.2: Sound Recording - Sound recording techniques	1	DBM BBB
- Dialogue and background music		
5.Post Production	4 hours	
<ul><li>.1: Editing and Effects</li><li>- Video editing software</li><li>- Special effects and color correction</li></ul>	1	BBB DBM
<ul><li>5.2: Sound Editing and Mixing</li><li>Sound editing techniques</li><li>Background score and sound mixing</li></ul>	1	BBB DBM
6 Distribution and Marketing		
6.1: Film Festivals and Online Platforms	2Hours	
<ul> <li>Festival submission process</li> <li>(YouTube, Vimeo, and other online platforms)</li> </ul>	1	BBB
<ul><li>6.2: Promotion and Social Media Marketing</li><li>- Promotional strategies</li><li>- Marketing tips on social media</li></ul>	1	DBM

7 Case Studies and Practical Project	3 Hours	
7.1: Analysis of Successful Short Films	1	DBM
- Detailed analysis of various successful short films		
- Case studies and lessons learned		
7.2: Practical Project (screening) and Feedback	2	BBB
- Students create their own short films		
- Feedback and improvement tips		

BBB- Bandana Basu Bhowmick

DBM-Dipanjana Basu Majumder

### **IQAC** recommendation

IQAC, Vivekananda College, Thakurpukur, met on 18/June/2022, to envisage, formulate and design Add-On Courses, beyond prescribed Curriculum. The IQAC has also decided to organise a program on staff training:

- A. It was decided that all the departments of Humanities, Science and Commerce would design and formulate 30 hour Add-On Courses for 2022-23, Academic calendar, as per UGC guidelines.
- B. It was decided that the Departments would be free to choose the Courses on the basis of their (subject) relevance, practicality and feasibility.
- C. It was decided that the Departments would have a Course Coordinator, who would design the Course and Course materials, in consultation with all teachers of the Department.
- D. It was decided that each Department would design their own format; and could follow a blended mode of instruction.
- E. It was decided that the Departments would be encouraged to use and utilize their own resources while formulating the Add-On Courses, rather than relying on Outsourcing.
- F. IQAC would send its recommendations to the Principal/TIC for perusal and implementation.
- G. The IQAC would also organise a Staff Training programme 'Effective Working Style 'Conducted by IPE Of Professional Excellence On 25th June 2022.

I Q A C

Vivekananda College Kolkala-700 063

Ref No.	Date

#### Notice

It is hereby notified that Vivekananda College, Thakurpukur, will offer Add-On Courses to All Honours students for the Academic year 2022-23.

Each Department will offer an Add-On Course as per UGC guidelines. Each Course will be structured & overseen by a Course Coordinator, selected from the respective Department. Departmental Heads are requested to take up the matter on an urgent basis.

Principal

Vivekanunda College Vivekanunda College

# VIVEKANANDA COLLEGE, THAKURPUKUR NOTICE

### Department of Film Studies

A departmental meeting will be held on 11.07.2022 at 1:00 p.m. to discuss on the topics mentioned below.

Agenda of the meeting:

Introduction of Add-on course on 'Short Film Making Techniques' for B.A. General UG Sem I students for the academic session 2022-23.

All teachers are requested to kindly attend the meeting at online. To join the meeting on Google Meet, click this link:

https://meet.google.com/nmo-cyya-sdx Or open Meet and enter this code: nmo-cyya-sdx

HoD, Film Studies

Bhrin

## VIVEKANANDA COLLEGE, THAKURPUKUR DEPARTMENT OF FILM STUDIES

Resolution of the departmental meeting held on 11.07.2022

A) Teachers present in the meeting:

Bandana Basu Bhowmick Dipanjana Basu Majumder

- B) Minutes of the meeting
  - **A.** In the Departmental meeting dated 11.07.2022 the teachers of the Department of Film Studies unanimously decided that the B.A. General UG Sem I students would be offered a 30-hour Add-on Course on "**Short Film Making Techniques**" for the Academic session 2022-23.
  - B. The Course structure of the course on "Short Film Making Techniques" submitted by Bandana Basu Bhowmick.
  - C. Certificates would be given to each student at the successful completion of the Course.

To The Principal Vivekananda College, Thakurpukur, Kolkata 700063

Dear Sir,

This is to inform you that from this academic year, we are introducing an Add-on course for our B.A. General UG Part II students for the academic session 2022-23.

The Add-on course titled "Short Film Making Techniques" is scheduled to take place on Saturday at online goggle meet platform.

Your cooperation is highly appreciated. Thanking you,

Sincerely,

Bandana Basu Bhowmick

Head of Department

Department of Film Studies

#### Enclosure:

- 1. Resolution of the departmental meeting held on 11.07.2022
- 2. Proposal and Course structure for Introducing a Add-on Program

## Proposal and Course structure for Introducing Add-on Program on "Short Film Making Techniques"

The world of filmmaking offers a unique blend of creativity, technical skill, and storytelling. With the increasing accessibility of filmmaking tools, the demand for high-quality short films has grown. This add-on course aims to equip students with the essential techniques and knowledge to create compelling short films.

To introduce students to the fundamentals of short film making. To develop practical skills in screenwriting, directing, cinematography, editing, and sound design. To provide hands-on experience with industry-standard equipment and software. To foster creative collaboration among students. To produce a portfolio-worthy short film by the end of the course.

The course will be conducted over a period of 15 weeks, with two sessions per week (online). Each session will be 2 hour long, combining lectures, practical exercises, and project work.

#### The course curriculum of the program is given below.

#### **Short Film Making Techniques**

SL No	Content	Training in hrs (30 hr)
1	Introduction and Basics	4 Hours
	1.1: Introduction to Short Films	2
	- What is a short film and why it is important	
	- History and evolution of short films	
	1.2: Basics of Filmmaking	
	- Different stages of filmmaking: pre-production, production, post-production	2
	- Various types of films: documentary, fiction, experimental	
	2: Scriptwriting and Storyboarding	4 Hours

	1	1
	<ul><li>2.1: Fundamentals of Scriptwriting</li><li>- From story idea to screenplay</li><li>- Character and plot development</li></ul>	2
	2.2: Writing Dialogue and Script Formatting	
	- Techniques for writing dialogues	
		2
	- Script format and structure	2
2		CIV
3	Pre-Production	5 Hours
	3.1: Planning and Budgeting	
	- Production planning and budgeting	2
	- Location scouting and permissions	
	3.2: Casting and Team Building	
	- Casting actors	3
	- Selecting technical crew	
4	Production	8Hours
	4.1: Cinematography and Camera Work	
	- Camera techniques	2
	- Lighting and shadows	
	4.2: Sound Recording	2
	- Sound recording techniques	
	- Dialogue and background music	1

		1
5	Post-Production	4Hours
6	<ul> <li>5.1: Editing and Effects</li> <li>Video editing software</li> <li>Special effects and color correction</li> <li>5.2: Sound Editing and Mixing</li> <li>Sound editing techniques</li> <li>Background score and sound mixing</li> </ul> Distribution and Marketing	2 2Hours
	<ul> <li>6.1: Film Festivals and Online Platforms</li> <li>Festival submission process</li> <li>YouTube, Vimeo, and other online platforms</li> <li>6.2: Promotion and Social Media Marketing</li> <li>Promotional strategies</li> <li>Marketing tips on social media</li> </ul>	1

7	Case Studies and Practical Project	3 Hours
	7.1: Analysis of Successful Short Films	1
	- Detailed analysis of various successful short films	
	- Case studies and lessons learned	1
	7.2: Practical Project and Feedback	
	- Students create their own short films	1
	- Feedback and improvement tips	

Suggested Readings and Resources

#### Books:

- "Shot by Shot" by Steven D. Katz
- "The Filmmaker's Handbook" by Steven Ascher and Edward Pincus

#### Films:

- A curated list of relevant short films for each module for viewing and analysis .

This course provides a comprehensive overview of short film making, covering all essential aspects from scriptwriting to production, and equips students with the skills to create their own short films.

## "Short Film Making Techniques"

(Add-on course class Routine)

SL	Content	Training in	Teacher
No		hrs (30 hrs)	
1		4	
Intro	oduction and Basics		BBB
1.1:	Introduction to Short Films	1	DBM
- W	hat is a short film and why it is important	1	
- H:	istory and evolution of short films		
1.2:	Basics of Filmmaking	1	BBB
-	Different stages of filmmaking: pre-	1	DBM
prod	uction, production, post-production		
- V	arious types of films: documentary, fiction,		
expe	rimental		

2	4 Hours	
Conintermiting and Staumbaanding	1	BBB
Scriptwriting and Storyboarding	1	DBM
2.1: Fundamentals of Scriptwriting		
- From story idea to screenplay		
<ul><li>Character and plot development</li><li>2.2: Writing Dialogue and Script Formatting</li></ul>	1	DBM
- Techniques for writing dialogues	1	BBB
- Script writing	1	000
-Format and structure		
3	5 Hours	
3	5 Hours	
3 Pre-Production	5 Hours	BBB
<b>Pre-Production</b>		BBB DBM
	2	
Pre-Production 3.1: Planning and Budgeting	2	
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions	2 1	DBM
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building	2	
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors	2 1	DBM
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building	2 1 1	DBM
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors	2 1 1	DBM
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew	2 1 1	DBM
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors	2 1 1	DBM
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew  4.Production  4.1: Cinematography and Camera Work	2 1 1 1 8 Hours	DBM BBB
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew  4.Production  4.1: Cinematography and Camera Work - Types of camera and lenses,	2 1 1	DBM
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew  4.Production  4.1: Cinematography and Camera Work - Types of camera and lenses, Camera movement and shots	2 1 1 1 8 Hours	DBM BBB
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew  4.Production  4.1: Cinematography and Camera Work - Types of camera and lenses,	2 1 1 1 8 Hours	DBM BBB
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew  4.Production  4.1: Cinematography and Camera Work - Types of camera and lenses, Camera movement and shots Composition	2 1 1 1 8 Hours	DBM DBM BBB
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew  4.Production  4.1: Cinematography and Camera Work - Types of camera and lenses, Camera movement and shots Composition  - Lighting and shadows	2 1 1 1 8 Hours	DBM DBM BBB
Pre-Production  3.1: Planning and Budgeting - Production planning and budgeting - Location scouting and permissions  3.2: Casting and Team Building - Casting actors - Selecting technical crew  4.Production  4.1: Cinematography and Camera Work - Types of camera and lenses, Camera movement and shots Composition	2 1 1 1 8 Hours	DBM DBM BBB

<ul><li>4.2: Sound Recording</li><li>- Sound recording techniques</li><li>- Dialogue and background music</li></ul>	1	
5.Post Production	4 hours	
<ul> <li>.1: Editing and Effects</li> <li>- Video editing software</li> <li>- Special effects and color correction</li> <li>5.2: Sound Editing and Mixing</li> <li>- Sound editing techniques</li> <li>- Background score and sound mixing</li> </ul>	1 1 1 1	BBB DBM BBB DBM
6 <b>Distribution and Marketing</b> 6.1: Film Festivals and Online Platforms	2Hours	
- Festival submission process (YouTube, Vimeo, and other online platforms)	1	BBB
<ul><li>6.2: Promotion and Social Media Marketing</li><li>- Promotional strategies</li><li>- Marketing tips on social media</li></ul>	1	DBM
7 Case Studies and Practical Project	3 Hours	
	1	DBM
	2	BBB

BBB- Bandana Basu Bhowmick

DBM-Dipanjana Basu Majumder